

K. G. "Rusty" Smith, Jr.
District #1

Ken Ard
District #2

Alphonso Bradley
District #3

Mitchell Kirby
District #4

Johnnie D. Rodgers, Jr.
District #5

Russell W. Culberson
District #6

Waymon Mumford
District #7

James T. Schofield
District #8

H. Morris Anderson
District #9

AGENDA
FLORENCE COUNTY COUNCIL
REGULAR MEETING
COUNCIL CHAMBERS, ROOM 803
180 NORTH IRBY STREET
FLORENCE, SOUTH CAROLINA
THURSDAY, NOVEMBER 20, 2008
9:00 A. M.

I. CALL TO ORDER: K. G. RUSTY SMITH, JR., CHAIRMAN

II. INVOCATION: H. MORRIS ANDERSON, SECRETARY/CHAPLAIN

III. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG:
WAYMON MUMFORD, VICE CHAIRMAN

IV. WELCOME: K. G. RUSTY SMITH, JR., CHAIRMAN

V. MINUTES:

A. MINUTES OF THE OCTOBER 16, 2008 REGULAR MEETING [1]
Council is requested to approve the Minutes of the October 16, 2008 regular meeting of County Council.

B. MINUTES OF THE NOVEMBER 6, 2008 SPECIAL CALLED MEETING [10]
Council is requested to approve the Minutes of the November 6, 2008 special called meeting of County Council.

VI. PUBLIC HEARINGS:

[13]

Council will hold public hearing on the following items:

ORDINANCE NO. 11-2008/09

An Ordinance To Provide For The Issuance And Sale Of A Not Exceeding One Million Five Hundred Thousand Dollar (\$1,500,000) General Obligation Bond Of Florence County, South Carolina (Howe Springs Fire District), Series 2009, To Prescribe The Purposes For Which The Proceeds Of Said Bond Shall Be Expended, To Provide For The Payment Of Said Bond, And Other Matters Relating Thereto.

ORDINANCE NO. 12-2008/09

An Ordinance Amending The Florence County Code To Remove Job Descriptions Maintained Officially In Human Resources, And Other Matters Relating Thereto.

VII. APPEARANCES:

A. 2008 CHRISTMAS CARD CONTEST WINNER RECOGNITION

[14]

Council will announce and recognize the winner of the 2008 Annual Christmas Card Contest.

B. JOHN CHASE, JR. – 2009 LEGISLATIVE DAY CHAIR

[15]

Mr. Chase Requested To Appear Before Council To Brief Council On The Plans For The 7th Annual Florence County Legislative Day, Which Will Be Held In Columbia On March 24, 2009.

C. ROBERT FRANKS, DIRECTOR – INFORMATION TECHNOLOGY

[17]

South Carolina Judicial Department Staff/Contractors Tasked To Provide Assistance To Florence County Court Offices' Implementation Of The Statewide Case Management System Have Completed And Forwarded Their Infrastructure Assessment. Mr. Franks Will Brief Council On The Completed Post-Assessment Analysis, Including Probable Additional Capital And Annual Recurring Costs Which The County Will Need To Fund.

VIII. COMMITTEE REPORTS:

(Items assigned to the Committees in italics. Revisions by Committee Chair requested.)

Administration & Finance

(Council members K. G. "Rusty" Smith, Jr./Chair, Russell W. Culberson, Waymon Mumford and James T. Schofield)

Public Services & County Planning

(Council members James T. Schofield/Chair, Mitchell Kirby, and Ken Ard)

	<i>County facilities</i>
<i>January 17, 2008</i>	<i>Ordinance No. 18-2007/08 (amend the Zoning Ordinance)</i>
<i>June 5, 2008</i>	<i>Ordinance No. 34-2007/08 (Taylor rezone request)</i>
<i>August 21, 2008</i>	<i>Ordinance No. 07-2008/09 (Matthews/Taylor rezone request)</i>

Justice & Public Safety

(Council members Waymon Mumford/Chair, Johnnie D. Rodgers, Jr. and Al Bradley)

June 7, 2007 *Litter Enforcement*

Education, Recreation, Health & Welfare

(Council members H. Morris Anderson/Chair, Johnnie D. Rodgers, Jr., and Al Bradley)

October 16, 2008 *Air Quality*

Agriculture, Forestry, Military Affairs & Intergovernmental Relations

(Council members Russell W. Culberson/Chair, Morris Anderson and Ken Ard)

Ad Hoc Water Study Committee

(Council members Ken Ard/Chair, Mitchell Kirby, Russell W. Culberson, and Johnnie D. Rodgers, Jr.)

IX. RESOLUTIONS:

RESOLUTION NO. 06-2008/09

[67]

A Resolution Authorizing The Cessation Of Maintenance On And Abandonment Of Aline Circle Located In Johnsonville.

X. ORDINANCES IN POSITION:

A. THIRD READING

1. **ORDINANCE NO. 08-2008/09** [71]
An Ordinance To Amend Section 30-4 Adoption Of Flood Hazard Area Maps, Section 30-61 General Development Standards, Section 30-62 Specific Development Standards, Section 30-264 Responsibility Of Administrative Official, Section 30-267 Certificates Of Zoning Compliance, And Section 30-311 Definitions Of Chapter 30 – Zoning Ordinance Of The Code Of Ordinances Of Florence County.
(Planning Commission approved 7 – 0.)

2. **ORDINANCE NO. 09-2008/09** [94]
An Ordinance To Amend Section 30-28 Table I: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Residential Districts And Section 30-29 Table II: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Business And Rural District Of Chapter 30 – Zoning Ordinance Of The Code Of Ordinances For Florence County For Provisions Of Libraries.
(Planning Commission approved 7 – 0.)

3. **ORDINANCE NO. 10-2008/09** [100]
An Ordinance To Revise Chapter 2, Administration, Article V, Boards, Commissions, Committees And Agencies Of The Florence County Code Regarding The Florence County Cultural Commission And Other Matters Relating Thereto.

B. SECOND READING

1. **ORDINANCE NO. 11-2008/09** [106]
An Ordinance To Provide For The Issuance And Sale Of A Not Exceeding One Million Five Hundred Thousand Dollar (\$1,500,000) General Obligation Bond Of The Florence County, South Carolina (Howe Springs Fire District), Series 2009, To Prescribe The Purposes For Which The Proceeds Of Said Bond Shall Be Expended, To Provide For The Payment Of Said Bond, And Other Matters Relating Thereto.

2. **ORDINANCE NO. 12-2008/09** [135]
An Ordinance Amending The Florence County Code To Remove Job Descriptions Maintained Officially In Human Resources, And Other Matters Relating Thereto.

C. INTRODUCTION

1. **ORDINANCE NO. 13-2008/09** [142]
An Ordinance To Rezone Property Owned By Dorothy Ann Arzu Located At 2951 Whippoorwill Road, Florence From R-1, Single-Family Residential District To R-3, Single-Family Residential District Shown On Florence County Tax Map No. 00127, Block 1, Parcel 275 Consisting Of 1.00 Acre.
(Planning Commission approved 9 – 0.)(Council District 5)
2. **ORDINANCE NO. 14-2008/09** [153]
An Ordinance To Rezone Property Owned By Real Estate Asset Management Located At 1133 East Howe Springs Road, Florence From R-1, Single-Family Residential District To B-3, General Commercial District Shown On Florence County Tax Map No. 00180, Block 1, Parcel 202, Consisting Of 2.9 Acres.
(Planning Commission approved 9 – 0.)(Council District 7)

D. EMERGENCY ORDINANCES

- EMERGENCY ORDINANCE NO. 01-2008/09** [164]
An Emergency Ordinance For The Purpose Of Temporarily Suspending Sunday Work Prohibitions As Provided For In Title 53 Of The South Carolina Code Of Laws, From Sunday, November 30, 2008 Through Sunday, December 28, 2008 In Florence County, South Carolina, Maintaining Existing Restrictions On The Sale Of Alcohol.

XI. APPOINTMENTS TO BOARDS & COMMISSIONS: [166]

BOARDS AND COMMISSIONS LIST

A list of current and approaching vacancies for 2008 on Boards and Commissions was previously provided to Council.

XII. REPORTS TO COUNCIL:

A. ADMINISTRATION

1. **AWARD OF BID #05-08/09** [167]
Award The Bid To The Lowest Responsive Bidder, RWF Construction Of Effingham, SC For Bid #05-08/09 Wilson Road Sidewalk Project In The Amount Of \$154,458.00 To Be Funded By SCDOT "C" Funds Program; And Authorize The County Administrator To Execute All Associated Documents To Proceed. *(13 compliant bids received)*

2. **AWARD BID #9-08/09** [171]
Award The Bid To The Lowest Responsive Bidder, Bagwell Fence Co. Of Spartanburg, SC For Bid #9-08/09 Guardrail Construction Project, In The Amount Of \$18,634 To Be Funded Through Pee Dee Electric Cooperative/Florence County 2006 Agreement; And Authorize The County Administrator To Execute All Associated Documents To Proceed. *(3 compliant bids and 1 non-compliant bid received)*

3. **GRANT AWARD SOUTH CAROLINA DEPARTMENT OF COMMERCE** [174]
Accept An Increase Of \$250,000 In South Carolina Department Of Commerce Economic Development Set-Aside Grant #S1811 For Completion Of The Frontage Road Near Monster Worldwide, Inc.'s New Facility Site In The Pee Dee Electric Touchstone Energy Commerce City Industrial Park, Subject To Formal Action By The SC Coordinating Council And Authorize The Use Of Matching Funds In The Amount Of \$50,000 From The Pee Dee Electric Cooperative Rural Development Act Funds.

4. **RECORDS RETENTION SCHEDULE – ACCOMMODATIONS TAX FILES** [176]
Approve The Records Retention Schedule Recommended By The South Carolina Department Of Archives And History To Retain Accommodation Tax Files In The Finance Department For A Period Of Four (4) Years Before Destruction.

B. EMERGENCY MANAGEMENT

1. **FIRE DISPATCH PROTOCOL SOFTWARE** [179]
Authorize The Procurement Of Fire Dispatch Protocol Software From The Current Vendor, Priority Dispatch Corporation, To Interface With Current Computer Aided Dispatch (CAD) Software Configuration For The Emergency Management Department Utilizing \$40,372.24 Budgeted In E-911 System Fund 48.

2. **SPRINT NEXTEL RE-BANDING FUNDS** [181]
Accept Funding From Sprint Nextel In The Amount Of \$66,179.69 To Offset Costs Associated With Re-Banding The 800 MHz Radio System For The Florence County Emergency Management Department.

C. EMERGENCY MEDICAL SERVICES

1. **DONATION OF SURPLUS PROPERTY** [183]
Declare The On-Site Fuel Tank At Emergency Medical Services Headquarters Facility No Longer Used By The County As Surplus Property And Allow For Donation Of Said Property To The Olanta Rural Fire Department.
2. **REQUEST FOR QUALIFICATIONS (RFQ) AWARD** [185]
Approve The Panel's Recommendation To Accept The Proposal From Goforth, Brown And Associates For The Architectural Design Services For The New Pamplico Emergency Medical Services Station In Pamplico For \$40,000, Plus Reimbursables Estimated To Cost \$4,500, To Be Funded From The FY00 General Obligation Bond; And Authorize The County Administrator To Execute All Associated Documents To Proceed.

D. PARKS & RECREATION DEPARTMENT

1. **CONTRACT EXTENSION** [187]
Approve The Amendment To The Original Architectural Services Contract With Drakeford Architects For Additional Services At The Lynches River County Park Environmental Discovery Center In The Amount Of \$58,800, Plus Reimbursables Estimated To Cost \$7,000, To Be Funded From A South Carolina Department Of Natural Resources Grant.
2. **GRANT AWARD – THE WAL-MART FOUNDATION** [190]
Accept The Grant From The Wal-Mart Foundation In The Amount Of \$1,000 To Cover Costs Incurred To Acquire Artists For Children's Programming In Association With The Annual Fall Frenzy At Lynches River County Park Hosted By Florence County Parks And Recreation Department.

E. PROCUREMENT DEPARTMENT

1. **DECLARATION OF SURPLUS PROPERTY** [192]
Authorize Donation Of Vehicle #752, A 2000 Ford Ranger Previously Declared Surplus Property By County Council To The Town Of Pamplico.

2. **DONATION OF SURPLUS PROPERTY** [193]
Authorize County Administrator To Select One (1) Crown Victoria Scheduled To Be Declared Surplus Property And Donate Said Property To Florence County School District Three For Use In The Driver Education Program At Lake City High School.

3. **PANEL MEMBER – GENERAL ARCHITECTURAL SERVICES** [195]
Appoint A Council Member To Serve On A General Architectural Services Request For Qualifications (RFQ) Panel.

F. SHERIFF'S OFFICE

1. **AWARD BID – NATURAL GAS TILT SKILLET** [196]
Accept The Bid Of The Lowest Responsive Bidder, Sam Tell & Son, Inc., For The Purchase Of A Natural Gas Tilt Skillet For The Florence County Sheriff's Office In The Amount Of \$11,897.85; And Authorize The County Administrator To Execute All Associated Documents To Proceed.

2. **GRANT AWARD USDOJ BVP FY2008** [199]
Accept The FY2008 Bulletproof Vest Partnership (BVP) Grant From The United States Department Of Justice (USDOJ) In The Amount Of \$562.65 For The Florence County Sheriff's Office.

XIII. OTHER BUSINESS:

A. INFRASTRUCTURE FUND

- BELLEVUE DRIVE AND SECOND LOOP ROAD TURN LANE WIDENING** [201]
Approve The Expenditure Of Funds From Council District 8 Infrastructure Funding Allocation In An Amount Up To \$31,015.00 For The Bellevue Drive And Second Loop Road Turn Lane Widening And Signal Light Addition Project And Authorize The County Administrator To Reimburse The Infrastructure Funds For Council District 8 In The Amount Of Any Funding Formally Appropriated Through The Florence County Transportation Commission "C" Funds Program For The Project.

B. UTILITY SYSTEM FUND

CITY OF LAKE CITY

[204]

Approve The Expenditure Of Funds From Council Districts 1 And 5 Utility System Funding Allocations In An Amount Up To \$20,000.00 (\$10,000 From Each District) To Assist The City Of Lake City In Engineering Costs For A New Wastewater Collection System In The Town Of Coward.

XIV. EXECUTIVE SESSION:

Pursuant to Section 30-4-70 of the South Carolina Code of Laws 1976, as amended.

- Contractual matter concerning pending real property transactions

XV. INACTIVE AGENDA:

A. ORDINANCE NO. 34-2007/08

At its regular meeting of June 5, 2008, Council referred this Ordinance to the Committee on Public Service & County Planning, prior to second reading of the Ordinance. An Ordinance To Rezone Property Owned By Sharon M. & Jerry D. Taylor Sr. Located At 3465 James Turner Road, Florence From R-1, Single-Family Residential District To R-3, Single-Family Residential District, Limited Shown On Florence County Tax Map No. 127, Block 1, Parcel 273 Consisting Of 1.56 Acres.

*(Planning Commission **denied** 8 – 1.) (Council District 5)*

B. ORDINANCE NO. 07-2008/09

At its regular meeting of August 21, 2008, Council referred this Ordinance to the Committee on Public Service & County Planning. An Ordinance To Rezone Properties Owned By Cynthia T. Matthews And Jerry D. Taylor, Sr., And Sharon M. Taylor Located At 3434, 3435, 3465, 3501 James Turner Road, Effingham And 3 Parcels Located Off State Hwy. 35, Effingham From R-1, Single-Family Residential District To RU-1, Rural Community District, Shown On Florence County Tax Map No. 127, Block 1, Parcels 10, 11, 46, 72, 162, 273 And 274 Consisting Of 131 Acres.

*(Planning Commission **approved** 8 – 2)(Council District 5)*

XVI. ADJOURN:

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Minutes

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

Council is requested to approve the minutes of the October 16, 2008 regular meeting of County Council.

OPTIONS:

1. Approve minutes as presented.
2. Provide additional directive, should revisions be necessary.

ATTACHMENTS:

Copy of proposed Minutes.

**REGULAR MEETING OF THE FLORENCE COUNTY COUNCIL,
THURSDAY, OCTOBER 16, 2008, 6:00 P.M., LAKE CITY BEAN
MARKET MUSEUM, 111 HENRY STREET, LAKE CITY, SOUTH
CAROLINA**

PRESENT:

K. G. "Rusty" Smith, Jr., Chairman
Waymon Mumford, Vice-Chairman
H. Morris Anderson, Secretary-Chaplain
Mitchell Kirby, Council Member
Russell W. Culberson, Council Member
Johnnie D. Rodgers, Jr., Council Member
J. Ken Ard, Council Member
Alphonso Bradley, Council Member
James T. Schofield, Council Member
Richard A. Starks, County Administrator
James C. Rushton, III, County Attorney
Connie Y. Haselden, Clerk to Council

ALSO PRESENT:

William H. Hoge, Planning & Building Department Director
Barbara Coker, Sheriff's Office
Legrand Young, Buildings & Grounds Manager
Chuck Tomlinson, Morning News Staff Writer
Adrel Langley, Lake City News & Post

A notice of the regular meeting of the Florence County Council appeared in the October 15, 2008 edition of the **MORNING NEWS**. Copies of the agenda were faxed to members of the media and posted in the lobby of the City-County Complex, the Lake City Bean Market Museum, the Lower Florence County Public Services Building, the Doctors Bruce and Lee Foundation Public Library and on the County's website (www.florenceco.org).

Chairman Smith called the meeting to order. Secretary-Chaplain Anderson gave the invocation and Vice-Chairman Mumford led the Pledge of Allegiance to the American Flag. Chairman Smith welcomed everyone attending the meeting and commended the family of the late Mr. Gene Moore and recognized his daughter, Darla Moore, for their vision and work at the Lake City Bean Market Museum.

APPROVAL OF MINUTES:

Councilman Kirby made a motion Council approve the minutes of the September 18, 2008 regular meeting of County Council. Councilman Rodgers seconded the motion, which was approved unanimously.

PUBLIC HEARINGS:

The Chairman opened public hearing for the following items and the Clerk published the titles:

ORDINANCE NO. 10-2008/09

An Ordinance To Revise Chapter 2, Administration, Article V, Boards, Commissions And Agencies Of The Florence County Code Regarding The Florence County Cultural Commission And Other Matters Relating Thereto.

PROPERTY AGREEMENT

An Agreement For The Exchange Of Property, Said Agreement Being The Conveyance Of A Portion Of Property Owned By Florence County, Shown And Designated As Tax Map No. 00075-01-121, To Align Curb Cuts And To Provide Access To A Sewer Main, In Exchange For Property Owned By Ebenezer Baptist Church, Shown And Designated As A Portion Of Tax Map No. 00100-01-022, And To Authorize The County Administrator To Execute All Associated Documents.

APPEARANCES:

STERLING SADLER, CHAIR – ENVIRONMENTAL DISCOVERY CENTER COMMITTEE

Mrs. Sadler, on behalf of the Environmental Discovery Center Committee, appeared before Council to provide an update on the outstanding success of the Center located at the Lynches River County Park. Since the Center opened in late February, 2008, there have been 13,377 visitors to the Center. During the month of October, 2008, out of 16 days for school bookings, the Center had been booked solid with 12 schools. Visitors from 22 states and 3 foreign Countries visited the Center. Funding for the Center allowed for an expansion of the Tree Top Canopy Walk, scheduled to be completed early January. A southern forest enhancement has also been planned. There is no charge to visit the Center. The Center is one of only 45 buildings in South Carolina to be LEED Certified.

WILLIAM HOGE, PLANNING AND BUILDING INSPECTIONS DEPARTMENT DIRECTOR – COUNTY/COMMUNITY AIR QUALITY OPTIONS REPORT

Mr. Hoge presented specific options to improve air quality in Florence County and maintain compliance with ozone attainment levels established by Federal/Environmental Protection Agency (EPA) National Air Quality Standards. Chairman Smith stated that if there were no objections, he would refer this matter to County Council's Committee on Education, Recreation, Health & Welfare. No objections were voiced.

JAMES TANNER, CHAIRMAN – VOTER REGISTRATION/ELECTIONS COMMISSION

Mr. Tanner updated Council on activities at the Voter Registration/Elections (VRE) Office related to the 2008 General Election. Members of Council expressed concerns regarding the VRE Office being prepared for the election. County Administrator Richard Starks confirmed that additional phones and computers were available to the VRE Office;

noting the actual limitations of available, trained staff on hand to field additional phone lines, and that funds were already available for additional temporary staff, etc. as VRE identified specific needs. Councilman Mumford made a motion Council approve up to \$25,000 additional funding from Contingency for the VRE Office if needed to prepare for the election. Councilman Kirby seconded the motion, which was approved unanimously. Chairman Smith expressed appreciation for the work the Commission does on behalf of the citizens of Florence County.

GEANIE DAUGHTRY – PEE DEE COALITION

Councilmen Rodgers and Kirby requested Council allow Geanie Daughtry to speak. Mrs. Daughtry provided Council with information regarding the month of October being recognized nationally as Domestic Violence Awareness Month.

COMMITTEE REPORTS:

There were no Committee Reports.

RESOLUTIONS:

PRESENTATION TO LAKE CITY BEAN MARKET MUSEUM

The Chairman announced that Council had previously approved the allocation of \$400,000 in the FY08 bond issuance to the Lake City Bean Market Museum to enhance the development of the Museum. Chairman Smith and Councilman Rodgers presented Mrs. Lorraine Moore and City Administrator Marion Lowder (both serve as Board members for the Museum) with a ceremonial check. Mr. Lowder expressed his appreciation for Council's support.

PRESENTATION BY SENATOR JOHN YANCEY MCGILL

Senator McGill recognized Chairman Smith and Vice Chairman Mumford for their service as Past Presidents of the South Carolina Association of Counties. He then, along with Representatives Lester Branham and Terry Alexander, presented Sam Brockington, Fire Chief, South Lynches Fire District, with a check in the amount of \$150,000 for the South Lynches Regional Fire Academy new training facility. Chief Brockington expressed appreciation to the Legislative Delegation and County Council for support of the project. Senator McGill recognized Commissioner Marvin Stevenson, Sixth District Highway Commissioner.

ORDINANCES IN POSITION:

ORDINANCE NO. 06-2008/09 – THIRD READING

The Clerk published the title of Ordinance No. 06-2008/09: An Ordinance To Adopt A New Economic Element For The Florence County/Municipal Comprehensive Plan In Accordance With The 1976 South Carolina Code Of Laws, As Amended, Title 6, Chapter 29, Section 510. Councilman Schofield made a motion Council approve third reading of the Ordinance. Councilman Culberson seconded the motion, which was approved unanimously.

ORDINANCE NO. 08-2008/09 – SECOND READING

The Clerk published the title of Ordinance No. 08-2008/09: An Ordinance To Amend Section 30-4 Adoption Of Flood Hazard Area Maps, Section 30-61 General Development Standards, Section 30-62 Specific Development Standards, Section 30-264 Responsibility Of Administrative Official, Section 30-267 Certificates Of Zoning Compliance, And Section 30-311 Definitions Of Chapter 30 – Zoning Ordinance Of The Code Of Ordinances Of Florence County. Councilman Anderson made a motion Council approve second reading of the Ordinance. Councilman Bradley seconded the motion, which was approved unanimously.

ORDINANCE NO. 09-2008/09 – SECOND READING

The Clerk published the title of Ordinance No. 09-2008/09: An Ordinance To Amend Section 30-28 Table I: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Residential Districts And Section 30-29 Table II: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Business And Rural District Of Chapter 30 – Zoning Ordinance Of The Code Of Ordinances For Florence County For Provisions Of Libraries. Councilman Schofield made a motion Council approve second reading of the Ordinance. Councilman Anderson seconded the motion, which was approved unanimously.

PUBLIC HEARINGS:

There being no signatures on the sign-in sheets, the Chairman closed the public hearings for Ordinance No. 10-2008/09 and the Property Agreement.

ORDINANCE NO. 10-2008/09 – SECOND READING

The Clerk published the title of Ordinance No. 10-2008/09: An Ordinance To Revise Chapter 2, Administration, Article V, Boards, Commissions, Committees and Agencies of Florence County Code regarding the Florence County Cultural Commission and other matters related thereto. Councilman Mumford made a motion Council approve second reading of the Ordinance. Councilman Anderson seconded the motion, which was approved unanimously.

ORDINANCE NO. 11-2008/09 – INTRODUCED BY TITLE ONLY

The Clerk published the title of Ordinance No. 11-2008/09 and the Chairman declared the Ordinance introduced: An Ordinance Authorizing And Providing For The Issuance And Sale Of A Not To Exceed \$1,500,000 General Obligation Bond Of Florence County, South Carolina (Howe Springs Fire District), Series 2008, Or Such Other Appropriate Series Designation; Fixing The Form And Details Of The Bond; Authorizing The County Administrator To Determine Certain Matters Relating To The Bond; Providing For The Payment Of The Bond And Disposition Of The Proceeds Thereof; And Other Matters Related Thereto.

ORDINANCE NO. 12-2008/09 – INTRODUCED BY TITLE ONLY

The Clerk published the title of Ordinance No. 12-2008/09 and the Chairman declared the Ordinance introduced: An Ordinance Amending The Florence County Code To Remove Job Descriptions Maintained Officially In Human Resources, And Other Matters Relating Thereto.

APPOINTMENTS TO BOARDS AND COMMISSIONS:

FLORENCE COUNTY PLANNING COMMISSION

Councilman Bradley recommended Mr. Teddy Green for appointment to the Florence County Planning Commission representing the Town of Quinby with the appropriate expiration date. Councilman Rodgers seconded the motion, which was approved unanimously.

CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS

Councilman Mumford made a motion Council re-appoint Kenneth Cooper to the Construction Board of Adjustments and Appeals representing Council District 7 with the appropriate expiration date. Councilman Ard seconded the motion, which was approved unanimously.

JOHNSONVILLE RURAL FIRE DISTRICT

Councilman Ard made a motion Council re-appoint David Hartfield to the Johnsonville Rural Fire District with the appropriate expiration date. Councilman Anderson seconded the motion, which was approved unanimously.

HANNAH-SALEM-FRIENDFIELD FIRE DISTRICT

Councilman Ard made a motion Council re-appoint Rev. Joe Cagle, Randolph Bazen, Ron Hart, W. Grant Stone and Lory E. Belflower to the Hannah-Salem-Friendfield Fire District with the appropriate expiration date. Councilman Mumford seconded the motion, which was approved unanimously.

REPORTS TO COUNCIL:

ADMINISTRATION

PROPERTY AGREEMENT

Councilman Anderson made a motion Council Approve An Agreement For The Exchange Of Property, Said Agreement Being The Conveyance Of A Portion Of Property Owned By Florence County, Shown And Designated As Tax Map No. 00075-01-121, To Align Curb Cuts And To Provide Access To A Sewer Main, In Exchange For Property Owned By Ebenezer Baptist Church, Shown And Designated As A Portion Of Tax Map No. 00100-01-022, And To Authorize The County Administrator To Execute All Associated Documents. Councilman Mumford seconded the motion, which was approved unanimously.

EMERGENCY MANAGEMENT

UPGRADE OF E-911 COMPUTER AIDED DISPATCH (CAD) SYSTEM

Councilman Mumford made a motion Council approve Authorization To Contract For E-911 Computer Aided Dispatch (CAD) System And National Crime Information Center Upgrades In Order To Maintain The Existing System With The Current Software Provider Interact Systems, Inc. Utilizing \$216,214.92 Budgeted In E-911 System Fund 48. Councilman Rodgers seconded the motion, which was approved unanimously.

EMERGENCY MEDICAL SERVICES

GRANT AWARD SCDHEC EMS 2009 GRANT-IN-AID PROGRAM

Councilman Anderson made a motion Council Accept The SCDHEC EMS Grant-In-Aid 2009 Allocation From The South Carolina Department Of Health And Environmental Control In The Amount Of \$29,604.34 For Equipment And/Or Training. Councilman Bradley seconded the motion, which was approved unanimously.

PROCUREMENT DEPARTMENT

AWARD BID #07-08/09

Councilman Mumford made a motion Council Accept The Bid Of The Lowest Responsive Bidder, L A Cargo Trailers, For The Purchase Of An Enclosed Utility Trailer For Florence County Emergency Management In The Amount Of \$17,264.88; And Authorize The County Administrator To Execute All Associated Documents To Proceed. Councilman Rodgers seconded the motion, which was approved unanimously.

DONATION OF SURPLUS PROPERTY

Councilman Ard made a motion Council Allow For Donation Of Two (2) Defibrillators Previously Declared Surplus Property By County Council To The Pamplico Rescue And Ambulance Service, Inc. Councilman Schofield seconded the motion, which was approved unanimously.

PUBLIC WORKS

GRANT AWARD SC DOT

Councilman Ard made a motion Council Accept The Allocation From The South Carolina Department Of Transportation (SC DOT) Under The "C" Funds Program, PCN#38100, In The Amount Of \$20,000 For The Paving Of The Parking Ramp For Fire Trucks And Extension Of The Driveway At The Hannah-Salem-Friendfield Fire Station. Councilman Anderson seconded the motion, which was approved unanimously.

SHERIFF'S OFFICE

CONTRACT AWARD – CIRCLE PARK

Councilman Kirby made a motion Council Authorize The Receipt Of Funds From Circle Park In The Amount Of \$13,245 For Services To Be Rendered By The Sheriff's Office As A Participant In The 12th Judicial Circuit Alcohol Enforcement Team, And Authorize The County Administrator To Amend The FY09 Budget Appropriations And Execute All Associated Documents. Councilman Mumford seconded the motion, which was approved unanimously.

FLORENCE SCHOOL DISTRICT ONE POYNER ADULT/COMMUNITY EDUCATION

Councilman Bradley made a motion Council Accept The Recommendation Of The Sheriff's Office And Enter Into The Memorandum Of Agreement With Florence School District One (Poyner) Adult Community Education To Provide Education Services At The Florence County Detention Center And Authorize The County Administrator To Execute All Related Documents. Councilman Mumford seconded the motion, which was approved unanimously. Councilman Mumford commended the Sheriff and the school district for putting this very much needed program in place.

GRANT APPLICATION FM GLOBAL FIRE PREVENTION GRANT

Councilman Anderson made a motion Council Authorize The Submission Of A Fire Prevention Grant Application To FM Global In The Amount Of \$13,263 For The Purchase Of Arson Investigative Equipment For The Florence County Sheriff's Office. Councilman Schofield seconded the motion, which was approved unanimously.

OTHER BUSINESS:

INFRASTRUCTURE FUND:

DISABILITIES AND SPECIAL NEEDS BOARD

Councilman Rodgers made a motion Council Approve The Expenditure Of Funds From Council District 1 Infrastructure Funding Allocation In An Amount Up To \$183.60 For Two (2) Tons Of Asphalt To Patch Potholes In The Parking Lot At The Disabilities And Special Needs Facilities At 215 And 219 N. Church Street In The East Side Plaza In Lake City. Councilman Kirby seconded the motion, which was approved unanimously.

PEE DEE COMMUNITY ACTION PARTNERSHIP

Councilman Mumford made a motion Council Authorize The Redirection Of The \$3,334 Balance Of The June 21, 2007 Council Approval Of \$10,000 (\$5,000 Each From Council Districts 7 And 3 Infrastructure Allocations Originally; \$1,667 Each Now Remaining) For Three Computers For The Pee Dee Community Action Partnership Weed And Seed Safe Haven. Councilman Bradley seconded the motion, which was approved unanimously.

AMERICAN LEGION STADIUM

Councilman Culberson made a motion Council Approve The Expenditure Of Funds From Council Districts 6 And 7 Infrastructure Funding Allocations In An Amount Up To \$1,500 (\$750 From Each District) For The Purchase Of Mortar Sand To Be Used At American Legion Stadium. Councilman Mumford seconded the motion, which was approved unanimously.

ROAD SYSTEM MAINTENANCE FEE (RSMF) FUND

ANTIQUUE CIRCLE

Councilman Culberson made a motion Council Approve the expenditure of funds from Council District 6 RSMF funding allocation in an amount up to \$15,059.48 for MBC stone and crushed asphalt for Antique Circle. Councilman Kirby seconded the motion, which was approved unanimously.

MCDOUGAL ROAD

Councilman Rodgers made a motion Council Approve The Expenditure Of Funds From Council District 1 RSMF Funding Allocation In An Amount Up To \$5,887.50 For Crushed Asphalt For McDougal Road. Councilman Anderson seconded the motion, which was approved unanimously.

There being no further business to come before Council, Councilman Anderson made a motion to adjourn. Councilman Kirby seconded the motion, which was approved unanimously.

COUNCIL MEETING ADJOURNED AT 7:18 P.M.

H. MORRIS ANDERSON
SECRETARY-CHAPLAIN

CONNIE Y. HASELDEN
CLERK TO COUNTY COUNCIL

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Minutes

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

Council is requested to approve the minutes of the November 6, 2008 special called meeting of County Council.

OPTIONS:

1. Approve minutes as presented.
2. Provide additional directive, should revisions be necessary.

ATTACHMENTS:

Copy of proposed Minutes.

SPECIAL CALLED MEETING OF THE FLORENCE COUNTY COUNCIL, THURSDAY, NOVEMBER 6, 2008, 9:00 A.M., COUNCIL CHAMBERS, ROOM 803, CITY-COUNTY COMPLEX, 180 N. IRBY STREET, FLORENCE, SOUTH CAROLINA

PRESENT:

K. G. "Rusty" Smith, Jr., Chairman
Waymon Mumford, Vice-Chairman
H. Morris Anderson, Secretary-Chaplain
Mitchell Kirby, Council Member
Russell W. Culberson, Council Member
Johnnie D. Rodgers, Jr., Council Member
J. Ken Ard, Council Member
Alphonso Bradley, Council Member
James T. Schofield, Council Member
Richard A. Starks, County Administrator
James C. Rushton, III, County Attorney
Connie Y. Haselden, Clerk to Council

ALSO PRESENT:

Chuck Tomlinson, Morning News Staff Writer

A notice of the special called meeting of the Florence County Council appeared in the November 5, 2008 edition of the MORNING NEWS. Copies of the agenda were faxed to members of the media and posted in the lobby of the City-County Complex, the Doctors Bruce and Lee Foundation Public Library and on the County's website (www.florenceco.org).

Chairman Smith called the meeting to order. Secretary-Chaplain Anderson gave the invocation and Vice-Chairman Mumford led the Pledge of Allegiance to the American Flag. Chairman Smith welcomed everyone attending the meeting.

EXECUTIVE SESSION:

Pursuant to Section 30-4-70 of the South Carolina Code of Laws 1976, as amended, Councilman Anderson made a motion Council enter executive session to discuss an economic development matter and receive a legal briefing from the County Attorney. Councilman Culberson seconded the motion, which was approved unanimously.

AMENDED RESOLUTION NO. 28-2007/08

Subsequent to executive session, Councilman Mumford made a motion Council approve Amended Resolution No. 28-2007/08 Authorizing The Execution And Delivery Of A Memorandum Of Understanding, By And Among Monster Worldwide South Carolina, Inc., Red Rock Pee Dee, LLC, And Florence County; And Authorizing Paving Of 0.3 Miles Of A County Road Abutting Property Being Purchased By Red Rock Pee Dee,

LLC; And Approving The Services Of Davis And Brown To Perform Engineering Services In Regard To The Paving Of Said Road. Councilman Anderson seconded the motion, which was approved unanimously.

There being no further business to come before Council, Councilman Culberson made a motion to adjourn. Councilman Kirby seconded the motion, which was approved unanimously.

COUNCIL MEETING ADJOURNED AT 9:29 A.M.

**H. MORRIS ANDERSON
SECRETARY-CHAPLAIN**

**CONNIE Y. HASELDEN
CLERK TO COUNTY COUNCIL**

DRAFT

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Public Hearings

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

Council will hold public hearing to receive public comment with regard to the following:

ORDINANCE NO. 11-2008/09

An Ordinance To Provide For The Issuance And Sale Of A Not Exceeding One Million Five Hundred Thousand Dollar (\$1,500,000) General Obligation Bond Of Florence County, South Carolina (Howe Springs Fire District), Series 2009, To Prescribe The Purposes For Which The Proceeds Of Said Bond Shall Be Expended, To Provide For The Payment Of Said Bond, And Other Matters Relating Thereto.

ORDINANCE NO. 12-2008/09

An Ordinance Amending The Florence County Code To Remove Job Descriptions Maintained Officially In Human Resources, And Other Matters Relating Thereto.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Appearances
Christmas Card Contest Winner

DEPARTMENT: Administration

ISSUE UNDER CONSIDERATION:

Council will announce and recognize the winner of the 2008 Annual Christmas Card Contest.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Appearances Before Council
John Chase, Jr., Chair
2009 Legislative Day Committee

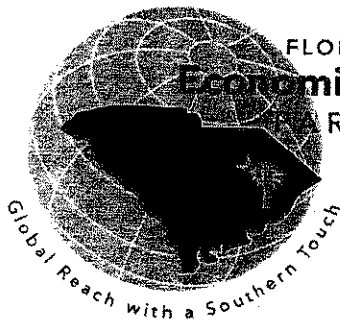
DEPARTMENT: Administration

ISSUE UNDER CONSIDERATION:

Mr. Chase Requests To Appear Before Council To Brief Council On The Plans For The 7th Annual Florence County Legislative Day, Which Will Be Held In Columbia On March 24, 2009.

ATTACHMENT:

Copy of the Request to Appear Received From Mr. Chase.



FLORENCE COUNTY

Economic Development

PARTNERSHIP

September 23, 2008

Mr. K.G. Smith, Jr.
Chairman-County Council
Post Office Box 369
Lake City, SC 29560

Dear Chairman Smith,

As this years Chair of the Florence County Legislative Day Committee, I am writing to brief you on the plans for the 7th Annual Florence County Legislative Day, which will be held in Columbia on March 24, 2009.

As you know, the Florence County Economic Development Partnership helped initiate and support the organization of the first Florence County Legislative Day in 2002. The purpose of this day is to raise awareness about Florence County among our state legislators by showcasing our prominent businesses, industries, health care organizations and educational institutions. The vision for this event is that the Florence County Legislative Day will leave a significant impression on the legislators and their respective staff along with supporting our legislative delegation in their future endeavors. Each of the prior years events have been a success and we look forward to making this year's event the best ever.

The Florence County Economic Development Partnership has teamed up with the Greater Florence Chamber of Commerce to help host this year's event. Our committee has been formed and represents a wide variety of businesses and industries from Florence County. Senator Leatherman's office has been involved and helped us to choose the date for the event; Florence County Legislative Day is the only event on the Legislative calendar for March 24, 2009.

Plans have progressed in a very acceptable fashion and it is time to begin addressing the funding issues and the budget. This event requires approximately \$30,000. We are looking to Florence County for a third of this budget. We are also requesting a third from the City of Florence and Florence County Progress.

I will be happy to answer any possible questions that you might have concerning this important event. I will be happy to make a formal request from your Board if you would like; please let me know when would be most appropriate and convenient. Thank you.

Sincerely,

John Chase, Jr.
2009 Legislative Day Chair

P.O. Box 100549 ● 1951 PISGAH ROAD ● FLORENCE, SOUTH CAROLINA 29502

TEL 843-676-8796 ● TOLL FREE 800-984-0682 ● FAX 843-676-8799

www.fcedp.com

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Appearances Before Council
Robert Franks, Information Technology Director, Florence County

DEPARTMENT: Information Technology

ISSUE UNDER CONSIDERATION:

South Carolina Judicial Department Staff/Contractors Tasked To Provide Assistance To Florence County Court Offices' Implementation Of The State Case Management System Have Completed And Forwarded Their Infrastructure Assessment. Subsequently, Mr. Franks Will Brief Council On The Completed Post-Assessment Analysis, Including Probable Additional Capital And Annual Recurring Costs Which The County Will Need To Fund To Proceed.

POINTS TO CONSIDER:

1. At the September 18, 2008 meeting of County Council regarding the SCJD Case Management System, Ms. Joan Assey presented a deployment proposal.
2. Judge Nettles commented on the practical reasons to employ CMS and Solicitor Ed Clements stated he was in favor of the general concept but questioned the \$25,000 maintenance fee for software and the loss of some connectivity to the Sheriff's Office, LEC, City PD, etc. that could be problematic.
3. After some discussion, Council approved a motion to proceed with the assessment phase of the deployment proposal then review the completed joint assessment.
4. FCIT has estimated additional and recurring costs of the project with the best information available.

FUNDING FACTORS:

1. The State is providing significant federal funding for the project, indicated to be just over \$600,000, and the County's portion of startup and recurring costs is estimated in this presentation for approval, utilizing funds appropriated in FY09 for capital improvements from Fund 19.
2. County's one time costs are estimated to be \$295,000, and annual recurring costs to be \$56,000 in year one, and \$128,800/year or higher thereafter.

OPTIONS:

1. ***(Recommended)*** Authorize the County Administrator to:
 - a. Proceed with full implementation of the SCJD Case Management System and associated software/hardware solutions, and all requirements for said implementation.
 - b. Accept the SCJD/federal equipment, software, and any funds or other identified resources for deployment of the system.
 - c. Utilize up to \$295,000 of funds appropriated in FY09 for capital improvements in Fund 19 appropriations.
2. Provide An Alternate Directive.

ATTACHMENTS:

1. Florence County IT: SCJD Post-Assessment Costs Analysis
2. SCJD Florence County Infrastructure Assessment

**Florence County Government
Information Technology Department**



**Florence County / SCJD
Infrastructure Post-Assessment
November 13, 2008**

Florence County Case Management System Cost Analysis - The information in the table below identifies the correlation between the assessment done by the South Carolina Department of Justice (SCJD) and Florence County IT. Prices shown on the Florence County column are items or issues not covered by the assessment done by the state. This column is Florence County IT best effort to ensure reliability moving forward to SCJD's Case Management System (CMS).

The numbers representing the Solicitor's project, which is being proposed by Spartan Technologies, is not complete; however, the numbers presented closely detail what will be needed in order to successfully deploy the solution. SCJD may cover some of the costs detailed; however, it will be important that any funding covered by SCJD be used for contingency in case of unforeseen expenses or the ability to add/modify the configuration to meet Florence County requirements to ensure that the same, or as close as possible, resources are available to Florence County Magistrate, Clerk of Court and Solicitor staff.

Florence County Case Management System Cost Analysis				
<u>Department</u>	<u>Item</u>	<u>SCJD</u>	<u>FLORENCE COUNTY</u>	<u>Description</u>
Clerk of Court	PC's	\$48,047	\$0	
	Network	\$0	\$0	
Magistrates	PC's	\$104,965	\$0	
	Network	\$50,734	\$18,600	30MB Internet Circuit (6mo. Cost) and Fiber Module
Total		\$203,746	\$18,600	
Solicitor	PC's	\$0	\$80,550**	Based on SCJD Standard
	Server Hardware	\$0	\$111,000**OPT1*** \$154,000** OPT2***	Redundant Server Software and Licensing
	Network	\$0	\$22,800**	3Mb P-T-P Circuit (6mo. Cost) and Network equip.
	Programming	\$0	\$11,000	Strawn and Neil
	Database Conversion	\$0	\$7,200	Based on additional databases over 4 covered by SCJD
Grand Total		\$203,746	\$251,150**OPT1*** \$294,150**OPT2***	

** Number subject to change dependent on SCJD providing supplemental funding.

*** **Option1** – Design utilizing AS400 DB2 database as source for Spartan Technologies solution. Due to security issues, we would place new hard drives into the unit and isolate the application from the rest of the county data (Treasurer, Tax Assessor, Finance, etc.). If a future upgrade by Spartan deems this solution not feasible for ASP.Net, Option 2 will need to be utilized.

*****Option2** – Design utilizing Microsoft SQL cluster with a centralized database. This solution provides failover redundancy as well as snapshot capability to roll-back in time without going to tape backup. This solution will fall in line with any future upgrades provided by Spartan.

Annual Reoccurring Cost – Most of the cost that will be covered by SCJD will take care of maintenance cost for the CMS project and related resources for the first year. Additional costs identified in the table below stem from the additional resources needed in order to ensure that the system will meet Florence County requirements. SCJD costs will not occur until 09/10 budget year however, this maintenance cost is perpetual and will continue until replaced with another state system or decommissioned. The cost in the table below will not negate any existing maintenance cost.

Annual Reoccurring Cost			
Item	09/10	Sequential Years	Description
PCs	\$0	\$0	
Network Circuits	\$46,000	\$46,000	Internet and P-T-P
Network Hardware	\$1,600	\$1,600	Smartnet Contract
SCJD Maintenance	\$0 -included	\$55,000	\$25,000 Software Cost \$30,000 Hosting Cost
Spartan Technologies	\$0 - included	\$17,000	
Additional Hardware	\$9,200	\$9,200	AS400 or SAN /Server
Total	\$56,800	\$128,800	

I. Magistrates

- **Hardware** – The majority of hardware in this area will be replaced by South Carolina Judicial Department (SCJD) during the migration to the state's Case Management System (CMS). Based on information given to me by SCJD staff, warranties on computer equipment and scanners will be for four (4) years and printers for one (1) year. Any additional costs will be incurred by the county for further maintenance.
- **Networking** – All network connections switches and firewall equipment has been covered by South Carolina Judicial Department (SCJD). SCJD will only be covering the first year of maintenance on this equipment. Any additional costs will be incurred by the county for further maintenance.

Based on information gathered from SCJD, each basic request sent to the Case Management System will take 56 – 100K. Based on those numbers, if all users hit the system at one time, most if not all of the county's internet connectivity would be saturated. Also all internet traffic from remote magistrate's offices that is controlled by Virtual Private Network (VPN) is passed through our internet connection at the complex.

To prevent this situation, the county could either establish a new separate circuit for daily internet traffic or simply increase our current internet service.

- **Data libraries** – Libraries currently used by the magistrate's office in alphabetical order by library (folder) Name.

CDVLIBF

CDVLIBFM

COCLIBF**

FINLIBF

JAILLIBF

JURLIBF

MAGLIBF

MCIVLIBF

M001LIBF – Florence Magistrate

M002LIBF - Timmons ville Magistrate

M005LIBF - Pamplico Magistrate

M009LIBF - Johnsonville Magistrate

M011LIBF- Lake City Magistrate

M012LIBF - Olanta Magistrate

SOLICIT**

SOLICITF

SOLMARF

TEPLIBF

WARLIBF**

These are among the largest libraries which contain the majority of the **Magistrates / CoC / Solicitor interrelation data.

II. Clerk of Court

- **Hardware** - Contingent upon the Clerk of Court 's approval to move to SCJD CMS, all court related areas of CoC will be upgraded with new PCs, laptops, printers and scanners.
- **Warrants** – Currently, warrants are openly available for query to the Magistrate, CoC, Florence City Police, Jail and Solicitor staff from the AS400. Availability to share warrant information moving forward between these departments is vital to daily operations.
- **Dispositions** – Disposition information is shared between the Clerk and Solicitor staff. Pre disposition are initiated by the Solicitor and Post disposition are initiated by the CoC. Due to the decision of SCJD to not allow any outside information to be pulled into their system, future connectivity to pull Solicitor's indictments from within one system will be lost.

III. Solicitor

- **Linkages** - The Solicitor's office can originate their case information by pulling warrants filed with the Clerk of Court. This allows them to pull defendant name and address and personal information.

The Solicitor's office also uses dispositions keyed by the Clerk of Court as part of their case data. This allows the solicitors office to run many reports based on whether cases are pending or disposed. This also allows timelier issuing of subpoenas, Indictments, etc.

Without the Clerk of Court input of warrants filed and warrants disposed, the solicitor will have to input (key) this information as opposed to using what was keyed by the Clerk of Court. If the Solicitor chooses to move to the Spartan Technologies program, this feature will be in place, however, if the Solicitor chooses not to, he will have to manually retype all of this information.

- **Network** – Currently, the Solicitor's office has a wi-fi connection to the county network at the PTI office located on West Evans Street. This equipment is more than five (5) years old and is not under any maintenance contract. In order to replace this system with equivalent hardware would cost over \$30K with an additional \$1,200 annual maintenance. The Solicitor has one staff member located at Highway patrol headquarters on East Palmetto Street, who uses an air card and VPN to connect to the county. The Solicitor also has two staff members at Circle Park on Gregg Avenue, who use Circle Park's network along with desktop VPN to connect to the county.
- **Databases / Tables** – Spartan Technologies, along with Joan Assey, has met with the Solicitor and discussed with him that the solution that they are offering will only cover the cost of four database conversions. Any additional databases that may exist will be converted at the county's expense.

Due to the AS400 storing multiple files in libraries / tables, final determination of how many databases will need to be converted has yet to be released by Spartan Technologies. Databases are converted based on \$180 per hour with a minimum of 20 hours.

- **Redundancy** – Currently, neither Spartan Technologies nor SCJD have offered a solution for providing redundancy to the Solicitor's data and server infrastructure. Without redundancy in place, the solicitor could experience significant downtime if the Spartan solution goes wrong. After several failed attempts for information, I am forced to conclude that if we want to provide redundancy to the Solicitor, we will need to provide it ourselves.
- **Warrants** – Currently, warrants are openly available for query to the Magistrate, CoC, Florence City Police, Jail and Solicitor staff from the AS400. Availability to share warrant information moving forward between these departments is vital to daily operations. In order for the Law enforcement Center to be able to review warrant within their new system, New World system will need to find a way to pull the data either from the Spartan system or from SCJD CMS.
- **AEP / TEP** – Alcohol Education Program (AEP) is an alcohol diversion program for offender ages 17 -20. Traffic Education Program (TEP) is a traffic diversion program in which a defendant can get a ticket drop, if he or she meets the right requirements. Both systems are new programs recently started and supported on the Spartan system, however, if this data is not part of the existing libraries / tables, data conversion will need to be covered by the county.
- **Drug Court CMS** – This is diversion program is for juveniles, which provides treatment and regular drug tests. The Solicitor's office does not have case management for this program. All of the information is kept in paper file folders. The Solicitor would like to add this to Spartan if possible. Adding this to the Spartan system would require all information to be hand keyed and scanned.

IV. Outside Entities

- **City of Florence Police** – The Florence Police Department current access our AS400 and web links for the following information...
 - Dispositions (daily)
 - Background Checks for public and employment (daily)
 - Check jail printout for housing bill (monthly)
 - Verify Warrant Numbers/Charges for Magistrate/Clerk of Court (daily)
 - Clerk of Court via internet for dispositions and charges (daily)

These services will not be available to them unless we establish a web portal to retrieve the information as well as establish web communications with the New World System RMS.

- **Probation and Parole** – Currently, probation and Parole access our AS400 for Booking and Solicitor Data. These services will not be available to them unless we establish a web portal to retrieve the information as well as establish web communications with the New World System RMS.

V. Sherriff's Office

- **New World System** – The Florence County Sherriff's Office (FCSO) is currently in the process of moving to a new Records Management System (RMS). Accord to Chris Neal, project manager for the Sherriff's Office, New World is scheduled to move bookings and arrest data to the new system starting in January 09.
Depending on exactly when this happens and when SCJD starts its project, the Magistrate, CoC, Solicitor, Florence City Police, Probation and Parole as well as any other agencies that require information from FCSO will have to manually (paper management) retrieve this information. This could be even longer for the Magistrate, CoC and Solicitors office due to three projects and migrations being performed simultaneously.
- **Data Push / Pull** – Florence County has already purchased the capability to pull data from the New World System database. Successful connection to NWS data is crucial to multiple departments and agencies. Unless we are able to clearly define the correct fields that will need to be accessed, additional costs may need to be added to the project.

VI. SCJD Recommendations

- **Hardware Recommendations** – SCJD recommendation for the fiber and rewire of the Magistrates building located behind the complex does not include hardware needed to connect to the network in the basement. This reference can be found on item (3) under recommendations for the Network in Florence on page 13. The county would need to purchase at least one fiber module to complete the circuit..
- **Resources Management** – SCJD recommendations does not cover how they will manage the rollout of new equipment. Appropriate storage and triage room will need to be designated so that Florence County IT can assure that all files are properly recovered from computers and that they are properly scrubbed before future use / disposal.

VII. Florence County IT Recommendations

- To prevent saturation of the county's internet connection, the county could either establish a new separate circuit for daily internet traffic that is separate from our current internet presence or simply increase our current internet service. Florence County IT recommends that the county establish a minimum of 30Mb total internet bandwidth.
- To ensure sufficient hours are set aside with county AS400 vendor, IT recommends that we reserve funding for at minimum 200 hours. Programming hours are charged at \$55 per hour.
- To ensure that sufficient hours are set aside for Solicitor data conversion for Spartan Technologies, IT recommends we reserve funding for a minimum of 80 hours of programming.
- To ensure consistency across Solicitor staff to match hardware being installed for the magistrate and CoC, IT recommends replacing all computers and laptops consistent with the hardware being

provided by SCJD as well as providing at minimum two scanners with appropriate licenses and software.

- To provide redundancy for the Spartan system, IT recommends purchasing a redundant server that matches the server potentially provided by SCJD or provide two identical servers if SCJD does not provide the first. In order to provide failover with redundancy, a Storage Area Network (SAN) will need to be purchased. In order to ensure reliability of data, additional backup software will need to be provided, also, additional operating system and database licenses will need purchased.
- To provide reliable network connectivity to the Solicitor's PTI office located on West Evans Street, IT recommends that we install a 3Mb point to point circuit as well as purchase one 24 port network switch to support staff PCs and printers.
- Florence County IT does not have sufficient room to store decommissioned equipment at the complex nor do we have the proper moving equipment to move them. Currently, Florence county IT must borrow carts from Building Commission to move equipment. To efficiently move equipment without limiting Building Commission's daily use of their equipment, Florence County IT recommends that we purchase at minimum two (2) heavy duty dollies.

Solicitor Staff / Resources list

User	Location	Processor Speed	RAM	OS Version	Office Version
E.L. Clements	11 th	Intel(R) Pentium(R) 4 CPU 3.00GHz	256MB	Windows XP SP2	Office 2003
Bob Wells	11 th	Intel(R) Pentium(R) 4 CPU 3.00GHz	256MB	Windows XP SP2	Office 2003
Christine VonLutcken	11 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Donna Knight	11 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	760MB	Windows XP SP2	Office 2003
Heather Buddie	11 th	Intel(R) Pentium(R) 4 CPU 3.00GHz	256MB	Windows XP SP2	Office 2003
Jan Hursey	11 th	Intel(R) Core(TM)2 Duo CPU E4400 @ 2.00GHz	1GB	Windows XP SP2	Office 2003
Jim Miles	11 th	Intel T2400 @ 1.8GHz	512MB	Windows XP SP2	Office 2003
John Jeperinger	11 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Lynne Jackson	11 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	1GB	Windows XP SP2	Office 2003
Keith Godbolt	4 th	Intel T2400 @ 1.8GHz	1.5GB	Windows XP SP2	Office 2003
Rachelle Jean	4 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	512MB	Windows XP SP2	Office 2003
Susan McGill	4 th	Intel(R) Pentium(R) 4 CPU 3.00GHz	512MB	Windows XP SP2	Office 2003
Anna Braddock	9 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	1GB	Windows XP SP2	Office 2003
Candy Rogers	9 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Charlene Bryant	9 th	Intel(R) Core(TM)2 Duo CPU E4400 @ 2.00GHz	1GB	Windows XP SP2	Office 2003
David Richardson	9 th	Pentium(R) D CPU 2.80GHz	1GB	Windows XP SP2	Office 2003
Ed Saverance	9 th	Intel(R) Pentium(R) 4 CPU 2.66GHz	512MB	Windows XP SP2	Office 2003
Michelle Tindall	9 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	1.5GB	Windows XP SP2	Office 2003
Pat Parr	9 th	Intel(R) Pentium(R) 4 CPU 3.00GHz	256MB	Windows XP SP2	Office 2003
Stephen Hill	9 th	Intel(R) Pentium(R) 4 CPU 2.80GHz	256MB	Windows XP SP2	Office 2003
April Watson	Gregg Ave	intel Pentium 4 CPU 2.80GHZ	512MB	Windows XP SP2	Office 2003

Florence County /SCJD Infrastructure Post-Assessment

Liz Toth	Gregg Ave	Intel Pentium 4 CPU 2.80GHZ	512MB	Windows XP SP2	Office 2003
Elaine Cooke	Mag Office	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Deberry Stephen	SCHP	Intel Core 2 Duo T5470, 1.6GHz, 800Mhz	1 GB	Windows XP SP2	Office 2003
Allen Gibson	W. Evans	Intel T2400 @ 1.8GHz	512MB	Windows XP SP2	Office 2003
Barbara Haywood	W. Evans	Intel(R) Pentium(R) D CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Deany Bazen	W. Evans	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Debbie Mitchell	W. Evans	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Faith Timmons	W. Evans	Intel(R) Pentium(R) 4 CPU 2.80GHz	759.5 MB	Windows XP SP2	Office 2003
Jan Philipp	W. Evans	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Lisa Collins	W. Evans	Intel(R) Core(TM)2 Duo CPU E4400 @ 2.00GHz	1GB	Windows XP SP2	Office 2003
Louis Jacobs	W. Evans	Intel(R) Pentium(R) D CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Myers McKenzie	W. Evans	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003
Vera Wilkins	W. Evans	Intel(R) Pentium(R) 4 CPU 2.80GHz	1 GB	Windows XP SP2	Office 2003

Solicitor's Hardware Breakdown

Location	No. of Computers		No. of Laptops		No. of Scanners		Printers					
	Present	Needed	Present	Needed	Present	Needed	No.	Laser	DJ	Duplex	Net	Need
11 th Floor	9	9	3	3		1	7	7	0	3	2	4
9 th Floor	8	8	4	4	2	1	5	4	1	2	1	4
4 th Floor	2	2	1	0			1	0	1	0	0	0
Mag. Office	1	1					1	1	0	1	0	0
Gregg Ave.	2	2					2	2	0	1	1	1
W. Evans (PTI)	10	10				1	9	7	2	3	1	2
SCHP	1	1					1	1	0	0	0	1
TOTALS	33	33	1	0	2	3	26	22	4	10	5	12

Computer Bandwidth Usage

OFFICE	PC's	Laptops	Printers	Devices	Bandwidth Req.
Clerk of Court	15	4	4	19 + 4	T-1 (1.5Meg)
Magistrate Florence	21	3	2	24 + 2	T-1 (1.5Meg)
Magistrate Effingham	3	3	1	6 + 1	384K
Magistrate Lake City	3	1	1	4 + 1	256K
Magistrate Timmonsville	3	1	1	4 + 1	256K
Magistrate Johnsonville	2	1	1	3 + 1	192K
Magistrate Pamplico	2	1	1	3 + 1	192K
Magistrate Olanta	2	1	1	3 + 1	192K
TOTALS:	51	15	12	66 + 12	4.5 Meg

Current VPN Requirements					
<u>Location</u>	<u>PCs</u>	<u>Laptops</u>	<u>Printers</u>	<u>Devices</u>	<u>Bandwidth Req.</u>
EMS Station 1	1	1	1	2 + 1	1 Meg
EMS Station 3	1	1	1	2 + 1	1 Meg
EMS Station 4	1	1	1	2 + 1	1 Meg
EMS Station 6	1	1	1	2 + 1	1 Meg
Economic Development	5	2	2	7 + 2	1.5 Meg
TOTALS:	9	6	6	15 + 6	5.5 Meg
OFFICE	Peak Users	Bandwidth			Bandwidth Req.
73 VPN Users**	20 users	1 Mb / user			Approx. 20 Meg at peak
**NOTE: Average concurrent VPN users is approximately 12					
Total Sustained Bandwidth	30Mb				

Florence County Cost Totals

Solicitor Hardware / Software

<u>Devices</u>	<u>11th</u>	<u>9th</u>	<u>4th</u>	<u>PTI</u>	<u>Mag.</u>	<u>Gregg</u>	<u>SCHP</u>	<u>Unit Cost</u>	<u>Total</u>
PCs	9	8	2	10	1	2	1	\$2,050	\$67,650
Laptops	3	4						\$2,350	\$16,450
Scanners	1	1		1				\$1,500	\$4,500
Printers	2	2		2		1	1	\$1,050	\$8,400
								Total	\$80,550
Addition Equip.	Qty							Cost	Total
Storage Area Network -SAN	1					OPT1		\$68,000	\$68,000
Application Server	2							\$20,000	\$40,000
Web Server	1							\$10,000	\$10,000
Backup Software	1							\$12,000	\$12,000
Windows Licenses	2							\$4,000	\$8,000
SQL Licenses	4**					**per CPU		\$4,000	\$16,000
AS400 Isolated Drives	1					OPT2		\$25,000	\$25,000
								Total OPT1	\$191,550
								Total OPT2	\$234,550

Networking

<u>Circuit</u>	<u>Bandwidth</u>	<u>Total</u>							
PTI P-T-P	3Mb	\$5,000	6mo.						
Install Costs	PTI	\$2,000	One time						
								Total	\$7,000
Internet Connection									
Complex Connection	30Mb	\$18,000	6mo.						
								Total	\$18,000
Switches	No.	Unit Cost	Total						
24 port	1	\$6,000	\$6,000						
48 port	1	\$8,000	\$8,000						
Fiber connector	4	\$600	\$2,400						
								Total	\$16,400

Programming Costs

Strawn & Neil	200Hrs	\$55Hr	\$11,000						
Spartan Technologies	40Hrs	\$180Hr	\$7,200					Total	\$18,200

Proposal Totals							
Reoccurring Cost						Hardware	
Network Switches	\$1,600					OPT1	\$191,550
Network Circuits	\$46,000					OPT2	\$234,550
Printer Maintenance	\$1,200					Network	\$41,400
AS400	\$8,000					Programming	\$18,200
SAN Solution	\$8,000						
						Total OPT1	\$251,150
						Total OPT2	\$294,150

From: Frank Dugan [mailto:fdugan@lylesdata.com]
Sent: Monday, November 03, 2008 5:28 AM
To: Ashlyn Owens
Subject: RE: iSeries 525 and 595 expansion tower maximum disk units

I guess you had a problem over the weekend? Let me know what happened. I will be working from home today and off on Friday. The office number forwards to my cell.

You are correct on the disk counts.

The 70gb disks used are \$550, new \$800. Adding the disk has no effect on your maintenance costs.

To add four disks to the Production system we need to add a disk expansion that costs \$244 but will add \$73 a month to your maintenance costs after a one year warranty.

Adding an expansion unit to the HA system would be around \$10,000 and add \$274 a month to maintenance after a one year warranty. This includes a disk controller, the interconnect cables and redundant power.

Frank

676-1004

From: Robert Franks [mailto:rfranks@florenceco.org]
Sent: Friday, October 31, 2008 3:03 PM
To: Terry L. Frye; Hayes, Scott; Jim Miles; EL Clements
Cc: keith godbolt
Subject: Conference Call Recap

Gentlemen,

Thanks for participating in the conference call pertaining to migrating the Florence County Solicitor to Spartan Technologies CMS. Here is a recap on some issue I want to be clear on. If you would, please respond if I am in error on any portion.

Terry, my understanding and questions from the call are...

1. Spartan Technologies solution can be ran from AS400 / DB@ or SQL with no limitations utilizing either solution for present and future needs/ enhancements.

You are correct. However I will add one caveat – The AS400 platform is dependent upon the viability of the AS400 platform to support .NET controls.

In the event that you choose the AS400 platform and in the future that platform did not support the .NET controls then Spartan would work with you to transition to the SQL platform.

2. All data for Spartan Technologies solution will reside in a local database with no off-site uplink / backup.
- You are correct.

3. Spartan Technologies currently does not have a redundant solution available for SQL solution.

A) Redundancy is a hardware setup, not software. Spartan is the software supplier.

I would reiterate that redundancy is a hardware solution and not software.

4. Spartan Technologies will be delivering their recommendations for licenses and server and pc specs as requested by me on Monday 27OCT2008.

I will deliver these specifications as requested on my site visit on Wednesday, Nov 5th.

At that time a true estimate of the actual hardware needs can be completed for the circuit.

5. Spartan will import all jail / bookings information as specified by the Solicitor and his staff. Spartan will work with the Solicitor and the Jail vendor, NWS, to create this import.

I would need to receive a list of the actual fields specified by the 12th circuit to allow our programming staff to verify which data could be imported into the Spartan Case Management Solution.

Would it be possible to have this information when I visit on Wednesday, Nov 5th?

6. Solicitor Disposition information will not be sent/pushed to the SCJD CMS system, CoC disposition data on SCJD CMS will be sent/pushed to the Spartan System.

Please refer to the SCJD for this item.

7. In order for outside entities to query information from the Spartan system, a Web portal will need to be built. Will the cost be included in the assessment for SCJD covered expense or will this feature be the responsibility of the county?

The cost for the LEC, "Law Enforcement Inquiry" is included in the project but the cost of hardware would be the responsibility of the county. The Defense Attorney Inquiry is not included in included in this project.

8. The Solicitor receives reports from the City of Florence Police via on-base imaging system. Can Spartan accommodate manually uploading these images into their system if necessary?

Spartan can accommodate the importing of digital files.

9. The Solicitor asked if future requirement or mandates by the state would be handled by Spartan without additional cost. Can you verify this?

Any future legislative updates would be supported by Spartan per the current contract.

Scott, The only question I have for you is that I understood you to say that there would be no way to upload any information to the CMS system and specifically to the CoC dispositions as mandated by Chief Justice Toal. Is this correct or can the CoC and Magistrate be able to upload jail information if needed?

- 1 - SCJD does not allow any outside agency or vendor to update the Clerk of Courts data. The Clerk of Court is the official record and only the Clerk's office has access to update that record.
- 2 - I'm not sure what jail information you are referring to. We have a Law Enforcement interface which allows the court to pull ticket information and service information from a Law Enforcement system.

From: Terry L. Frye [tfrye@spartantechology.com]
Sent: Thursday, November 13, 2008 11:11 AM
To: Robert Franks; keith godbolt
Cc: EL Clements; Jim Miles
Subject: RE: data conversion and site asset info

I apologize for the delay as I am out of the office in Savannah.

The maintenance cost would be \$17,000 per year from Year 2 through the Year 5.

This rate is set for this entire period.

Year 1 would be included in the initial implementation.

Respectfully,

Terry L. Frye

125 Venture Blvd. | Spartanburg, SC 29306

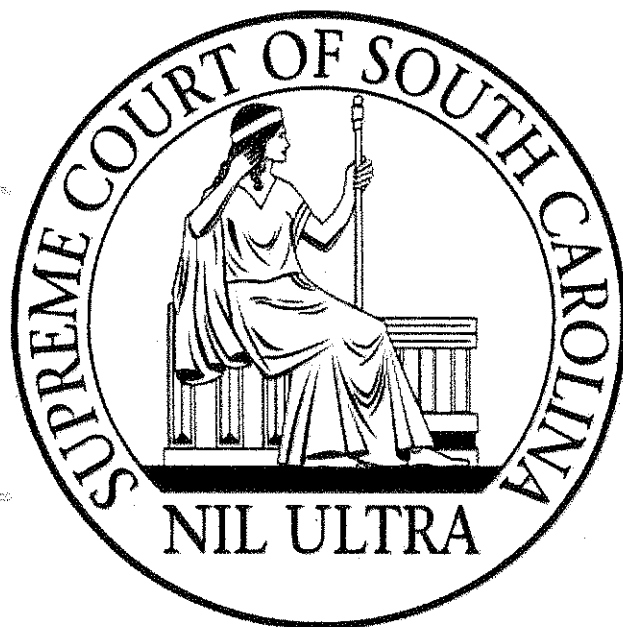
Phone 864.587.1386 ext 112 | Fax 864.587.1387

Cell 864 415 2742

www.spartantechology.com

tfrye@spartantechology.com

South Carolina Judicial Department



**Florence County
Infrastructure Assessment
October 30, 2008**

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Florence County Technology Assessment

I. Clerk of Court Office:

Clerk of Court: Connie Reel-Shearin
843-665-3031

Address: City-County Complex
180 North Irby Street, MSC-E
Florence, SC 29501

Florence Clerk of Court Initial Site Visit Results:

An initial assessment of Florence County Clerk of Court's office was conducted on August 16, 2008. The Clerk of Court is located in the basement area of the Florence County Courthouse. There are 3 divisions, Civil, Criminal and Family Court. There are 46 staff all total. For the purposes of this assessment, only the Civil and Criminal divisions were assessed.

Table 1: Florence County Clerk of Court Staff:

Name	Location	Title/Area
Connie Reel-Shearin	Courthouse	Clerk of Court
Marianne Gregg	Courthouse	Chief Deputy Clerk of Court/CP
Nicole Bethea	Courthouse	Deputy Clerk I/GS
Doris O'Hara	Courthouse	Deputy Clerk II/GS
Sherral Harrison	Courthouse	Legal Records Clerk II/Jury CP/GS
Elaine Ragin	Courthouse	Legal Records Clerk IV/GS
Jane Jordan	Courthouse	Legal Records Clerk IV/CP
Melissa McCutcheon	Courthouse	Legal Deputy Clerk I/CP
Felicia Woods	Courthouse	Legal Records Clerk IV/CP
Valerie Simon	Courthouse	Legal Records Clerk II/CP
Will Williams	Courthouse	Court IT Staff Person
Barbara Price	Courthouse	Accountant II
Kim Winburn	Courthouse	Legal Records Clerk IV/Payments
Melanie Barr	Courthouse	Legal Records Clerk III/Payments
Janice Galloway	Courthouse	Deputy Clerk II/ROD
Total Users- 15		

A. Assessment of Hardware:

There are fifteen users in the Clerk of Court's office for Civil and Criminal Court which includes accounting and payment staff. All clerical personnel have PCs. The PCs are Tangent and run Microsoft Windows XP Professional Version 2002 Service Pack 2 as listed in *Appendix B*. They all vary in the amount of memory capacity.

Most all staff has small LaserJet printers on their desk due to the offices being spread out. There is one duplex machine in the office where the warrants are printed. There are also several Xerox copiers.

The present software for Case Management is Strawn/Neil and is managed by an on-site programmer from Strawn/Neil.

The equipment listed in the table below is in the Clerk of Court's office.

Number	Type	Operating Systems
15	Workstations	Windows XP
4	Laptops	Windows XP
10	Printer (Desktop)	
1	Printer (Duplex)	
1	Copier	

B. Recommendations for Hardware:

1. SCJD recommends purchasing 15 PCs for the Florence County Clerk of Court.
2. SCJD recommends purchasing 4 laptops for the Florence County Clerk of Court for use in the courtrooms.
3. SCJD recommends purchasing 4 duplex printers (1 for the warrants division, 1 for payment division, 2 for courtrooms).
4. SCJD recommends purchasing 2 document scanners for the Florence County Clerk of Court (1 for Civil, 1 for Criminal).
5. SCJD recommends purchasing 2 jury scanners for the Florence County Clerk of Court.

C. Recommendations for Florence County Clerk of Court Hardware Showing Cost Per Item:

CLERK OF COURT				
Equipment	Total at present	Needed	Unit Cost	Total Cost
PCs	15	15	\$2,050	\$30,507
Laptops	4	4	2,350	9,400
Printers (duplex)	1	4	1,050	4,200
Scanners	0	2	1,500	3,000
Jury Scanner	0	2	470	940
Clerk of Court Total				\$48,047

Florence County Technology Assessment

II. Magistrate Office:

Contact: Eugene Cooper
Chief Magistrate

Address: Magistrates Building
180 North Irby Street
Florence, SC 29501

Florence County Magistrates Initial Site Visit Results:

An assessment of Florence County Magistrate offices was conducted July 23, 2008, August 8, 2008 and October 9, 2009. There are seven Magistrate offices located in Florence County: Florence, Effingham, Lake City, Timmonsville, Johnsonville, Pamplico and Olanta. All Magistrate locations were visited.

There are 10 magistrates, 4 full-time and 6 part-time. All total, there is 39 staff in the Florence County Magistrates offices.

Table 2: Florence County Magistrate Locations:

<p>FLORENCE Chief Magistrate Judge Eugene Cooper</p> <p>Magistrates Building 180 North Irby Street Florence, SC 29501 Phone: (843)-665-0031</p>	<p>Full-time 40 hours Mon-Friday 8:30-5:00pm</p>
<p>FLORENCE Judge James R. Harwell</p> <p>Magistrates Building 180 North Irby Street Florence, SC 29501 Phone: (843)-665-0031</p>	<p>Full-time 40 hours Mon-Friday 8:30-5:00pm</p>

EFFINGHAM Judge Belinda Timmons 6719 Friendfield Road Effingham, SC 29541 (O) (843) 665-6690; 9091	Full-time 40 hours Mon-Friday 8:30-5:00pm
EFFINGHAM Judge Taft Guiles 6719 Friendfield Road Effingham, SC 29541 (O) (843) 665-6690; 9091	Part-time 30 hours 3 days Effingham 2 days Florence
EFFINGHAM Judge John Miles 6719 Friendfield Road Effingham, SC 29541 (O) (843) 665-6690; 9091	Part-time 30 hours 3 days Effingham 2 days Florence
LAKE CITY Judge Sandra Grimsley 345 South Ron McNair Boulevard PO Box 39 Lake City, SC 29560 (O) (843) 394-5461; 669-3915	Full-time 40 hours Mon -Friday 8:30-5:00pm
TIMMONSVILLE Judge James M. Lynch 307 E. Smith Street PO Box 190 Timmons ville, SC 29161 (O) (843) 346-7472; 5852	Part-time 39 hours Mon-Friday 8:30am-5:00 pm
JOHNSONVILLE Judge Roger Neron Langley 117 West Broadway Street PO Box 904 Johnsonville, SC 29555 (O) (843) 380-9211	Part-time 33 hours 3 days Johnsonville 2 days Florence
OLANTA Judge Jake Franklin Strickland 220 East Main Street PO Box 362 Olanta, SC 29114-0362 (O) (843) 396-9056	Part-time 21hours
PAMPLICO Judge Kimberly Cox 124 Third Avenue, East Pamplico, SC 29583 (O) (843) 493-0072	Part-time 39 hours

Table 3: Florence County Magistrate Users:

Name	Location	Title/Area
Eugene Cooper	Florence	Judge
James Harwell	Florence	Judge
Rowena Spears	Florence	Clerk of Court
Barbara Teal	Florence	Office Manager
Ann Gregg	Florence	Receptionist
Cathy Streett	Florence	Cashier/Accountant
Martha Prince	Florence	Traffic Clerk
Susan Boatwright	Florence	Traffic Clerk
Rolanda Richardson	Florence	Criminal/Check Law/CDV
Denise Coates	Florence	Criminal/CDV
Deteria Charles	Florence	Civil
Anntoinette Farley	Florence	Civil
Natasha Lowery	Florence	Civil
Tommy Spell	Florence	Chief Constable
Genevieve Eaddy	Florence	Constable
Gregory Cain	Florence	Constable
Jerry Keith	Florence	Constable
Joe McElveen	Florence	Constable
Robbie Weatherford	Florence	Constable
Florence users	19	
Belinda Timmons	Effingham	Judge- Bond Court
Taft Guile	Effingham	Judge- Bond Court
John Miles	Effingham	Judge- Bond Court
Margaret Bridges	Effingham	Clerk
Angela Graham	Effingham	Clerk
Effingham users	5	
Sandra Grimsley	Lake City	Judge
Tamara Anchors	Lake City	Clerk
Jamie Love	Lake City	Clerk
Calvin Frierson	Lake City	Clerk
Lake City users	4	
James Lynch	Timmonsville	Judge
Wanda Mouzon	Timmonsville	Clerk
April Pettigrew	Timmonsville	Clerk
Patrick Mancill	Timmonsville	Constable
Timmonsville users	4	
Neron Langley	Johnsonville	Judge
Luci Coleman	Johnsonville	Clerk
Johnsonville users	2	
Jake Strickland	Olanta	Judge
Miriam Moore	Olanta	Clerk
Olanta users	2	
Kimberly Cox	Pamplico	Judge
Debbie Cox	Pamplico	Clerk
Jack Gause	Pamplico	Constable
Pamplico users	3	
Total users	39	

A. Assessment of Hardware:

All clerical personnel have workstations. All of the PCs and laptops in the Magistrates offices run Microsoft Windows XP Professional Version 2002 Service Pack 2 as listed in *Appendix C*. Of the 36 PCs in the county magistrate offices, 9 have 1GB of RAM. All others have 512MB or less. There are 11 IBM Think Pad laptops. They also run Microsoft Windows XP Professional and have 1GB of RAM.

The present software for Case Management is Strawn/Neil and is managed by an on-site programmer from Strawn/Neil.

Table 4: Florence County Magistrate Offices' Existing Equipment:

Location	Existing	Type
Florence	21	Workstations
	3	Laptops
	2	Printers (duplex)
Effingham	3	Workstations
	3	Laptops
	1	Printers(duplex)
Lake City	3	Workstations
	1	Laptops
	1	Printers (duplex)
Timmonsville	3	Workstations
	1	Laptops
	1	Printers (duplex)
Johnsonville	2	Workstations
	1	Laptops
	1	Printers (duplex)
Pamplico	2	Workstations
	1	Laptops
	1	Printers (duplex)
Olanta	2	Workstations
	1	Laptops
	1	Printers (duplex)
Total	36	Workstations
	11	Laptops
	8	Printers (duplex)

B. Recommendations for Hardware:

1. SCJD recommends purchasing 34 PCs for the Florence County Magistrate offices as shown in the table on page 9.
2. SCJD recommends purchasing 10 laptops for the Florence County Magistrates as shown in the table on page 9.
3. SCJD recommends purchasing 7 courtroom docking stations as shown in the table on page 9.
4. SCJD recommends purchasing 7 duplex printers as shown in the table on page 9.
5. SCJD recommends purchasing 2 document scanners as shown in the table on page 9.
6. SCDJ recommends purchasing 1 jury scanner as shown in the table on page 9.

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Table 5: Equipment Recommendations for Florence County
Magistrate offices:

Location	Existing	Type	Recommendations
Florence	21	Workstations	21 (18+3 for courtrooms)
	3	Laptops	2
	2	Printers (duplex)	5
		Document Scanner	2
		Jury Scanner	1
Effingham	3	Workstations	3 (2+1 for Bond Court)
	3	Laptops	3
	1	Printers(duplex)	
		Document Scanner	
		Jury Scanner	
Lake City	3	Workstations	3
	1	Laptops	1
	1	Printers (duplex)	1
		Document Scanner	
		Jury Scanner	
Timmonsville	3	Workstations	3
	1	Laptops	1
	1	Printers (duplex)	1
		Document Scanner	
		Jury Scanner	
Johnsonville	2	Workstations	1
	1	Laptops	1
	1	Printers (duplex)	
		Document Scanner	
		Jury Scanner	
Olanta	2	Workstations	1
	1	Laptops	1
	1	Printers (duplex)	
		Document Scanner	
		Jury Scanner	
Pamplico	2	Workstations	2
	1	Laptops	1
	1	Printers (duplex)	
		Document Scanner	
		Jury Scanner	
Total	36	Workstations	34
	11	Laptops	10
	8	Printers (duplex)	7
		Docking Stations	7
		Document Scanner	2
		Jury Scanner	1

**C. Recommendations for Florence County Magistrates Hardware
Showing Cost Per Item:**

MAGISTRATE OFFICES				
Equipment	Existing	Recommended	Unit Cost	Total Cost
PCs	39	34	\$2050	\$69,700
Laptops	11	10	2350	23,500
Docking Stations	0	7	135	945
Printers (Duplex)		7	1050	7350
Document Scanners	0	2	1500	3000
Jury Scanner	0	1	470	470
Magistrate Total				\$104,965

DRAFT

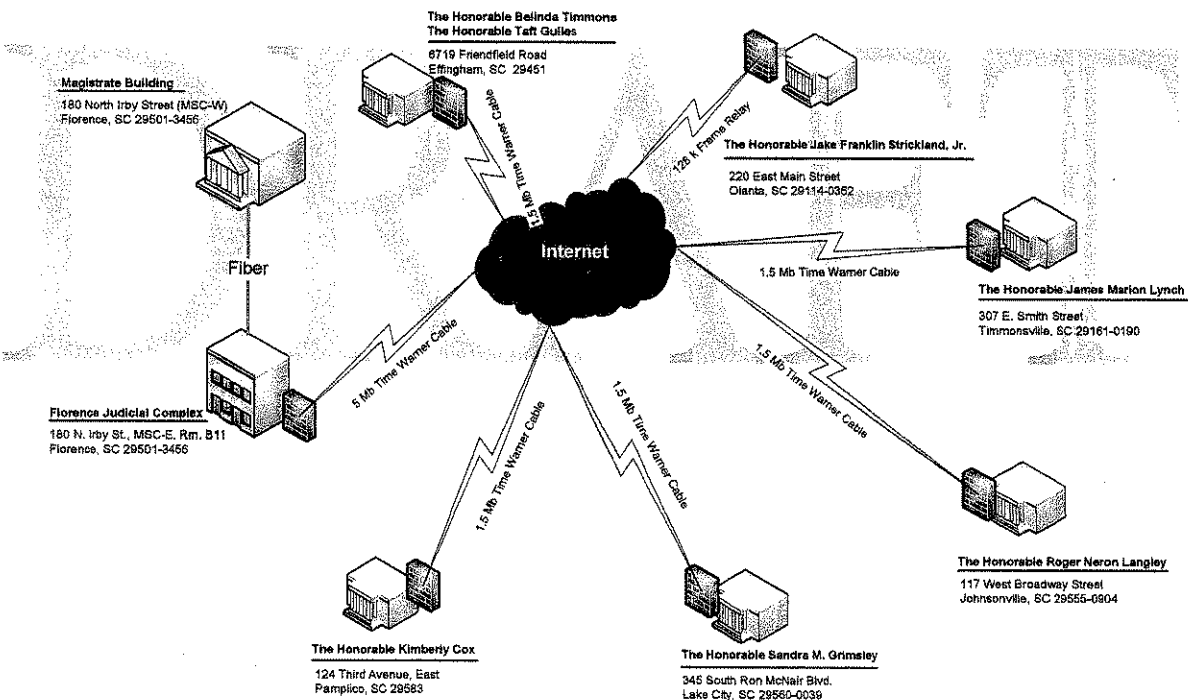
Florence County Technology Assessment

III. Florence County Network Infrastructure:

On July 23, 2008, August 8, 2008 and October 9, 2008, an assessment of the network was performed by a review of wiring and networking equipment (i.e. switches and routers), and conducting a speed test to verify download and upload speeds from the Internet on each office building that houses the Clerk of Court and Magistrates as shown in the diagrams labeled *Appendix D*.

Florence County Network

Monday, October 20, 2008



Page 1

A. Assessment of the Network for the Clerk of Court:

Assessment of the network in the courthouse was completed on October 9, 2008. Each office was visited to ensure enough network drops were at each user's PC and the wiring was checked in the building. According to Robert Franks, IT Director, the building had recently been rewired. He also stated that the courtrooms had been wired as well with at least six drops in each courtroom, and that wireless is also available.

Recommendations for the Network for the Clerk of Court:

No additional drops or wiring will be necessary in the courthouse at present.

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B. Assessment of the Network for the Florence County Magistrates:

1. Magistrate office in Florence:

Currently the Magistrate Building is connected to the county Wide Area Network by a 256 kbps Frame Relay Circuit. Each user has one network drop at their desk. Network cabling consists of standard Category 5 cabling and terminates in a wiring closet at the front of the office behind the waiting room.

Network equipment consists of a 24 port 3Com switch and a Cisco 3600 series router to terminate the Frame Relay Circuit.

A speed test conducted from www.speedtest.net showed the following stats:

Download Rate	Upload Rate
256 Kbps	256 Kbps

Recommendations for the Network in Florence:

1. The current link between the county and the Magistrates building will need to be upgraded to support the State CMS system. SCJD recommends that approximately 250 yards of underground fiber be run from the Magistrates building to the Judicial Complex across the street. This will eliminate a monthly recurring cost for the county and provide the Magistrates building with an efficient link to the county network. *(The SC Judicial Department has received approval for the State to access the Magistrate building and the Complex to install fiber optic cable. See Appendix A: Access to Building for the State, page 23).*
2. SCJD recommends that additional network drops be installed so that each user has two drops at their desk. Adding these additional drops will mean that the Magistrates building will need a larger switch. 61 drops will be installed in Florence.
3. SCJD recommends a 48 port and 24 port Cisco 3750 switch with a fiber SFP module to uplink the Magistrate building to the County network. These switches will provide better management for the County IT staff and Gigabit uplinks to each user in the Magistrate's building.

B. Assessment of the Network for the Florence County Magistrates:

2. Magistrate office in Effingham:

Currently the Effingham Magistrate Building is connected to the county Wide Area Network via Time Warner's Managed VPN network. Each user has two network drops at their desk. Network cabling consists of standard Category 6 cabling and terminates in a wiring closet at the front of the office.

Current network equipment is shared with the Law Enforcement Complex.

A speed test conducted from www.speedtest.net showed the following stats:

Download Rate	Upload Rate
5 Mbps	1.5 Mbps

DRAPET

Recommendations for the Network in Effingham:

The current link between the county and the Effingham Magistrate's building is sufficient to support the State CMS system.

The county IT staff has already pulled additional network drops at this location so that each user has two drops.

B. Assessment of the Network for the Florence County Magistrates:

3. Magistrate office in Lake City:

The current link between the county and the Lake City Magistrates building is sufficient to support the State CMS system. The Lake City Magistrate Building is connected to the county Wide Area Network via Time Warner's Managed VPN network. Each user has one network drop at their desk. Network cabling consists of standard Category 5 cabling and terminates in a wiring closet at the front of the building in the tax commission area.

Current network equipment is shared with the tax commission, fire department, and EMS. Equipment consists of two 24 port Cisco switches.

A speed test conducted from www.speedtest.net showed the following stats:

Download Rate	Upload Rate
3 Mbps	301 Kbps

Recommendations for the Network in Lake City:

1. SCJD recommends installing additional network drops so that each user has at least two drops at their desk. Network drops will also be installed in the courtroom since there is currently no network connectivity. 8 network drops will be installed in Lake City.
2. SCJD recommends installing a 24 port 3750 switch to accommodate existing drops as well as additional network drops.

B. Assessment of the Network for the Florence County Magistrates:

4. Magistrate office in Timmons ville:

Currently the Timmons ville Magistrate Building is connected to the county Wide Area Network by a point to point VPN connection managed by the Florence County IT staff. Each user has one network drop at their desk. Network cabling consists of standard Category 5 cabling and terminates in the front office under the clerk's desk.

Current network equipment consists of a small firewall to handle the vpn connection to the county and a small 12 port switch.

A speed test conducted from www.speedtest.net showed the following stats:

Download Rate	Upload Rate
2.3 Mbps	2.3 Mbps

Recommendations for the Network in Timmons ville:

The current link between the county and the Timmons ville Magistrate's building is sufficient to support the State CMS system.

1. SCJD recommends installing additional network drops so that each user has at least two drops at their desk for a total of 5.
2. SCJD recommends installing a Cisco ASA5505 to replace the current PIX firewall and a small 12 port Cisco 2960 switch to replace the current 3Com switch.

B. Assessment of the Network for the Florence County Magistrates:

5. Magistrate office in Johnsonville:

Currently the Johnsonville Magistrate Building is connected to the county Wide Area Network by a point to point VPN connection managed by the Florence County IT staff. Each user has one network drop at their desk. Network cabling consists of standard Category 5 cabling and terminates in a wiring closet at the back of the office.

Current network equipment consists of a small firewall to handle the VPN connection to the county and a small 12 port switch.

A speed test conducted from www.speedtest.net showed the following stats:

Download Rate	Upload Rate
4.9 Mbps	363 Kbps

Recommendations for the Network in Johnsonville:

The current link between the county and the Johnsonville Magistrate's building is sufficient to support the State CMS system.

1. SCJD recommends installing additional network drops so that each user has at least two drops at their desk for a total of 4.
2. SCJD recommends installing a Cisco ASA5505 to replace the current PIX firewall.

B. Assessment of the Network for the Florence County Magistrates:

6. Magistrate office in Pamplico:

Currently the Pamplico Magistrate Building is connected to the county Wide Area Network by a point to point VPN connection managed by Florence County IT staff. Each user has one network drop at their desk. Network cabling consists of standard Category 5 cabling and terminates in the front office.

Current network equipment consists of a small firewall to handle the vpn connection to the county and a small 12 port switch.

A speed test conducted from www.speedtest.net showed the following stats:

Download Rate	Upload Rate
4.8 Mbps	361 Kbps

Recommendations for the Network in Pamplico:

The current link between the county and the Pamplico Magistrate's building is sufficient to support the State CMS system.

1. SCJD recommends installing additional network drops so that each user has at least two drops at their desk for a total of 6.
2. SCJD recommends installing a Cisco ASA5505 to replace the current PIX firewall.

B. Assessment of the Network for the Florence County Magistrates:

7. Magistrate Office in Olanta:

Currently the Olanta Magistrate Building is connected to the county Wide Area Network by a 128k Frame Relay Circuit. Each user has one network drop at their desk. Network cabling consists of standard Category 5 cabling and terminates in the front office.

Current network equipment consists of a small Cisco router to handle the frame relay connection to the county and a small 12 port switch.

A Speed test conducted from www.speedtest.net showed the following stats:

Download Rate	Upload Rate
107 Kbps	120 Kbps

Recommendations for the Network in Olanta:

The current link between the county and the Olanta Magistrate's building is not sufficient to support the State CMS system.

1. SCJD recommends upgrading this circuit to at least 1.5 Mbps down and 256 Kbps upload.
2. SCJD recommends installing additional network drops so that each user has at least two drops at their desk for a total of 6.
3. SCJD recommends installing a Cisco ASA5505 to replace the current PIX firewall.

Table 6: Network Recommendations for Florence County Magistrate offices:

Location	Existing	Type	Recommendations
Florence (19 users)		Fiber	250 yards
		Drops	61
		48 Port Cisco 3750 Switch	1
		24 Port Cisco 3750 switch	1
		Cisco Antenna	1
Effingham (5 users)		Fiber	None
		Drops	None
Lake City (4 users)		Fiber	None
		Drops	8
		24 Port Cisco 3750 Switch	1
Timmonsville (4 users)		Fiber	None
		Drops	5
		Cisco ASA5505 Firewall	1
		12 Port Cisco 2960 Switch	1
Johnsonville (2 users)		Fiber	None
		Drops	4
	PIX Firewall	Cisco ASA5505 Firewall	1
Olanta (2 users)		Fiber	None
		Drops	8
	PIX Firewall	Cisco ASA5505 Firewall	1
Pamplico (3 users)		Fiber	None
		Drops	8
	PIX Firewall	Cisco ASA5505 Firewall	1
Total (39 users)		Fiber	250 yards
		Drops	94
		Cisco ASA5505 Firewall	4
		48 Port Cisco 3750 Switch	1
		24 Port Cisco 3750 Switch	2
		12 Port Cisco 2960 switch	1

**C. Network Recommendations for the Florence County Magistrate Offices
Showing Cost Per Item:**

MAGISTRATE OFFICES		
Item	Number	Total
Fiber		\$17,396
Data Wiring		9,000
Cisco Equipment		24,338
	Total	\$50,734

DRAFT

Florence County Technology Costs

Total Cost for Hardware and Connectivity
for Florence County
As Outlined in Sections I, II, and III:

EFFORT	SCJD COSTS
Clerk of Court: Computers and Peripherals	\$48,047.00
Magistrates Offices: Computers and Peripherals	\$104,965.00
Infrastructure: Magistrate Offices: Fiber, Data Wiring and Equipment	\$50,734.00
Total Costs	\$203,746.00

Appendix A: Access to Building for State

From: Delaine Martin [mailto:dmartin@florenceco.org]
Sent: Wednesday, October 08, 2008 11:18 AM
To: Robert Franks
Cc: Assey, Joan
Subject: Access to Building for State

The Board of Directors for the Florence County Building Commission has approved for the State to access the Magistrate building and the Complex to install fiber optic cable for computer equipment on case work for Magistrate and Clerk of Court at the cost of the State. Permits, fees, and regulations are the responsibility of the State. If you need additional correspondence please do not hesitate to contact me. Please let me know if I can be of any further assistance.

Board Members approved by telephone vote. Copies of minutes regarding this matter will be forwarded as soon as approved and signed by Board members at next scheduled meeting on December 02, 2008.

Delaine R. Martin, Bldg. Adm.
Florence City County Building Commission
MSC- V v, 180 North Irby Street
Florence, S. C. 29501
office (843) 679-0589
fax (843) 629-8742
dmartin@florenceco.org

Appendix B: Clerk of Court

User	Location	Processor Speed	RAM	OS Version	Office Version
Connie Reel-Shearin	Courthouse	Intel Pentium 4 1.8 GHz	256 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Nicole Bethea	Courthouse	Intel Pentium 4 2.8 GHz	248 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Marianne Gregg	Courthouse	Intel Pentium 4 1.8 GHz	256 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Sherral Harrison	Courthouse	Intel Pentium 4 2.8 GHz	1 GB	Windows XP Professional Version 2002 Service Pak 2	2003
Elaine Ragin	Courthouse	Intel Pentium 4 2.8 GHz	1 GB	Windows XP Professional Version 2002 Service Pak 2	2003
Jane Jordan	Courthouse	Intel Pentium 3 870 MHz	504 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Melissa McCutcheon	Courthouse	Intel Pentium 4 2.8 GHz	504 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Doris O'Hara	Courthouse	Intel Pentium 3 701 MHz	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Valerie Simon	Courthouse	Intel Pentium 4 2.8 GHz	504 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Felicia Woods	Courthouse	Intel Pentium 4 2.8 GHz	504 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Will Williams	Courthouse	Intel Pentium 4 2.8 GHz	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
Barbara Price	Courthouse	Intel Pentium 4 2.8 GHz	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
Kim Winburn	Courthouse	Intel Pentium 4 2.8 GHz	504MB	Windows XP Professional Version 2002 Service Pak 2	2003
Melanie Barr	Courthouse	Intel Pentium 4 2.8 GHz	504 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Janice Galloway	Courthouse	Intel Pentium 4 2.8 GHz	504 MB	Windows XP Professional Version 2002 Service Pak 2	2003
Laptops (4)	Courthouse	HP		Windows XP Professional Version 2002 Service Pak 2	2003

Appendix C: Magistrates

User	Location	Processor Speed	RAM	OS Version	Office Version
Eugene Cooper	Florence	Intel Pentium	128 MB	Windows XP Professional Version 2002 Service Pak 2	2003
James Harwell	Florence	Intel Pentium	512MB	Windows XP Professional Version 2002 Service Pak 2	2003
Taft Guile	Florence	Intel Pentium	512MB	Windows XP Professional Version 2002 Service Pak 2	2003
John Miles	Florence	Intel Pentium	Same as above	Windows XP Professional Version 2002 Service Pak 2	2003
Rowena Spears	Florence	Intel Pentium	1 GB	Windows XP Professional Version 2002 Service Pak 2	2003
Barbara Teal	Florence	Intel Pentium	512MB	Windows XP Professional Version 2002 Service Pak 2	2003
Ann Gregg	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Cathy Streett	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Martha Prince	Florence	Intel Pentium	384MB	Windows XP Professional Version 2002 Service Pak 2	2003
Susan Boatwright	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Rolanda Richardson	Florence	Intel Pentium	384MB	Windows XP Professional Version 2002 Service Pak 2	2003
Denise Coates	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Deteria Charles	Florence	Intel Pentium	384MB	Windows XP Professional Version 2002 Service Pak 2	2003
Anntoinette Farley	Florence	Intel Pentium	384MB	Windows XP Professional Version 2002 Service Pak 2	2003
Natasha Lowery	Florence	Intel Pentium	384MB	Windows XP Professional Version 2002 Service Pak 2	2003
Tommy Spell *	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003

Appendix C: Magistrates

User	Location	Processor Speed	RAM	OS Version	Office Version
Genevieve Eaddy *	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Gregory Cain *	Florence	Intel Pentium	1 GB	Windows XP Professional Version 2002 Service Pak 2	2003
Jerry Keith *	Florence	Intel Pentium	512MB	Windows XP Professional Version 2002 Service Pak 2	2003
Joe McElveen *	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Robbie Weatherford *	Florence	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Sandra Grimsley	Lake City	Intel Pentium	512MB	Windows XP Professional Version 2002 Service Pak 2	2003
Tamara Anchors	Lake City	Intel Pentium	1 GB	Windows XP Professional Version 2002 Service Pak 2	2003
Jamie Love	Lake City	Intel Pentium	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
Calvin Frierson *	Lake City	N/A			2003
Belinda Timmons	Effingham	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Margaret Bridges	Effingham	Intel Pentium	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
Angela Graham	Effingham	Intel-Pentium	128MB	Windows XP Professional Version 2002 Service Pak 2	2003
James Lynch	Timmonsville	Intel Pentium	980MB	Windows XP Professional Version 2002 Service Pak 2	2003
Wanda Mouzon	Timmonsville	Intel Pentium	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
April Pettigrew	Timmonsville	Intel Pentium	384MB	Windows XP Professional Version 2002 Service Pak 2	2003
Patrick Mancill *	Timmonsville	N/A			

Appendix C: Magistrates

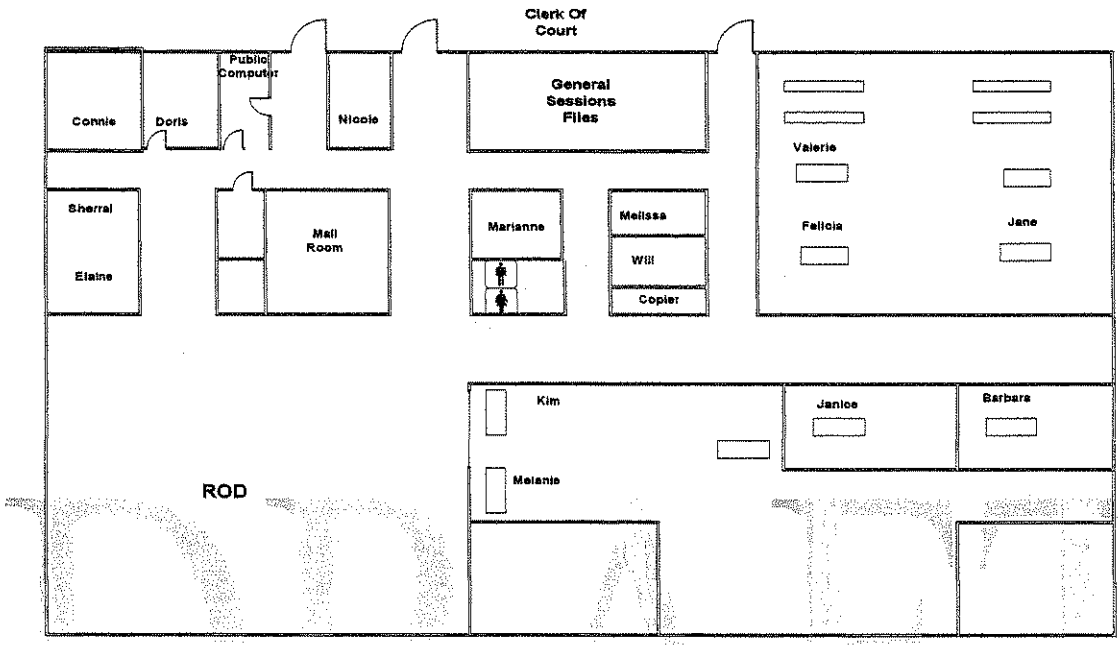
User	Location	Processor Speed	RAM	OS Version	Office Version
Neron Langley	Johnsonville	Intel Pentium	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
Luci Coleman	Johnsonville	Intel Pentium	512MB	Windows XP Professional Version 2002 Service Pak 2	2003
Kimberly Cox	Pamplico	Intel Pentium	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
Debbie Cox	Pamplico	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Jack Gause *	Pamplico		N/A		
Jake Strickland	Olanta	Intel Pentium	256MB	Windows XP Professional Version 2002 Service Pak 2	2003
Miram Moore	Olanta	Intel Pentium	1GB	Windows XP Professional Version 2002 Service Pak 2	2003
Laptops (11)	For Judges	IBM Think Pads	1GB	Windows XP Professional Version 2002 Service Pak 2	2003

* - Indicates Constable (9)

Appendix D:

Visio Diagram of Clerk of Court and Magistrate Offices -

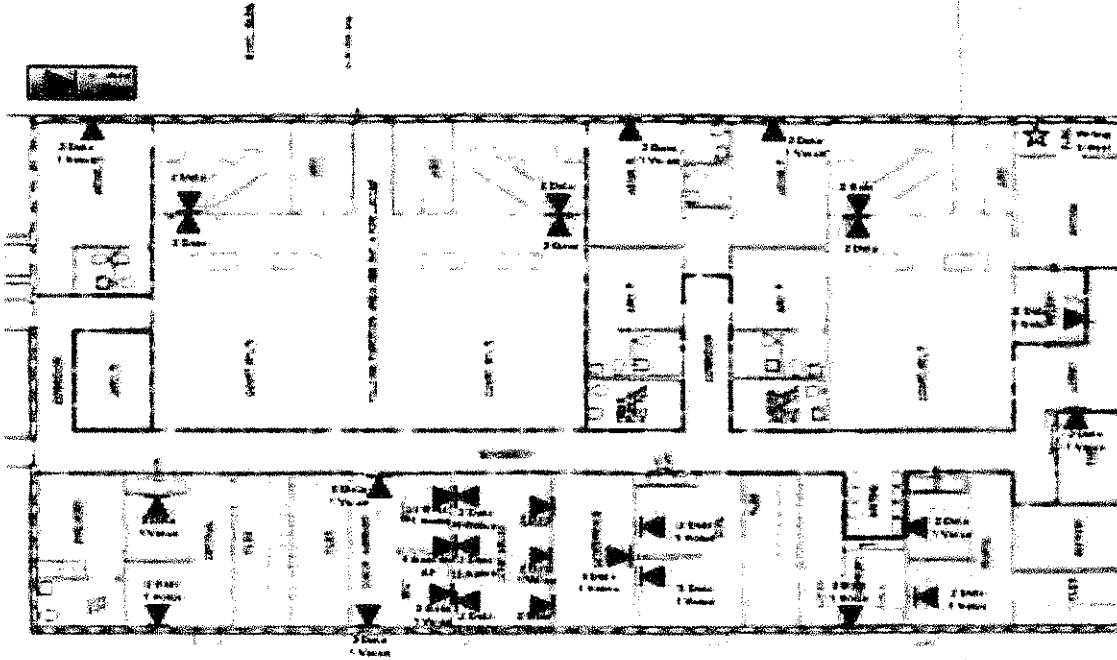
Florence County Clerk of Court Office:



Florence County Magistrate Offices:

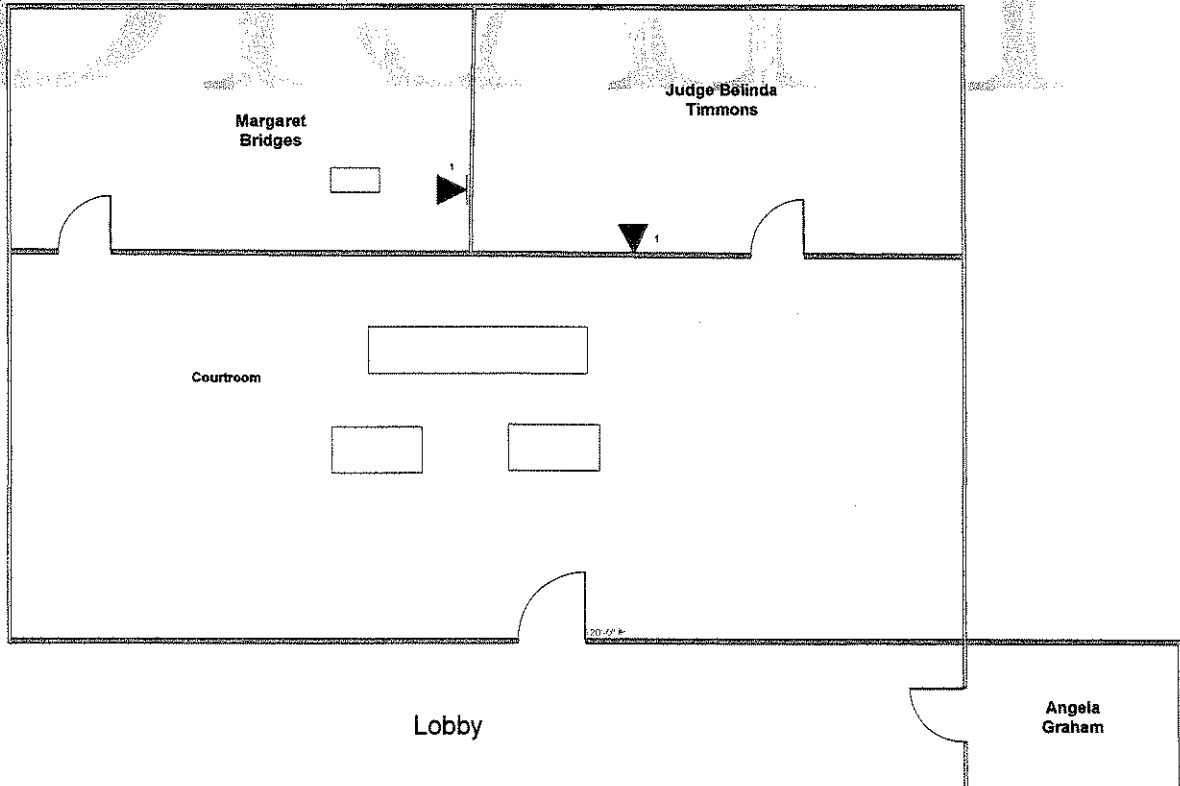
Florence Magistrate Office:

Florence

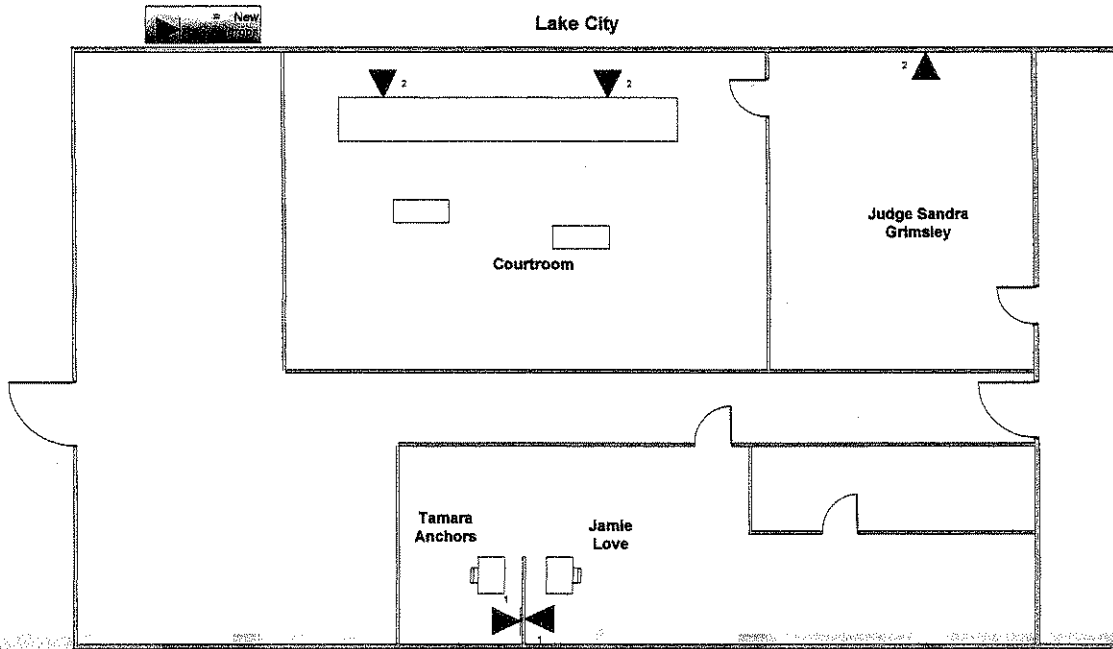


Effingham Magistrate Court

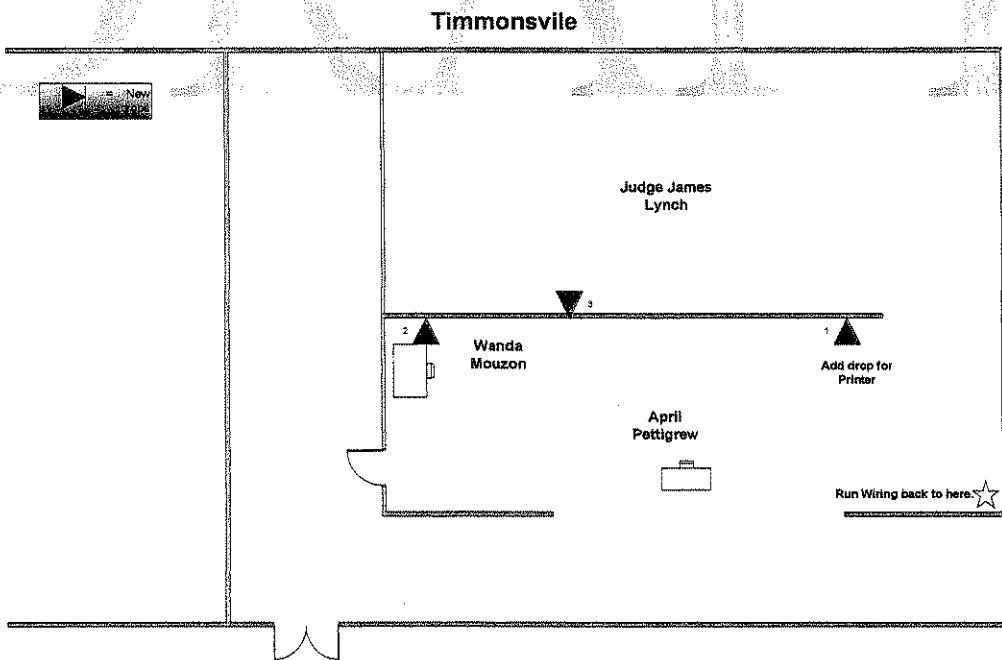
Bond Court



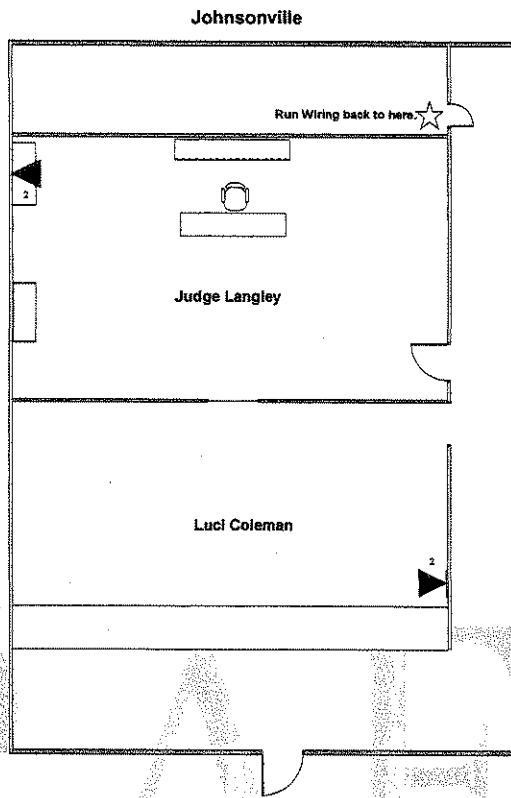
Lake City Magistrate Office:



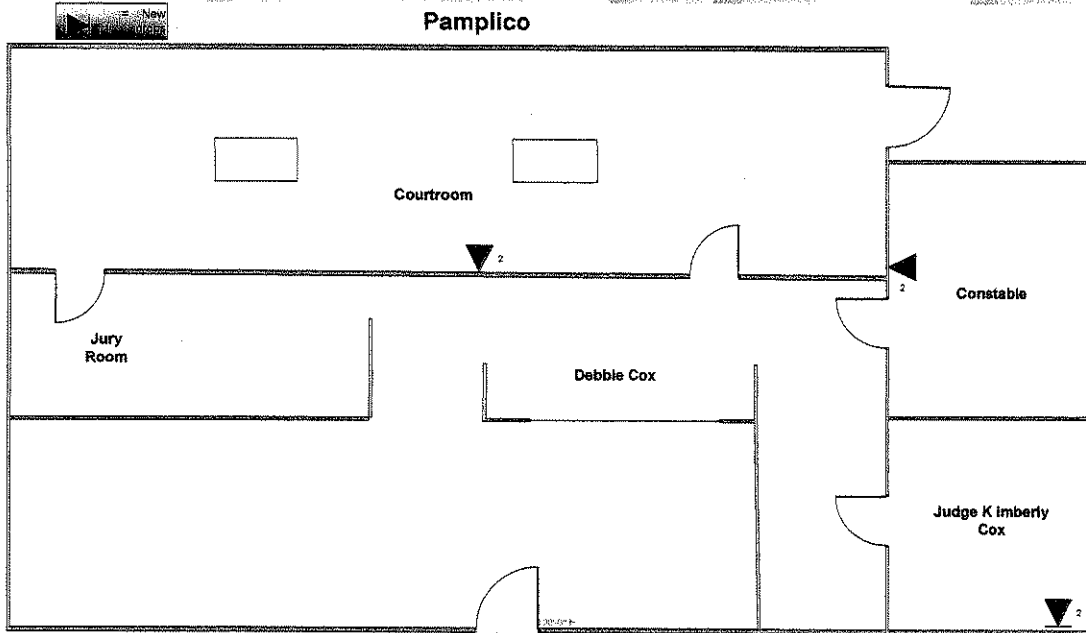
Timmons ville Magistrate Office:



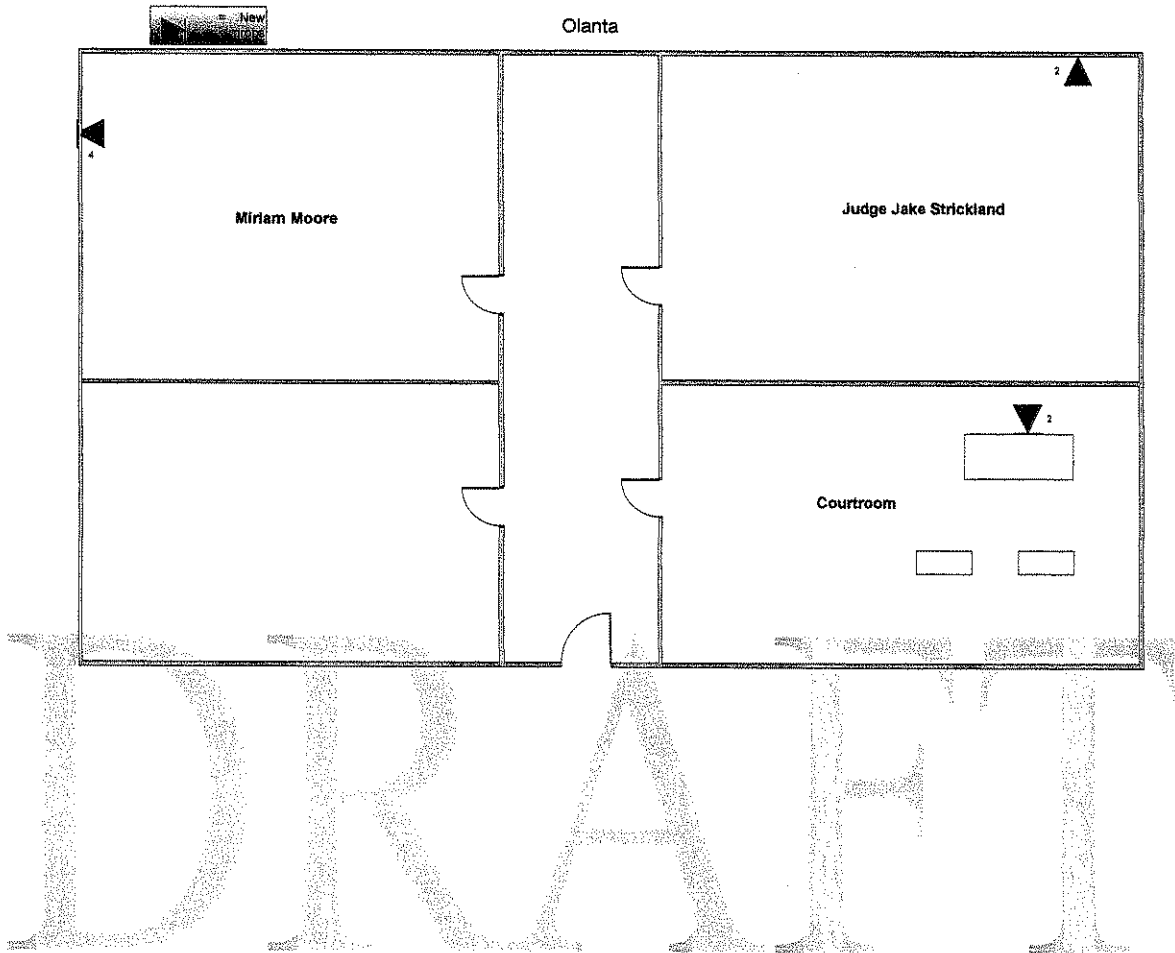
Johnsonville Magistrate Office



Pamplico Magistrate Office:



Olanta Magistrate Office:



FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Resolution No.06-2008/09

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

(A Resolution Authorizing The Cessation Of Maintenance On And Abandonment Of Aline Circle Located Johnsonville.)

OPTIONS:

1. *(Recommended)* Approve Resolution No. 06-2008/09.
2. Provide an alternate directive.

ATTACHMENTS:

1. Resolution No. 06-2008/09.
2. Correspondence from Gene Seiveno dated September 9, 2008.
3. Aerial photo depicting subject road.

Sponsor(s)/Department : County Council
Adopted : November 20, 2008
Committee Referral : N/A
Committee Consideration Date : N/A
Committee Recommendation : N/A

RESOLUTION NO. 06-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

(Authorizing The Cessation of Maintenance On and Abandonment of Aline Circle Located In Johnsonville.)

WHEREAS:

1. Aline Circle is located in the Johnsonville area of the County; and
2. Aline Circle is maintained by the Public Works Department of Florence County through a prescriptive right of way; and
3. Council is requested to abandon and cease maintenance of Aline Circle.

NOW THEREFORE BE IT RESOLVED BY THE FLORENCE COUNTY COUNCIL DULY ASSEMBLED THAT:

Aline Circle is hereby abandoned by Florence County, and its use as a prescriptive right of way and all maintenance thereof by Florence County is hereby discontinued.

ATTEST:

Connie Y. Haselden, Council Clerk

SIGNED:

K. G. Rusty Smith, Jr., Chairman

COUNCIL VOTE:

OPPOSED:

ABSENT:

Mr. Richard Starks
180 North Irby St.
Florence, SC 29501

September 9, 2008

Ref: MSC-G

Dear Mr. Starks,

Please accept this letter as a formal request to begin a Florence County road closure process in regards to Aline Circle located in Florence County outside Johnsonville, South Carolina.

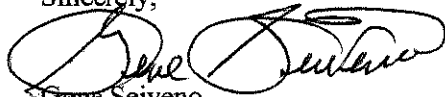
Aline Circle, named after my mother Aline Seiveno, is a simple circle drive that only accesses our family farm. With entrances from South Deerfield Road and South Clay Field Road, Aline Circle provides no access to anyone's property other than ours. No hindrance or hardships would be placed on any other surrounding property owner as Aline Circle is bordered on all sides by our family property (Please see the accompanying aerial photograph as a reference).

This request is being made due to our concerns of extreme vandalism and trespassing that we continue to address. Last year in an act of vandalism, the 100 year old family farm house built by my grandfather, Mr. Lamar Stone, was burned to the ground. We continually have to run trespassers off, especially youths that simply see the location as an area of opportunity due to its easy access as well as it being away from watchful eyes. As you can imagine this places both our family members and the offender in potential dangerous situations when a confrontation occurs and they are informed of their violations.

In an effort to prevent both these types of incidents as well as any illegal hunting and fishing activity, we have placed the entire property (59 acres) in the South Carolina Department of Natural Resources Property Watch Program. It is our intention to fence the property down both S. Deerfield and S. Clay Field and construct gates at both entrances to further address these issues but we understand we can not begin this process until the county road designation has been removed from Aline Circle. We also understand and accept that county maintenance of Aline Circle would stop upon the approval of this request.

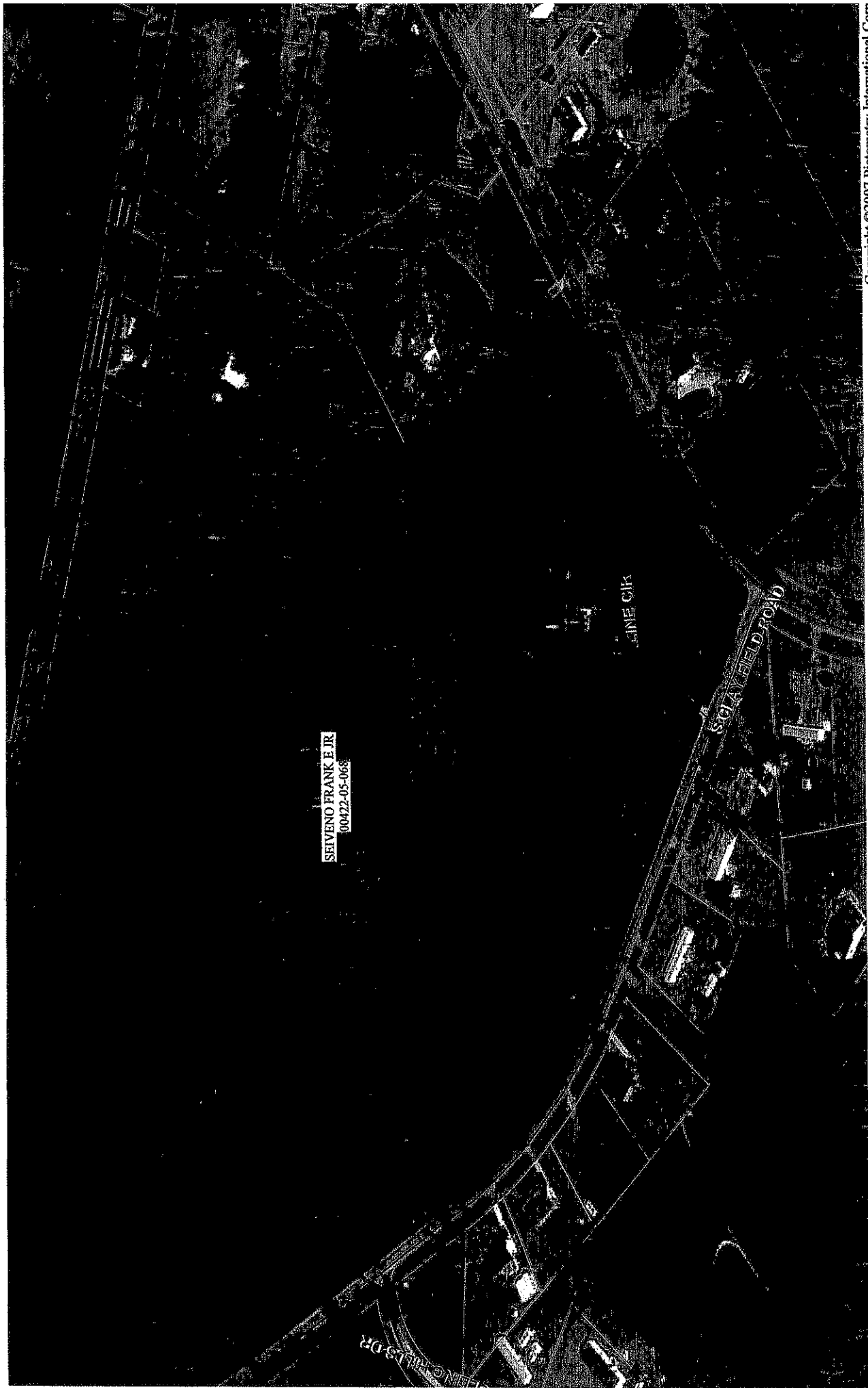
Your aid in our effort to protect our families' heritage and property would be greatly appreciated. As you can see, we are willing to do what we must but your help with this issue is required. Please do not hesitate to contact me if there are comments or questions regarding this request. I remain,

Sincerely,



Gene Seiveno
2389 Clematis Trail
Sumter, SC 29150
(803) 491-4064 cell

C: Florence County Councilman Ken Ard



Copyright ©2007 Pictometry International Corp

Average Scale: 1 inch = 184.5 feet

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Ordinance No. 08-2008/09
Third Reading

DEPARTMENT: Planning and Building

ISSUE UNDER CONSIDERATION:

[An Ordinance To Amend Section 30-4 Adoption Of Flood Hazard Area Maps, Section 30-61 General Development Standards, Section 30-62 Specific Development Standards, Section 30-264 Responsibility Of Administrative Official, Section 30-267 Certificates Of Zoning Compliance, And Section 30-311 Definitions Of Chapter 30-Zoning Ordinance Of The Code Of Ordinances Of Florence County.]

POINTS TO CONSIDER:

1. The Federal Emergency Management Agency performed a Community Assistance Visit to review Florence County's implementation and administration of the local floodplain management program.
2. The Community Assistance Visit included evaluating the current standing in the National Flood Insurance Program.
3. As a result of the review of the flood plain development standards, deficiencies were found in the County Code that would need to be corrected in order to remain in good standing in the National Flood Insurance Program.
4. Florence County is required to be in good standing in the National Flood Insurance Program in order that Florence County residents may be afforded the opportunity to obtain flood insurance

OPTIONS:

1. ***(Recommended)*** Approval of Ordinance No.08-2008/09 To Amend Section 30-4 Adoption Of Flood Hazard Area Maps, Section 30-61 General Development Standards, Section 30-62 Specific Development Standards, Section 30-264 Responsibility Of Administrative Official, Section 30-267 Certificates Of Zoning Compliance, And Section 30-311 Definitions Of Chapter 30-Zoning Ordinance Of The Code Of Ordinances Of Florence County.
(Planning Commission approved 7-0)(All Council Districts)
2. Provide An Alternative Directive

ATTACHMENTS:

Copies of the following are attached:

1. Ordinance No.08-2008/09
2. Staff Report for PC#2008-54

Sponsor(s) : Planning Commission
 Planning Commission Consideration : August 26, 2008
 Planning Commission Public Hearing : August 26, 2008
 Planning Commission Recommendation : August 26, 2008 [Approved 7-0]
 First Reading/Introduction : September 18, 2008
 Committee Referral : N/A
 Second Reading : October 16, 2008
 Third Reading : November 20, 2008
 Effective Date : Immediately

I, _____,
 Council Clerk, certify that this
 Ordinance was advertised for
 Public Hearing on _____.

ORDINANCE NO. 08-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

[An Ordinance To Amend Section 30-4 Adoption Of Flood Hazard Area Maps, Section 30-61 General Development Standards, Section 30-62 Specific Development Standards, Section 30-264 Responsibility Of Administrative Official, Section 30-267 Certificates Of Zoning Compliance, And Section 30-311 Definitions Of Chapter 30-Zoning Ordinance Of The Code Of Ordinances Of Florence County.]

WHEREAS:

1. The Federal Emergency Management Agency (FEMA) performed a Community Assistance Visit to review Florence County's implementation and administration of the local floodplain management program and to evaluate the current standing in the National Flood Insurance Program; and
2. It is the commitment of Florence County to adhere to the requirements as established by FEMA to include correcting any deficiencies found in the County Code in order to remain in good standing with the National Flood Insurance Program; and
3. Florence County desires to maintain and enhance the level of floodplain development standards as implemented by the County and adhering to the requirements as are established by FEMA; and
4. The amendments to the following Sections shall correct the deficiencies needed to remain in good standing in the National Flood Insurance Program.

NOW THEREFORE BE IT ORDAINED BY THE FLORENCE COUNTY COUNCIL DULY ASSEMBLED THAT:

1. Section 30-4 Adoption Of Flood Hazard Area Maps, Section 30-61 General Development Standards, Section 30-62 Specific Development Standards, Section 30-264 Responsibility Of Administrative Official, Section 30-267 Certificates Of Zoning Compliance, And Section 30-311 Definitions Of Chapter 30-Zoning Ordinance are hereby amended and shall read as follows.

I. Section 30-4 Adoption of flood hazard area maps.

Special flood hazard area maps have been prepared for Florence County and its ~~incorporated~~ areas by the Federal Emergency Management Agency in its Flood Insurance Study dated ~~December 16, 2004~~. ~~September 22, 1982~~. The accompanying maps and other supporting data are adopted by reference and declared to be part of the ordinance. ~~The current special flood hazard maps that are adopted for use is dated December 16, 2004.~~

For all areas which come under the jurisdiction of Florence County, any special flood hazard areas identified by the Flood Insurance Study dated December 16, 2004 for the unincorporated area of Florence County, with accompanying maps and other data, are adopted by reference.

(Ord. No. 33-2006/07, § 1.4, 6-7-07)

II. Section 30-61 General development standards.

~~Review all permit applications to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all development shall adhere to the following criteria:~~

~~(1) — New construction and substantial improvements of existing structures shall be anchored to prevent floatation, collapse, or lateral movement of the structure;~~

~~(1) — New construction or substantial improvements (shall) be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;~~

(2) New construction and changes of existing structures below the minimum first floor elevation shall be constructed with materials and utility equipment resistant to flood damage;

(3) New construction or substantial improvements of existing structures shall be constructed by methods and practices that minimize flood damage;

(4) All heating and air conditioning equipment and components, all electrical, ventilation, plumbing, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;

(5) Manufactured homes shall be anchored to prevent flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable state requirements for resisting wind forces;

(6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;

(7) New and replacement sanitary sewerage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;

(8) On-site waste disposal systems shall be located and constructed to avoid impairment or contamination during flooding;

(9) Any alteration, repair, reconstruction, or improvement to a structure which is not in compliance with the provisions of this chapter, shall be undertaken only if ~~non-conformity is not furthered, extended, or replaced. It is not considered a substantial improvement.~~

(Ord. No. 33-2006/07, § 2.7.1, 6-7-07)

III. Section 30-62 Specific development standards.

In all areas of special flood hazard where base flood elevation data are available, the following shall be required.

- (1) *Residential construction.* New construction or substantial improvement of any residential structure (including manufactured homes) shall have the lowest floor elevated no lower than one foot above the base flood elevation. A pre-construction and post-construction flood elevation certificate shall be submitted. No basements are permitted. Should solid foundation perimeter walls be used to elevate a structure, creating a fully enclosed area, said enclosed area shall:
 - a. Be designed to preclude permanent living space;
 - b. Be useable solely for parking vehicles, building access, or storage;
 - c. Include openings sufficient to facilitate unimpeded movement of flood waters and/or be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for entry and exit of floodwaters.

Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:

- a. Provide a minimum of two openings on different walls having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 - b. The bottom of all openings shall be no higher than one foot above grade;
 - c. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic flow of floodwaters in both directions;
 - d. Fill placed around foundation walls must be graded so that the grade inside the enclosed area is equal to or higher than the adjacent grade outside the building on at least one side.
- (2) *Non-residential construction.* New construction or substantial improvements of any commercial, industrial, or non-residential structure shall have the lowest floor elevated no lower than one foot above the level of the base flood elevation. No basements are permitted. Structures located in A-zones may be floodproofed in lieu of elevation provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic loads and the effect of buoyancy. A registered, professional engineer or architect shall certify that the standards of this subsection are satisfied. Agricultural structures may be wet-floodproofed in accord with Technical Bulletin 7-93, Wet Floodproofing Requirements for Structures Located in Special Flood Hazard Areas in Accordance with the National Flood Insurance Program document number FIA-TB-7.

- (3) *Temporary development.* All applicants of a temporary use must submit to the zoning administrator, prior to the issuance of a development permit, a written plan for the removal of any temporary use or structure in the event of a hurricane or flash flood warning notification. The plan shall be reviewed and approved in writing, and must include the following information:
- a. A specified time for which the temporary use will be permitted;
 - b. The name, address, and phone number of the individual responsible for the removal of said use;
 - c. The time frame prior to the event at which any structure will be removed (i.e. minimum of 72 hours before landfall of a hurricane or immediately upon flood warning notification);
 - d. A copy of a contract or other suitable instrument with a trucking company to insure the availability of removal equipment when needed;
 - e. Designation, accompanied by documentation, of a location outside the floodplain to which said temporary structure will be moved;
 - f. A plan to restore the area to its natural condition once the temporary permit expires or the temporary use is terminated, whichever is first.
- (4) *Accessory structures.* An accessory structure, the cost of which is greater than \$3,000.00, must comply with the elevated structure requirements of this section. When accessory structures of \$3,000.00 or less are to be placed in the floodplain, such structure shall:
- a. Not be used for human habitation (including working, sleeping, living, cooking, or restroom areas); and
 - b. Be designed to have low flood damage potential, be constructed and placed on the building site so as to offer minimum resistance to floodwaters, and be firmly anchored to prevent flotation, collapse, or lateral movement.
- (5) *Floodways.* The following provisions shall apply within floodways:
- a. No encroachments, including fill, new construction, substantial improvements, additions, or other developments shall be permitted unless it has been demonstrated through hydraulic analysis performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in the flood levels during the occurrence of a base flood.
 - b. Where no such increase is certified, new construction and substantial improvements may be permitted in compliance with the requirements of this section.

e. ~~Permissible uses exempt from such certification include general farming, pasture, outdoor plant nurseries, horticulture, forestry, wildlife sanctuary, game farm, and other similar agricultural, wildlife, and related uses, lawns, gardens, play areas, picnic grounds, hiking and horseback riding trails, provided that they do not employ structures or fill.~~

(6) *Standards for streams and/or floodways without established base flood elevations.* Development contiguous to small streams where no base flood data have been provided or where no floodways have been identified shall adhere to the following:

- a. No encroachments, including fill, new construction, substantial improvements or new development shall be permitted within 100 feet of the stream bank unless certification with supporting technical data by a registered, professional engineer is provided demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of base flood discharge.
- b. Where no such increase is certified, new construction and substantial improvements may be allowed within such areas provided all applicable provisions of this section are satisfied.
- c. If subsections a. and b. above have been satisfied and base flood elevation data is available from other sources, all new construction and substantial improvements within such areas shall comply with all applicable flood hazard ordinance provisions of article II, division 3 and shall be elevated or flood proofed in accordance with the elevations established. ~~In the absence of FEMA base flood elevation data and floodway data, obtain, review, and reasonably utilize other base flood elevation and other floodway data as a basis for elevating residential structures, if or above the base flood level, and for flood proofing or elevating non-residential structures, if or above the base flood level.~~ Data from preliminary, draft and flood insurance studies constitutes best available data. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used. When base flood elevation data is not available from a federal, state or other source, the lowest floor shall be elevated at least three feet above the highest adjacent grade.

~~d. Where base flood elevation data is utilized in Zone A from another source, the administrator will obtain and maintain records of the lowest floor and flood proofing elevation for new and substantially improved construction.~~

(7) *Standards for subdivision proposals.*

- a. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage. An access road at or above the base flood elevation shall be provided to allow emergency access during flood conditions;
- b. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards;

c. Base flood elevation data shall be provided for subdivision proposals and other proposed developments greater than the lesser of five lots or five acres.

(8) *Standards for areas of shallow flooding (AO zones).* Development within areas subject to shallow flooding in the AO zone ~~zones A and AO require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures and shall adhere to the general and specific development standards of this section.~~

(9) *Recreational vehicles.*

a. ~~Placed on sites shall be on the site for fewer than 180 consecutive days; and~~

b. ~~Shall be fully licensed and ready for highway use during that time. A recreational vehicle is ready for highway use if it is on wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or~~

(10) ~~Meet the requirements of sections 30-61 and 30-62.~~

~~In A or AO zones, all recreational vehicles to be placed on a site must (a) be elevated and anchored to meet requirements of section 30-61 and 30-62, or (b) be on site for less than 180 consecutive days, or (c) be fully licensed and highway ready. A recreational vehicle ready for highway use if it is on wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.~~

(10) *Manufactured Homes.*

a. ~~Manufactured homes that are placed or substantially improved within Zones A or AO, which meet one or the following location criteria, are to be elevated such that the lowest floor is to or above (1 foot) above the base flood elevation and be securely anchored: (a) outside a manufactured home park or subdivision, (b) in a new manufactured home park or subdivision, (c) in an expansion to an existing manufactured home park or subdivision, (d) on site in an existing park which a manufactured home has incurred substantial damage as a result of a flood.~~

b. ~~Where manufactured homes are not subject to section 30-62 (10) (a), the manufactured home will: (a) be elevated so the lowest floor of the manufactured home is to or above (1 foot) above the base flood elevation; (b) when no base flood elevation is established the manufactured home chassis is to be supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.~~

(Ord. No. 33-2006/07, § 2.7-2, 6-7-07)

IV. Section 30-264 Responsibility of administrative official.

Administrative responsibilities shall include, but are not limited to, the following:

- (1) Interpretation of the general intent and/or specific meaning of any portion of the ordinance text, position of district boundaries, district designation, or other matters relating to the official zoning maps (atlas).
- (2) Maintain the official zoning maps (atlas) and record all amendments to and information thereon.
- (3) Maintain copies of this chapter for public inspection and have up to date copies available to the public. A mailing list of ordinance holders shall be kept in order to expedite dissemination of any annual amendments to the text.
- (4) Provide public information relating to zoning matters including scheduled meetings of the Florence County Planning Commission and Florence County Board of Zoning Appeals.
- (5) Receive, process, and record all applications for certificates of zoning compliance, zoning amendments, planned development projects, and variance requests with accompanying plans and documents which shall be a public record.
- (6) Register and maintain records and maps on non-conforming uses, structures, and undeveloped lots.
- (7) Receive and process applications for change and/or relief as provided for in article IX of this chapter.
- (8) Appear before and provide assistance to the Florence County Planning Commission and the Florence County Board of Zoning Appeals.
- (9) Revoke permits or certificates in violation of the provisions of this chapter.

In designated flood hazard areas, delineated on FEMA maps, the zoning administrator shall have the following additional responsibilities:

- (10) ~~Advise applicants that additional federal and state permits may be required, and if specific federal and state permits are known, require that copies of such permits be provided and maintained on file with the certificate of zoning compliance.~~ Advise applicants that additional federal and state permits may be required, and assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- (11) Notify adjacent property owners and the S.C. Department of Natural Resources prior to any alteration or relocation of a watercourse and submit evidence of such notification to the Federal Emergency Management Agency.

- (5) (6) The installation on any zoning lot of a manufacturing or other industrial process whose operation may generate effects of the types and magnitudes limited by performance standards as set forth in section 30-100.
- (6) (7) Installation of any sign for which a permit is required.
- (7) (8) The establishment of a temporary use.
- (8) (9) Electric or gas utility companies and/or cooperatives extending service or utilities to a given site.

VI. Section 30-311 Definitions.

Development. Any manmade change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations, ~~or storage of equipment or materials.~~

Flood insurance study. An official study provided by the Federal Emergency Management Agency. ~~The report contains flood profiles, as well as the Flood Boundary, Floodway Map and the water surface elevation of the base flood.~~

Regulatory Floodway. The channel of a river or other watercourse and the adjacent land area that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.

Manufactured home park ~~or manufactured home subdivision.~~ A lot or parcel with space, a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale that include improvements and utilities for the long-term parking of three or more manufactured homes which may include services and facilities for the residents.

~~Existing manufactured home park or manufactured home subdivision.~~ A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) was completed before September 22, 1989.

~~Expansion to an existing manufactured home park or subdivision.~~ The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

Flood proofing. Means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Highest Adjacent Grade. The highest natural elevation of the ground surface, prior to construction, next to the proposed walls of the structure.

- (12) Assure that appropriate maintenance is provided for in writing by the owner within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.
- (13) Verify and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures.
- (14) Verify and record the actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been flood-proofed.
- (15) Obtain certification from a registered professional engineer or architect when flood-proofing is utilized for a particular structure.
- (16) Obtain, review, and utilize any base flood elevation data available from a federal, state, or other source when such data are not available from FEMA.
- (17) Maintain all records pertaining to the provisions of this chapter, which records shall be open for public inspection during workday hours.

- ~~(18) Review Subdivision proposals and other proposed new development, including manufactured home parks or subdivisions, to determine whether such proposals will be reasonably safe from flooding. If a subdivision proposal or other proposed new development is in a flood-prone area, any such proposal shall be reviewed to assure that:~~
- ~~a. all such proposals are consistent with the need to minimize flood damage within the flood-prone area;~~
 - ~~b. all public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage;~~
 - ~~c. adequate drainage is provided to reduce exposure to flood hazards.~~

(Ord. No. 33-2006/07, § 8.4, 6-7-07; Ord. No. 17-2007/08, § 3, 2-21-08)

V. Section 30-267 Certificates of zoning compliance.

a. *When required.* A certificate of zoning compliance shall be required in advance of:

- (1) The issuance of a building permit.
- (2) Excavation preparatory to the construction of a structure for which a building permit is required.

~~(3) All proposed construction and other developments including the placement of manufactured homes.~~

- ~~(3)~~ **(4)** Grading, filling, surfacing, or enlarging parking areas containing more than six parking spaces for a new or changed use.
- ~~(4)~~ **(5)** Changing the use of any part of a structure or zoning lot, including any increase in the number of families or dwelling units occupying a building or lot.

Historic Structure. Any structure that is: (a) listed individually in the National Register of Historic Places (as listed or maintained by the U. S. Department of the Interior (DOI) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register; (b) certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or historic district preliminarily determined by the Secretary to qualify as a registered historic district; (c) individually listed on a state inventory of historic places; (d) individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified (1) by an approved State program as determined by the Secretary of Interior, or (2) directly by the Secretary of Interior in states without approved programs. Some structures or districts listed on the State or local inventories MAY NOT be "Historic" as cited above, but have been included on the inventories because it was believed that the structures or districts have the potential for meeting the "Historic" structure criteria of the DOI. In order for these structures to meet NHP historic structure criteria, it must be demonstrated and evidenced that the South Carolina Department of Archives and History has individually determined that the structure or district meets DOI historic structure criteria.

Lowest floor. The lowest floor of the lowest enclosed area. Any unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor provided that such an enclosure is not built so as to render the structure in violation of the provisions of this ordinance.

Manufactured home. A structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a recreational vehicle.

New construction. Structure, for which the start of construction commenced after (the effective date of the first flood plain management code ordinance, or standard based upon specific technical base flood elevation data which establishes the area of special flood hazard) or (specific date). The term also includes any subsequent improvements to such structure.

New manufactured home park or manufactured home subdivision. A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either initial site grading or the pouring of concrete slabs) is completed on or after September 22, 1982.

Recreational vehicle. A vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a light duty truck; and (d) designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use.

Special Flood Hazard Area. See *Area of Special Flood Hazard*.

Start of construction. For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. 97-348), includes substantial improvement and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, or improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure (including a manufactured home)

on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation such as clearing, grading and filling, nor does it include the installation of streets and/or walkways, nor does it include excavation for footings, piers or foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds, not occupied as dwelling units or part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

Substantial damage. Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. Such repairs may be undertaken successively and their costs counted cumulatively. Please refer to the definition of "substantial improvement".

Violation. The failure of a structure or other development to be fully compliant with these regulations.

2. Provisions in other Florence County ordinances in conflict with this Ordinance are hereby repealed.
3. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

ATTEST:

Connie Y. Haselden, Council Clerk

SIGNED:

K. G. Rusty Smith, Jr., Chairman

Approved as to Form and Content
James C. Rushton, III, County Attorney

COUNCIL VOTE:
OPPOSED:
ABSENT:

**STAFF REPORT
TO THE
FLORENCE COUNTY PLANNING COMMISSION
August 26, 2008
PC#2008-54
ORDINANCE NO. 08-2008/09**

SUBJECT: Request for amendment of Section 30-4 Adoption of flood hazard area maps, Section 30-61 General development standards, Section 30-62 Specific development standards, Section 30-264 Responsibility of administrative official, Section 30-267 Certificates of zoning compliance, Section 30-274 Penalties for violations, and Section 30-311 Definitions, of the Code of Ordinances of Florence County.

APPLICANT: Florence County/Municipal Planning Department Staff

STAFF ANALYSIS:

The Federal Emergency Management Agency performed a Community Assistance Visit to review Florence County's implementation and administration of the local floodplain management program and to evaluate the current standing in the National Flood Insurance Program. In its review of the flood plain development standards, it was found that the following deficiencies in the County Code would need to be corrected to remain in good standing in the National Flood Insurance Program.

The amendments to the Sections shall correct the deficiencies needed to remain in good standing in the National Flood Insurance Program.

I. The current text of Section 30-4 Adoption of flood hazard area maps of the Code of Ordinances of Florence County to be amended as follows:

Special flood hazard area maps have been prepared for Florence County and its (deleted) ~~incorporate~~ (added) ~~incorporated~~ areas by the Federal Emergency Management Agency in its Flood Insurance Study dated ~~December 16, 2004~~. ~~September 22, 1982~~. The accompanying maps and other supporting data are adopted by reference and declared to be part of the ordinance. ~~The current special flood hazard maps were adopted to use are dated December 16, 2004.~~

For all areas which come under the jurisdiction of Florence County, any special flood hazard areas identified by the Flood Insurance Study dated December 16, 2004 for the unincorporated area of Florence County, with accompanying maps and other data, are adopted by reference.

(Ord. No. 33-2006/07, § 1.4, 6-7-07)

II. The current text of Section 30-61 General development standards of the Code of Ordinances of Florence County to be amended as follows:

Review all permit applications to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all development shall adhere to the following criteria:

(1) ~~New construction and substantial improvements of existing structures shall be anchored to prevent floatation, collapse, or lateral movement of the structure;~~

(1) New construction or substantial improvements (shall) be designed (or modified) and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydro-dynamic and hydrostatic loads, including the effects of buoyancy.

(2) New construction and changes of existing structures below the minimum first floor elevation shall be constructed with materials and utility equipment resistant to flood damage;

(3) New construction or substantial improvements of existing structures shall be constructed by methods and practices that minimize flood damage;

(4) All heating and air conditioning equipment and components, all electrical, ventilation, plumbing, and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding;

(5) Manufactured homes shall be anchored to prevent floatation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This standard shall be in addition to and consistent with applicable state requirements for resisting wind forces;

(6) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system;

(7) New and replacement sanitary sewerage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters;

(8) On-site waste disposal systems shall be located and constructed to avoid impairment or contamination during flooding; and

(9) Any alteration, repair, reconstruction, or improvement to a structure which is not in compliance with the provisions of this chapter, shall be undertaken only if ~~non-conformity is not furthered, extended, or replaced.~~ it is not considered a substantial improvement.
(Ord. No. 33-2006/07, § 2.7.1, 6-7-07)

III. The current text of Section 30-62 Specific development standards of the Code of Ordinances of Florence County to be amended as follows:

In all areas of special flood hazard where base flood elevation data are available, the following shall be required.

- (1) *Residential construction.* New construction or substantial improvement of any residential structure (including manufactured homes) shall have the lowest floor elevated no lower than one foot above the base flood elevation. A pre-construction and

post-construction flood elevation certificate shall be submitted. No basements are permitted. Should solid foundation perimeter walls be used to elevate a structure, creating a fully enclosed area, said enclosed area shall:

- a. Be designed to preclude permanent living space;
- b. Be useable solely for parking vehicles, building access, or storage; and
- c. Include openings sufficient to facilitate unimpeded movement of flood waters and/or be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for entry and exit of floodwaters.

Designs for complying with this requirement must either be certified by a professional engineer or architect or meet the following minimum criteria:

- a. Provide a minimum of two openings on different walls having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
- b. The bottom of all openings shall be no higher than one foot above grade; and
- c. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided they permit the automatic flow of floodwaters in both directions; and
- d. Fill placed around foundation walls must be graded so that the grade inside the enclosed area is equal to or higher than the adjacent grade outside the building on at least one side.

(2) *Non-residential construction.* New construction or substantial improvements of any commercial, industrial, or non-residential structure shall have the lowest floor elevated no lower than one foot above the level of the base flood elevation. No basements are permitted. Structures located in A-zones may be floodproofed in lieu of elevation provided that all areas of the structure below the required elevation are watertight with walls substantially impermeable to the passage of water, using structural components having the capability of resisting hydrostatic loads and the effect of buoyancy. A registered, professional engineer or architect shall certify that the standards of this subsection are satisfied. Agricultural structures may be wet-floodproofed in accord with Technical Bulletin 7-93, Wet Floodproofing Requirements for Structures Located in Special Flood Hazard Areas in Accordance with the National Flood Insurance Program document number FIA-TB-7.

(3) *Temporary development.* All applicants of a temporary use must submit to the zoning administrator, prior to the issuance of a development permit, a written plan for the removal of any temporary use or structure in the event of a hurricane or flash flood warning notification. The plan shall be reviewed and approved in writing, and must include the following information:

- a. A specified time for which the temporary use will be permitted;

- b. The name, address, and phone number of the individual responsible for the removal of said use;
 - c. The time frame prior to the event at which any structure will be removed (i.e. minimum of 72 hours before landfall of a hurricane or immediately upon flood warning notification);
 - d. A copy of a contract or other suitable instrument with a trucking company to insure the availability of removal equipment when needed;
 - e. Designation, accompanied by documentation, of a location outside the floodplain to which said temporary structure will be moved; and
 - f. A plan to restore the area to its natural condition once the temporary permit expires or the temporary use is terminated, whichever is first.
- (4) *Accessory structures.* An accessory structure, the cost of which is greater than \$3,000.00, must comply with the elevated structure requirements of this section. When accessory structures of \$3,000.00 or less are to be placed in the floodplain, such structure shall:
- a. Not be used for human habitation (including work, sleeping, living, cooking, or restroom areas); and
 - b. Be designed to have low flood damage potential, be constructed and placed on the building site so as to offer minimum resistance to floodwaters, and be firmly anchored to prevent floatation, collapse, or lateral movement.
- (5) *Floodways.* The following provisions shall apply within floodways:
- a. No encroachments, including fill, new construction, substantial improvements, additions, or other developments shall be permitted unless it has been demonstrated through hydraulic analysis performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in the flood levels during the occurrence of a base flood.
 - b. Where no such increase is certified, new construction and substantial improvements may be permitted in compliance with the requirements of this section.
 - ~~e. Permissible uses exempt from such certification include general farming, pasture, outdoor plant nurseries, horticulture, forestry, wildlife sanctuary, game farm, and other similar agricultural, wildlife, and related uses, lawns, gardens, play areas, picnic grounds, hiking and horseback riding trails, provided that they do not employ structures or fill.~~
- (6) *Standards for streams and/or floodways without established base flood elevations* Development contiguous to small streams where no base flood data have been provided or where no floodways have been identified shall adhere to the following:

- a. No encroachments, including fill, new construction, substantial improvements or new development shall be permitted within 100 feet of the stream bank unless certification with supporting technical data by a registered, professional engineer is provided demonstrating that such encroachments shall not result in any increase in flood levels during the occurrence of base flood discharge.
- b. Where no such increase is certified, new construction and substantial improvements may be allowed within such areas provided all applicable provisions of this section are satisfied.
- c. If subsections a. and b. above have been satisfied and base flood elevation data is available from other sources, all new construction and substantial improvements within such areas shall comply with all applicable flood hazard ordinance provisions of article II, division 3 and shall be elevated or flood proofed in accordance with the elevations established. In the absence of FEMA base flood elevation data and floodway data, obtain, review, and reasonably utilize other base flood elevation and other floodway data as a basis for elevating residential structures to or above the base flood level, and for flood proofing or elevating non-residential structures to or above the base flood level. Data from preliminary, draft and flood insurance studies constitutes best available data. If an appeal is pending on the study in accordance with 44 CFR Ch. 1, Part 67.5 and 67.6, the data does not have to be used. When base flood elevation data is not available from a federal, state or other source, the lowest floor shall be elevated at least three feet above the highest adjacent grade.
- d. Where base flood elevation data is utilized in Zone A from another source, the administrator will obtain and maintain records of the lowest floor and flood proofing elevation for new and substantially improved construction.

(7) *Standards for subdivision proposals.*

- a. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage. An access road at or above the base flood elevation shall be provided to allow emergency access during flood conditions;
- b. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood hazards; and
- c. Base flood elevation data shall be provided for subdivision proposals and other proposed developments greater than the lesser of five lots or five acres.

(8) *Standards for areas of shallow flooding (AO zones).* Development within areas subject to shallow flooding in the AO zone zone A and AO require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures and shall adhere to the general and specific development standards of this section.

(9) *Recreational vehicles.*

- a. ~~Placed on sites shall be on the site for fewer than 180 consecutive days; and~~
- b. ~~Shall be fully licensed and ready for highway use during that time. A recreational vehicle is ready for highway use if it is on wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or~~
- e. ~~Meet the requirements of sections 30-61 and 30-62.~~

~~In A or AE zones, all recreational vehicles to be placed on a site must (a) be elevated and anchored to meet requirements of section 30-61 and 30-62; or (b) be on site for less than 180 consecutive days; or (c) be fully licensed and highway ready. A recreational vehicle is ready for highway use if it is on wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions~~

(10) *Manufactured Homes.*

- a. ~~Manufactured homes that are placed or substantially improved within Zones A or AE, which meet one of the following location criteria, to be elevated such that the lowest floor is to or above 1 foot above the base flood elevation and be securely anchored: (a) outside a manufactured home park or subdivision; (b) in a new manufactured home park or subdivision; (c) in an expansion to an existing manufactured home park or subdivision; (d) on site in an existing park which a manufactured home has incurred substantial damage as a result of a flood.~~
- b. ~~Where manufactured homes are not subject to section 30-62 (10) (a) the manufactured home will: (a) be elevated so the lowest floor of the manufactured home is at or above (1) one foot above the base flood elevation; (b) when no base flood elevation is established the manufactured home chassis is to be supported by reinforced piers or other foundation elements of at least equivalent strength that are no less than 36 inches in height above grade and be securely anchored to an adequately anchored foundation system to resist floatation, collapse, and lateral movement.~~

(Ord. No. 33-2006/07, § 2.7-2, 6-7-07)

IV. The current text of Section 30-264 Responsibility of administrative official of the Code of Ordinances of Florence County to be amended as follows:

Administrative responsibilities shall include, but are not limited to, the following:

- (1) Interpretation of the general intent and/or specific meaning of any portion of the ordinance text, position of district boundaries, district designation, or other matters relating to the official zoning maps (atlas).
- (2) Maintain the official zoning maps (atlas) and record all amendments to and information thereon.

- (3) Maintain copies of this chapter for public inspection and have up to date copies available to the public. A mailing list of ordinance holders shall be kept in order to expedite dissemination of any annual amendments to the text.
- (4) Provide public information relating to zoning matters including scheduled meetings of the Florence County Planning Commission and Florence County Board of Zoning Appeals.
- (5) Receive, process, and record all applications for certificates of zoning compliance, zoning amendments, planned development projects, and variance requests with accompanying plans and documents which shall be a public record.
- (6) Register and maintain records and maps on non-conforming uses, structures, and undeveloped lots.
- (7) Receive and process applications for change and/or relief as provided for in article IX of this chapter.
- (8) Appear before and provide assistance to the Florence County Planning Commission and the Florence County Board of Zoning Appeals.
- (9) Revoke permits or certificates in violation of the provisions of this chapter.

In designated flood hazard areas, delineated on FEMA maps, the zoning administrator shall have the following additional responsibilities:

- (10) ~~Advise applicants that additional federal and state permits may be required, and if specific federal and state permits are known, require that copies of such permits be provided and maintained on file with the certificate of zoning compliance.~~ Advise applicants that additional federal and state permits may be required, and assure that all necessary permits have been received from those governmental agencies from which approval is required by Federal or State law, including section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334.
- (11) Notify adjacent property owners and the S.C. Department of Natural Resources prior to any alteration or relocation of a watercourse and submit evidence of such notification to the Federal Emergency Management Agency.
- (12) Assure that appropriate maintenance is provided for in writing by the owner within the altered or relocated portion of said watercourse so that the flood carrying capacity is not diminished.
- (13) Verify and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures.
- (14) Verify and record the actual elevation (in relation to mean sea level) to which the new or substantially improved structures have been flood-proofed.
- (15) Obtain certification from a registered professional engineer or architect when flood-proofing is utilized for a particular structure.

- (16) Obtain, review, and utilize any base flood elevation data available from a federal, state, or other source when such data are not available from FEMA.
- (17) Maintain all records pertaining to the provisions of this chapter, which records shall be open for public inspection during workday hours.
- (18) ~~Review Subdivision proposals and other proposed new development, including manufactured home parks or subdivisions, to determine whether such proposals will be reasonably safe from flooding. If a subdivision proposal or other proposed new development is in a flood-prone area, any such proposal shall be reviewed to assure that:~~
 - ~~a. all such proposals are consistent with the need to minimize flood damage within the flood-prone area.~~
 - ~~b. all public utilities and facilities, such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage and~~
 - ~~c. adequate drainage is provided to reduce exposure to flood hazards.~~

(Ord. No. 33-2006/07, § 8.4, 6-7-07; Ord. No. 17-2007/08, § 3, 2-21-08)

V. The current text of Section 30-267 Certificates of zoning compliance of the Code of Ordinances of Florence County to be amended as follows:

(a) *When required.* A certificate of zoning compliance shall be required in advance of:

- (1) The issuance of a building permit.
- (2) Excavation preparatory to the construction of a structure for which a building permit is required.
- ~~(3) All proposed construction and other developments including the placement of manufactured homes.~~
- ~~(3)~~ ~~(4)~~ Grading, filling, surfacing, or enlarging parking areas containing more than six parking spaces for a new or changed use.
- ~~(4)~~ ~~(5)~~ Changing the use of any part of a structure or zoning lot, including any increase in the number of families or dwelling units occupying a building or lot.
- ~~(5)~~ ~~(6)~~ The installation on any zoning lot of a manufacturing or other industrial process whose operation may generate effects of the types and magnitudes limited by performance standards as set forth in section 30-100.
- ~~(6)~~ ~~(7)~~ Installation of any sign for which a permit is required.
- ~~(7)~~ ~~(8)~~ The establishment of a temporary use.
- ~~(8)~~ ~~(9)~~ Electric or gas utility companies and/or cooperatives extending service or utilities to a given site.

VI. The current text of Section 30-311 Definitions of the Code of Ordinances of Florence County currently to be amended as follows:

Development. Any manmade change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation, or drilling operations, or storage of equipment or materials.

Flood insurance study. An official study provided by the Federal Emergency Management Agency. The report contains flood profiles, as well as the Flood Boundary Floodway Map and the water surface elevation of the base flood.

Regulatory Floodway. The channel of a river or other watercourse and the adjacent land area that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot.

Manufactured home park or manufactured home subdivision. A lot or parcel with space, a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale that include improvements and utilities for the long-term parking of three or more manufactured homes which may include services and facilities for the residents.

Existing manufactured home park or manufactured home subdivision. A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before September 22, 1982.

Expansion to an existing manufactured home park or subdivision. The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete slabs).

Flood proofing. Means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

Highest Adjacent Grade. The highest natural elevation of the ground surface, prior to construction, next to the proposed walls of the structure.

Historic Structure. Any structure that is: (a) listed individually in the National Register of Historic Places (a listing maintained by the U.S. Department of the Interior (DOI)) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register; (b) certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district; (c) individually listed on a State inventory of historic places; (d) individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified (1) by an approved State program as determined by the Secretary of Interior, or (2) directly by the Secretary of Interior in states without approved programs. Some structures or districts listed on the State or local inventories MAY NOT be "Historic" as cited above, but have been included on the inventories because it was

believed that the structures or districts have the potential for meeting the "Historic" structure criteria of the DOI. In order for these structures to meet NFIP historic structure criteria, it must be demonstrated and evidenced that the South Carolina Department of Archives and History has individually determined that the structure or district meets DOI historic structure criteria.

Lowest Floor. The lowest floor of the lowest enclosed area. Any unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor provided that such an enclosure is not built so as to render the structure in violation of other provisions of this ordinance.

Manufactured home. A structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

New construction. Structure for which the start of construction commenced after (the effective date of the first floodplain management code, ordinance, or standard based upon specific technical base flood elevation data which establishes the area of special flood hazard) or (specific date). The term also includes any subsequent improvements to such structure.

New manufactured home park or manufactured home subdivision. A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete slabs) is completed on or September 22, 1982

Recreational vehicle. A vehicle which is: (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a light duty truck; and, (d) designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel, or seasonal use.

Special Flood Hazard Area. See Area of Special Flood Hazard

Start of construction. (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. 97-348), includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, or improvement was within 180 days of the permit date. The actual start means the first placement of permanent construction of a structure (including a manufactured home) on a site, such as the pouring of slabs or footings, installation of piles, construction of columns, or any work beyond the stage of excavation or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for footings, piers or foundations, or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of the building, whether or not that alteration affects the external dimensions of the building.

Substantial damage. Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred. Such repairs may be undertaken successively and their

costs counted cumulatively. Please refer to the definition of "substantial improvement".

Violation. The failure of a structure or other development to be fully compliant with these regulations.

Florence County Planning Commission Meeting: August 26, 2008

The seven Planning Commission members present voted unanimously to approve the amendments to the Florence County Code.

Florence County Planning Commission Recommendation:

The Florence County Planning Commission recommends approval of the amendments to the county code

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Ordinance No.09-2008/09
Third Reading

DEPARTMENT: Planning and Building Inspections

ISSUE UNDER CONSIDERATION:

[An Ordinance To Amend Section 30-28 Table I: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Residential Districts And Section 30-29 Table II: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Business And Rural Districts Of Chapter 30-Zoning Ordinance Of The Code Of Ordinances For Florence County For Provisions Of Libraries.]

POINTS TO CONSIDER:

1. Florence County continues to review the need for permitting certain uses in some residential zoning districts in an ongoing effort to facilitate the needs of communities for educational purposes.
2. The establishment of libraries in the R-4, Multi-Family Residential District, Limited and the R-5, Multi-Family Residential District will provide citizens a better availability of resources, a means of easier access to library facilities and accommodate more enhanced means for pedestrian traffic.
3. Proposed sites for libraries will be reviewed in accordance with development standards as established by the Zoning Ordinance in order to minimize or alleviate any potential negative impact between uses.
4. An amendment to the Zoning Ordinance for libraries presently permitted in the commercial zoning district shall correct a typographical error in the North American Industry Classification System's number that is used to determine permitted uses in the various zoning districts.

OPTIONS:

1. ***(Recommended)*** Approval of Ordinance No.09-2008/09 To Amend Section 30-28 Table I: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Residential Districts And Section 30-29 Table II: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Business And Rural Districts Of Chapter 30-Zoning Ordinance Of The Code Of Ordinances For Florence County For Provisions Of Libraries.
(Planning Commission approved 7-0)(All Council Districts)
2. Provide An Alternative Directive

ATTACHMENTS:

Copies of the following are attached:

1. Ordinance No.09-2008/09
2. Staff Report for PC#2008-55

Sponsor(s)	: Planning Commission	I, _____,
Planning Commission Consideration	: August 26, 2008	Council Clerk, certify that this
Planning Commission Public Hearing	: August 26, 2008	Ordinance was advertised for
Planning Commission Recommendation	: August 26, 2008(Approved 7-0)	Public Hearing on _____.
First Reading/Introduction	: September 18, 2008	
Committee Referral	: N/A	
Second Reading	: October 16, 2008	
Third Reading	: November 20, 2008	
Effective Date	: Immediately	

ORDINANCE NO. 09-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

[An Ordinance To Amend Section 30-28 Table I: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Residential Districts And Section 30-29 Table II: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Business And Rural Districts Of Chapter 30-Zoning Ordinance Of The Code Of Ordinance For Florence County For Provisions Of Libraries.]

WHEREAS:

1. The Planning staff continues to review the need for permitting certain uses in some residential zoning districts in an ongoing effort to facilitate the needs of communities within Florence County for educational purposes; and
2. Florence County finds it necessary to establish libraries in two of the residential zoning districts-R-4, Multi-Family Residential District, Limited and R-5, Multi-Family Residential District to provide citizens a better availability of resources, a means of easier access to library facilities and to accommodate more enhanced means for pedestrian traffic; and
3. Staff intends to review sites being proposed for libraries in accordance with development standards as established by the Zoning Ordinance for the minimization or alleviation of the potential negative impact between uses; and
4. An amendment to the Zoning Ordinance for libraries presently permitted in the commercial zoning district shall correct a typographical error in the North American Industry Classification System's number that is used to determine permitted uses in the various zoning districts.

NOW THEREFORE BE IT ORDAINED BY THE FLORENCE COUNTY COUNCIL DULY ASSEMBLED THAT:

1. Section 30-28 Table I: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Residential Districts And Section 30-29 Table II: Schedule Of Permitted And Conditional Uses And Off-Street Parking Requirements For Business And Rural Districts Of Chapter 30-Zoning Ordinance Of The Code Of Ordinance For Florence County For Provisions Of Libraries are hereby amended and shall read as follows:

Section 30-28 Table I: Schedule of Permitted and Conditional Uses and Off-Street Parking Requirements for Residential Districts:

Support Uses								Off-Street Parking Requirements
	NAICS	R-1	R-2	R-3	R-4	R-5		
Recreational								
Public parks, playgrounds, & community centers	71394	P	P	P	P	P		1.0 per 250 GFA activity buildings, 1% land area to parks
Golf courses, public & private	71391	P	P	P	P	P		5.0 spaces for each hole
Swimming & tennis clubs	71394	P	P	P	P	P		1.0 space for each 200 s.f. GFA
Educational								
Elementary schools	6111	P	P	P	P	P		2.0 spaces per classroom, plus 5.0 admin. spaces
Secondary schools	6111	P	P	P	P	P		5.0 spaces per classroom, plus 10 admin. spaces
Information								
Libraries	519120	N	N	N	P	P		1.0 space per 350 s.f. GFA
Social								
Nursing & residential care facilities	623	N	N	N	P	P		0.4 per bed, plus 1.0 space per 500 s.f. GFA
Day care services	62441	N	N	N	P	P		1.0 space per 200 s.f. GFA
Religious organizations	81311	P	P	P	P	P		0.3

Section 30-29 Table II: Schedule of Permitted Uses and Conditional Uses and Off-Street Parking Requirements for Businesses And Rural Districts:

Libraries	51212 519120	P	P	P	P	P	N	P	N	1.0 per 350 s.f. GFA
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- Provisions in other Florence County ordinances in conflict with this Ordinance are hereby repealed.
- If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

ATTEST:

Connie Y. Haselden, Council Clerk

Approved as to Form and Content
James C. Rushton, III, County Attorney

SIGNED:

K. G. Rusty Smith, Jr., Chairman

COUNCIL VOTE:

OPPOSED:

ABSENT:

**STAFF REPORT
TO THE
FLORENCE COUNTY PLANNING COMMISSION
August 26, 2008
PC#2008-55
ORDINANCE NO. 09-2008/09**

SUBJECT: Request for text amendments to the Zoning Ordinance for Section 30-28 Table I: Schedule of Permitted and Conditional Uses and Off-Street Parking Requirements for Residential Districts and Section 30-29 Table II: Schedule of Permitted and Conditional Uses and Off-Street Parking Requirements for Business & Rural Districts or provisions of Libraries of the Code of Ordinance for Florence County.

APPLICANT: Florence County/Municipal Planning Department Staff

STAFF ANALYSIS:

1. Florence County continues to review the need for permitting certain uses in some residential zoning districts in an ongoing effort to facilitate the needs of communities for educational purposes.

Presently, Florence County finds it necessary to establish libraries in two of the residential zoning districts-R-4, Multi-Family Residential District, Limited and R-5, Multi-Family Residential District to provide citizens a better availability of resources, a means of easier access to library facilities and to accommodate more and enhanced means for pedestrian traffic.

Additionally, sites for libraries will be reviewed in accordance with development standards established by the Zoning Ordinance in order to minimize or alleviate any potential negative impact between uses.

2. An amendment to the Zoning Ordinance for libraries presently permitted in the commercial zoning district shall correct a typographical error in the North American Industry Classification System's number that is used to determine permitted uses in the various zoning districts.

AMENDMENT REQUEST 1:

The amendment to the current text of Section 30-28 Table I: Schedule of Permitted and Conditional Uses and Off-Street Parking Requirements for Residential Districts to permit Libraries in the R-4 and R-5 Zoning Districts shall add text to the category of Support Uses and shall read as follows:

Note: New text is indicated in the shaded area.

Support Uses								Off-Street Parking Requirements
	NAICS	R-1	R-2	R-3	R-4	R-5		
Recreational								
Public parks, playgrounds, & community centers	71394	P	P	P	P	P	1.0 per 250 GFA activity buildings, 1% land area to parks	
Golf courses, public & private	71391	P	P	P	P	P	5.0 spaces for each hole	
Swimming & tennis clubs	71394	P	P	P	P	P	1.0 space for each 200 s.f. GFA	
Educational								
Elementary schools	6111	P	P	P	P	P	2.0 spaces per classroom, plus 5.0 admin. spaces	
Secondary schools	6111	P	P	P	P	P	5.0 spaces per classroom, plus 10 admin. spaces	
Information								
Libraries	519120	N	N	N	P	P	1.0 space per 350 s.f. GFA	
Social								
Nursing & residential care facilities	623	N	N	N	P	P	0.4 per bed, plus 1.0 space per 500 s.f. GFA	
Day care services	62441	N	N	N	P	P	1.0 space per 200 s.f. GFA	
Religious organizations	81311	P	P	P	P	P	0.3	

AMENDMENT REQUEST 2:

The amended text to Section 30-29 Table II: Schedule of Permitted Uses and Conditional Uses and Off-Street Parking Requirements for Businesses And Rural Districts shall correct the typographical errors of the NAICS number Libraries and shall read as follows:

Note: The amendment is indicated as strikethrough with revision in bold.

Libraries	51212 519120	P	P	P	P	P	N	P	N	1.0 per 350 s.f. GFA
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Florence County Planning Commission Action: August 26, 2008

The seven Planning Commission members present approved the text amendment request unanimously at the meeting held on August 26, 2008.

Florence County Planning Commission Recommendation:

The Planning Commission recommends approval of the text amendment request by Florence County Council.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Third Reading - Ordinance No. 10-2008/09

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

(An Ordinance To Revise Chapter 2, Administration, Article V, Boards, Commissions, Committees And Agencies Of The Florence County Code Regarding The Florence County Cultural Commission, And Other Matters Relating Thereto.)

POINTS TO CONSIDER:

1. Due to funding restrictions, the scope of activities and the structure of the current Cultural Commission will be amended to reflect a museum board structure that is focused primarily on the operation of a County Museum.
2. Although S.C. Act No. 1816 (1972) authorizes a joint Florence County/City of Florence Museum Commission with five (5) total members, which is currently inactive, the Board contemplated in this ordinance is a true board of County Council, serving at the pleasure of County Council.
3. Composition of the Commission will be amended to consist of thirteen (13) members, to include two (2) nominees each by the Florence Museum Corporation Board and the Lake City Museum Corporation Board.
4. Current appointments to the Cultural Commission will remain unaffected by the title change to Florence County Museum Board.

OPTIONS:

1. *(Recommended)* Approve Third Reading of Ordinance No. 10-2008/09.
2. Provide an alternate directive.

ATTACHMENTS:

Ordinance No. 10-2008/09.

Sponsor(s) : County Council
 First Reading/Introduction : September 18, 2008
 Committee Referral : N/A
 Committee Consideration Date : N/A
 Committee Recommendation : N/A
 Public Hearing : October 16, 2008
 Second Reading : October 16, 2008
 Third Reading : November 20, 2008
 Effective Date : Immediately

I, _____,
 Council Clerk, certify that this
 Ordinance was advertised for
 Public Hearing on _____.

ORDINANCE NO. 10-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

(An Ordinance To Revise Chapter 2, Administration, Article V, Boards, Commissions, Committees And Agencies Of The Florence County Code Regarding The Florence County Cultural Commission, And Other Matters Relating Thereto.)

WHEREAS:

1. Due to funding restrictions, the scope of activities and the structure of the current Cultural Commission will be amended to reflect a museum board structure that is focused primarily on the operation of a County Museum; and
2. S.C. Act No. 1816 (1972) authorized a joint Florence County/City of Florence Museum Commission, which is currently inactive. The proposed Board will be a true board of the County, serving at the pleasure of the County Council; and
3. Current appointments to the Cultural Commission will remain unaffected by the title and structure change.

NOW THEREFORE BE IT ORDAINED BY THE FLORENCE COUNTY COUNCIL DULY ASSEMBLED THAT:

1. Chapter 2, Administration, Article V, Boards, Commissions, Committees and Agencies, Division 11, Cultural Commission is hereby deleted in its entirety and replaced with the following language:

DIVISION 11. FLORENCE COUNTY MUSEUM BOARD

Sec. 2-190. Established.

There is hereby created the Florence County Museum Board ("FCMB"), which shall have the composition, structure, organization, powers, duties and functions established in this subchapter in accordance with Florence County ordinances, policies and administrative procedures.

Sec. 2-191. Organization and Composition.

(A) The FCMB shall consist of thirteen (13) members. Nine (9) members shall be appointed by and serve at the pleasure of the County Council for terms of four years or until their successors are appointed and qualified. Each County Council member shall nominate one of the nine (9) members for consideration as follows:

- The initial term of three (3) appointees from Districts 1, 4 and 7 shall be effective July 1, 2008, expiring on June 30, 2012.
- The initial term of three (3) appointees from Districts 2, 5, and 8 shall be effective July 1, 2008, expiring on June 30, 2011.
- The initial term of three (3) appointees from Districts 3, 6 and 9 shall be effective July 1, 2008, expiring on June 30, 2010.

The Florence Museum Corporation and the Lake City Museum Corporation shall each recommend in writing by signed and witnessed corporate resolutions two (2) appointees for Council consideration, to serve at the pleasure of County Council. Each Corporation must identify which of their recommended appointees will serve an initial two year term and which will serve a four year initial term. Thereafter, terms will be for four years. These appointees' terms will cease at the end of the term as scheduled, around which time the Corporations must again submit their recommendations for consideration.

Vacancies on the FCMB shall be filled in the manner of the original appointment for the unexpired term.

- (B) Members of the FCMB shall serve without pay, but travel and other incidental expenses may be provided in compliance with Florence County ordinances, policies and administrative procedures established for reimbursement of expenses for county boards, agencies and boards.
- (C) The FCMB shall adopt by-laws and rules of procedure consistent with this code, and the FCMB shall maintain records and minutes of its proceedings and meetings.
- (D) The FCMB shall meet at regular intervals, but not less frequently than once each quarter. Any member of the FCMB who shall be absent from 50% or more of the meetings of the FCMB during any 12-month period shall be deemed to have forfeited board membership and shall be removed without further action by the County Council. It shall be the responsibility of the chairperson of the FCMB to notify the FCMB, the offending member and the County Council of the absences, removal and vacancy, and the County Council shall fill the vacancy created thereby in the manner of the original appointment, for the unexpired term of the member.
- (E) The Board of Directors of the two museum corporations shall serve as advisors to the FCMB regarding their respective exhibits and the displaying facilities. The FCMB and

its Director shall work cooperatively with and receive advice from these non-profit corporations, and shall comply with the lease terms applicable to each exhibit.

Sec. 2-192. Officers.

- (A) The officers of the FCMB shall be elected by a majority vote of the FCMB and shall consist of the chairperson, the vice-chairperson, and other officers may be selected by a majority vote of the FCMB, if desired.
- (B) Officers of the FCMB shall be elected by the FCMB in October of each year for terms of office which shall commence on January 1 of the following year. Officers shall serve terms of one year and shall continue in office until their successors are elected and qualified.
- (C) Officers of the FCMB shall serve without pay, but travel and other incidental expenses may be provided in compliance with the ordinances, policies and procedures established by Florence County for reimbursement of expenses.

Sec. 2-193. Personnel.

The County Administrator shall recruit an Executive Director in consultation with the FCMB, and shall supervise said county employee. Pursuant to County policies and procedures, the executive director may employ other employees, consistent with the availability of funds and authorizations, as may be necessary to implement and carry out the purposes and objectives of this subchapter and the policies, functions, duties, responsibilities and programs of the FCMB.

Sec. 2-193. Adoption of Policies and Procedures.

The FCMB shall adopt policies and procedures in accordance with the ordinances, policies and administrative procedures of the county.

Sec. 2-194. Purposes and Objectives.

The purposes and objectives of the FCMB shall be:

- (A) To inspire and educate the community through direct engagement with appropriate objects of historic, artistic and scientific significance.
- (B) To provide access to appropriate objects of historic, artistic and scientific significance through displays, exhibitions, programs and activities, publications, and promotion;
- (C) To pursue and develop programs and partnerships with other organizations and institutions in the region and beyond, whose interests and ambitions complement those of the museum; and

- (D) To serve as the permanent repository and perpetual caretakers of art, artifacts, services, manuscripts, photographs, memorabilia, books as may be entrusted to its care, and other items suitable for use by the museum.

Sec. 2-195. Powers and Duties.

The FCMB shall have the following powers and duties to be exercised in accordance with Florence County's ordinances, policies, and administrative procedures:

- (A) Adopt by-laws and mission statements for the management and regulation of its business and affairs.
- (B) Elect officers and prescribe the duties and responsibilities of the officers.
- (C) Establish and implement policies and carry out programs and projects as may be advisable in order to effectuate and implement the objectives of this subchapter in accordance with the general law, the provisions of this subchapter and the ordinances and policies of the county, subject to the availability of funds.
- (D) Submit an annual budget request and plan of operation for consideration through the Executive Director in Florence County's regular budget processes.
- (E) In accordance with county policies, receive and expend grants, gifts, donations, appropriations, admission fees and user fees from any public or private source for the operation, maintenance, expansion or improvement of property, collections, programs or educational or other activities of the museum.
- (F) Lease, acquire, receive, hold, own or use personal property, artifacts, collections, displays, exhibits, manuscripts, photographs, memorabilia, books and other items suitable for use by the museum.
- (G) Locate, select, process, conserve, restore, develop, appropriately mark and preserve exhibits, displays, collections, artifacts, manuscripts, services, photographs, memorabilia, books, or other items suitable for use by the museum.

Sec. 2-196. Ownership and Transfer of Property and Assets.

All real and personal property, collections, artifacts, exhibits, items suitable for use in the programs and projects of the museum shall be owned, purchased, leased, held, conveyed or disposed of in the name of the County. The FCMB shall maintain with the County Council an accounting of all real property and fixed assets including, but not limited to personal property, collections, exhibits, artifacts owned, leased or used by the county or the museum or any related entity for FCMB purposes. All grants, appropriations, gifts, revenues or donations received and used by the museum shall be processed in accordance with state and local laws and procedures.

2. Provisions in other Florence County ordinances in conflict with this Ordinance are hereby

repealed.

3. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

ATTEST:

Connie Y. Haselden, Council Clerk

Approved as to Form and Content
James C. Rushton, III, County Attorney

SIGNED:

K. G. Rusty Smith, Jr., Chairman

COUNCIL VOTE:

OPPOSED:

ABSENT:

DRAFT

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Second Reading of Ordinance No. 11-2008/09

DEPARTMENT: Finance

ISSUE UNDER CONSIDERATION:

An Ordinance To Provide For The Issuance And Sale Of A Not Exceeding One Million Five Hundred Thousand Dollar (\$1,500,000) General Obligation Bond Of The Florence County, South Carolina (Howe Springs Fire District), Series 2009, To Prescribe The Purposes For Which The Proceeds Of Said Bond Shall Be Expended, To Provide For The Payment Of Said Bond, And Other Matters Relating Thereto.

POINTS TO CONSIDER:

1. The Howe Springs Fire District was created by County Council pursuant to the provisions of Ordinance No. 11-1987/88 adopted on October 1, 1987.
2. The Fire District has a need to purchase additional equipment for fire services within the district at a cost of approximately \$1,500,000.
3. Annual debt service on a \$1,500,000 bond amortized over 20 years at a rate of 5% will be approximately \$120,350.

FUNDING FACTORS:

1. The annual debt service of the bond will be funded an approximate 3.3 mill tax levy, which is included in the FY2008/2009 Florence County budget ordinance – Ordinance No. 01-2008/09.
2. This additional millage will only be levied within the boundaries of the Fire District.

OPTIONS:

1. *(Recommended)* Approve Second Reading Of Ordinance No. 11-2008/09.
2. Provide An Alternate Directive

ATTACHMENT:

Copies of the following are attached:

1. Ordinance No. 11-2008/09
2. Letter from Howe Springs Fire District

Sponsor(s) : Finance
First Reading/Introduction : October 16, 2008
Committee Referral : N/A
Public Hearing : November 20, 2008
Second Reading : November 20, 2008
Third Reading : December 11, 2008
Effective Date : Immediately

I, _____,
Council Clerk, certify that
this Ordinance was
advertised for Public
Hearing on _____.

ORDINANCE NO. 11-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

TO PROVIDE FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING ONE MILLION FIVE HUNDRED THOUSAND DOLLAR (\$1,500,000) GENERAL OBLIGATION BOND OF FLORENCE COUNTY, SOUTH CAROLINA (HOWE SPRINGS FIRE DISTRICT), SERIES 2009, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS OF SAID BOND SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT OF SAID BOND, AND OTHER MATTERS RELATING THERETO.

DRAFT

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BE IT ORDAINED BY THE GOVERNING BODY OF FLORENCE COUNTY, THE FLORENCE COUNTY COUNCIL, IN COUNCIL ASSEMBLED, AS FOLLOWS:

ARTICLE I

FINDINGS OF FACT

Section 1.01 Findings.

As an incident to the adoption of this Ordinance, the Florence County Council (the "Council"), the governing body of Florence County, South Carolina (the "County"), finds that the facts set forth in this Article exist and the statements made with respect thereto are in all respects true and correct:

1. Pursuant to the authorizations of Article 4, Chapter 19 of the Code of Laws of South Carolina, 1976, as amended (the "Enabling Act") and by Ordinance No. 11-87/88, adopted October 1, 1987 (the "Enabling Ordinance"), the Council established and created a fire protection district designated as the Howe Springs Fire District, which is comprised of certain unincorporated areas of the County (the "District"). The boundaries of the District have from time to time been amended in accordance with the Enabling Act.

2. Pursuant to the Enabling Ordinance, the District was created in order to provide fire protection within the District and to provide a means for the financing of improvements to the District.

3. After due investigation, the Council has determined that in order to carry out the purposes of the Enabling Ordinance, it is necessary to purchase fire-fighting equipment, including fire-fighting equipment, vehicles and related equipment, for use in the District. It is presently estimated that the cost of the foregoing fire-fighting equipment, vehicles and related equipment and the cost of issuance of a general obligation Bond issued to finance such improvements will be approximately \$1,500,000. The Council is minded to issue a general obligation Bond of the County in an amount not to exceed \$1,500,000 to finance the cost of the foregoing equipment and the cost of issuance of such Bond.

Section 1.02 Statutory Authorization

Section 4-19-50 of the Enabling Act authorizes the County to issue general obligation bonds to purchase the necessary fire-fighting equipment, vehicles and related equipment for use within the District.

Pursuant to Section 11-27-40(4), Code of Laws of South Carolina, as amended, a general obligation bond of the County may be sold at private sale and without advertisement therefore if such bond matures not more than ten years from its date of issuance and the principal amount of the bond does not exceed \$1,500,000. The Council finds that the bond authorized by this Ordinance may be lawfully sold at private sale pursuant to the provisions of Section 11-27-40(4), provided that it is issued with a maturity of not in excess of ten years. However, if the Chairman, in consultation with the County Administrator and the County Finance Director, determines that it is in the best interests of the County to establish the maturity of the Bond beyond ten (10) years, the County shall sell the Bond at a public sale and shall advertise such sale as provided in Section 5.01 hereof. In no event, however, shall the maturity of the Bond exceed fifteen (15) years.

Section 1.03 Recital of Applicable Constitutional Provisions.

Pursuant to the provisions of paragraph (7) of Section 14 of Article X of the South Carolina Constitution, the County is authorized to issue general obligation debt which is incurred pursuant to and

within the limitations described by Section 12 of Article X. In accordance with the provisions of Section 12 of Article X and pursuant to the provisions of this Ordinance, the Council shall impose upon all taxable property within the District an ad valorem tax in an amount designed to provide debt service on the Bond authorized hereby. Further, pursuant to the provisions of Section 12 and paragraph (7) of §14 of Article X, debt incurred in this manner is not to be considered in computing the general obligation debt limit of the County.

Section 1.04 Holding of Public Hearing and Notice Thereof.

Pursuant to the provisions of Section 4-9-130 of the Code of Laws of South Carolina, 1976, as amended, a public hearing, after giving reasonable notice, is required to be conducted prior to the third and final reading of this Ordinance by Council. In accordance with this provision, a public hearing shall be conducted and due notice shall be provided as required by said Section 4-9-130. The form of the notice to be published shall be substantially as set forth as Exhibit A attached hereto.

Section 1.05 Ability to Meet Arbitrage Requirements.

Careful consideration has been given to the time in which the expenditures of the proceeds of the Bond authorized hereby will be made, and it has been ascertained that all of the money received from the proceeds of the Bond will be expended within the limitations imposed by Section 148(c) of the Internal Revenue Code of 1986, as amended, so that the Council will be able to certify upon reasonable grounds that the Bond is not an "arbitrage Bond" within the meaning of Section 148(c) of the Internal Revenue Code of 1986, as amended.

* * *

ARTICLE II

DEFINITIONS AND AUTHORITY

Section 2.01 Definitions.

As used in this Ordinance, unless the context shall otherwise require, the following terms shall have the following respective meanings:

“Authorized Investments” means any securities which are authorized legal investments for political subdivisions pursuant to the Code of Laws of South Carolina.

“Authorized Officer” means the Chairman, or the Vice-Chairman of the Council and any other officer or employee of the Council designated from time to time as an Authorized Officer by resolution of the Council, and when used with reference to any act or document also means any other person authorized by resolution of the Council to perform such act or sign such document.

“Bond” means the Bond issued in accordance with the provisions of this Ordinance.

“Bondholder” or “Holder” or “Holder of Bond” or “Owner” or similar term means, when used with respect to the Bond means any person who shall be registered as the owner of the Bond outstanding.

“Bond Payment” means the annual payments of principal of and interest on the Bond.

“Bond Payment Date” means each date on which the Bond Payment shall be payable.

“Council” means the Florence County Council, South Carolina, the governing body of said County or any successor governing body of said County.

“County” means Florence County, South Carolina.

“District” means the Howe Springs Fire District.

“Enabling Act” means Chapter 19, Title 4, Code of Laws of South Carolina, 1976, as amended and supplemented by Act No. 113 of the 1999 Acts of the South Carolina General Assembly.

“Government Obligations” means and includes direct general obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which is fully and unconditionally guaranteed by the United States of America.

“Holder” means the registered owner, from time to time, of the Bond as shown on the registration books of the County maintained by the Registrar.

“Ordinance” shall mean this ordinance of County Council authorizing the issuance of the Bond.

“Outstanding”, when used in this Ordinance with respect to the Bond, means as of any date, the Bond theretofore delivered pursuant to this Ordinance except:

- (a) any Bond cancelled or delivered to the Registrar for cancellation on or before such date;

(b) any Bond deemed to have been paid in accordance with the provisions of Section 7.01 hereof and;

(c) any Bond in lieu of or in exchange for which another Bond shall have been authenticated and delivered pursuant to Section 3.11 of this Ordinance.

“Person” means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

“Record Date” means the 15th day immediately preceding each Bond Payment Date.

“Registrar” means the County.

Section 2.02 Construction.

In this Ordinance, unless the context otherwise requires:

1. Articles and Sections referred to by number shall mean the corresponding Articles and Sections of this Ordinance.
2. The terms “hereby”, “hereof”, “hereto”, “herein”, “hereunder” and any similar terms refer to this Ordinance, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of adoption of this Ordinance.
3. Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.
4. Any fiduciary shall be deemed to hold an Authorized Investment in which money is invested pursuant to the provisions of this Ordinance, even though such Authorized Investment is evidenced only by a book entry or similar record of investment.

* * *

ARTICLE III

ISSUANCE OF BOND

Section 3.01 Ordering the Issuance of the Bond.

Pursuant to the provisions of the Enabling Act, and for the purpose of obtaining funds to defray the costs of the improvements described in Section 1.01 hereof, there shall be issued a not exceeding One Million Five Hundred Thousand Dollars (\$1,500,000) general obligation bond of the County, designated General Obligation Bond, Series 2009, of Florence County, South Carolina (Howe Springs Fire District). The County Administrator of the County is hereby authorized, in consultation with the District, to determine the exact principal amount of the issue authorized hereby based upon the costs of the fire-fighting equipment, vehicles and related equipment described in Section 1.01(3) hereof and the costs of issuance of the Bond.

Section 3.02 Maturity Schedule of Bond.

The Bond shall be dated as of the date of its delivery and shall bear interest from its dated date. The Bond shall be payable by way of ten (10) fully amortized annual installments of principal and interest, each due on the anniversary date of the issuance of the Bond, commencing with the first such anniversary date, until the Bond be paid in full. The County Administrator of the County, in consultation with the County Finance Director, is authorized to determine and designate an alternative schedule for payment of the Principal Installments of the Bond, provided, however, that the final maturity of principal on the bond shall be due not more than fifteen (15) years from the date of issuance of the Bond.

Section 3.03 Medium of Payment; Form and Denomination of Bond; Place of Payment of Principal.

(a) The Bond shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) The Bond shall be issued in the form of one (1) fully registered bond.

(c) The Bond Payments shall be payable to the Person appearing on each Record Date on the registration books of the County, which books shall be held by the County as Registrar as provided in Section 3.06 hereof, as the registered owner thereof, by check or draft mailed to such registered owner at his address as it appears on such registration books in sufficient time to reach such registered owner on the Bond Payment Dates. Payment of the final Bond Payment shall be made when the same is due and payable upon the presentation and surrender for cancellation of the Bond.

Section 3.04 Execution and Authentication.

(a) The Bond shall be executed in the name and on behalf of the County by the manual signature of an Authorized Officer or Officers, with its corporate seal impressed, imprinted or otherwise reproduced thereon, and attested by the manual signature of the Clerk to County Council or other Authorized Officer (other than the officer or officers executing the Bond). The Bond may bear the manual signature of any person who shall have been such an Authorized Officer authorized to sign the Bond at the time such Bond was so executed, and shall bind the County notwithstanding the fact that his or her authorization may have ceased prior to the authentication and delivery of the Bond.

(b) The Bond shall not be valid or obligatory for any purpose nor shall it be entitled to any right or benefit hereunder unless there shall be endorsed on the Bond a certificate of authentication in the

form set forth in this Ordinance, duly executed by the manual signature of the Registrar, and such certificate of authentication upon any Bond executed on behalf of the County shall be conclusive evidence that the Bond so authenticated has been duly issued hereunder and that the Holder thereof is entitled to the benefit of the terms and provisions of the Resolution.

Section 3.05 Exchange of the Bond.

The Bond, upon surrender thereof at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered Holder or his duly authorized attorney, may, at the option of the registered Holder thereof, be exchanged for a new Bond of the same interest rate and maturity. So long as the Bond remains Outstanding, the County shall make all necessary provisions to permit the exchange of the Bond. Such new Bond shall reflect the principal amount thereof as then yet unpaid.

Section 3.06 Transferability and Registry.

The Bond shall at all times, when the same is Outstanding, be payable to a Person, and shall be transferable only in accordance with the provisions for registration and transfer contained in this Ordinance and in the Bond. So long as the Bond remains Outstanding, the County, as Registrar, shall maintain and keep, at its administrative office, books for the registration and transfer of the Bond, and, upon presentation thereof for such purpose at such office, the County shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it may prescribe, such Bond. So long as the Bond remains Outstanding, the County shall make all necessary provisions to permit the transfer of such Bond at its administrative office.

Section 3.07 Transfer of the Bond.

The Bond shall be transferable only upon the books of the Registrar, upon presentation and surrender thereof by the Holder of the Bond in person or by his attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his duly authorized attorney. Upon surrender for transfer of the Bond, the County shall execute, authenticate and deliver, in the name of the Person who is the transferee, a new Bond of the same principal amount and maturity and rate of interest as the surrendered Bond. Such new Bond shall reflect the principal amount thereof as then yet unpaid.

Section 3.08 Regulations with Respect to Exchanges and Transfers.

The Bond surrendered in any exchange or transfer shall forthwith be cancelled by the Registrar. For each such exchange or transfer of the Bond, the Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the Holder requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. The County shall not be obligated to issue, exchange or transfer the Bond during the 15 days next preceding any (a) Bond Payment Date, or (b) date upon which the Bond will be redeemed.

Section 3.09 Mutilated, Destroyed, Lost and Stolen Bond.

(a) If the Holder surrenders a mutilated Bond to the Registrar or the Registrar receives evidence to its satisfaction of the destruction, loss or theft of the Bond, and there is delivered to the Registrar such security or indemnity as may be required by it to save it harmless, then, in the absence of notice that the Bond has been acquired by a bona fide purchaser, the County shall execute and deliver, in exchange for

the mutilated Bond or in lieu of any such destroyed, lost or stolen Bond, a new Bond of like tenor, maturity and interest rate bearing a number unlike that of such mutilated, destroyed, lost or stolen Bond, and shall thereupon cancel any such mutilated Bond so surrendered. In case any such mutilated, destroyed, lost or stolen Bond has become or is to become due for final payment within one year, the County in its discretion may, instead of issuing a new Bond, pay the Bond.

(b) Upon the issuance of any new Bond under this Section 3.09, the County may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the County or the Registrar connected therewith.

(c) Each new Bond issued pursuant to this Section in lieu of any destroyed, lost or stolen Bond, shall constitute an additional contractual obligation of the County, whether or not the destroyed, lost or stolen Bond shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof equally and proportionately with the Bond duly issued pursuant to the Resolution.

(d) The Bond shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of the mutilated, destroyed, lost or stolen Bond and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of the mutilated, destroyed, lost or stolen Bond or securities.

Section 3.10 Holder As Owner of Bond.

In its capacity as Registrar, the County may treat the Holder of the Bond as the absolute owner thereof, whether the Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the Bond Payment on the Bond and for all other purposes, and payment of the Bond Payment shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid, and the County shall not be affected by any notice to the contrary.

Section 3.11 Cancellation of the Bond.

The Registrar shall destroy the Bond when the same shall be surrendered to it for cancellation. In such event, the Bond shall no longer be deemed Outstanding under this Ordinance and no Bond shall be issued in lieu thereof.

Section 3.12 Payments Due on Saturdays, Sundays and Holidays.

In any case where the Bond Payment Date shall be a Saturday or Sunday or shall be, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then payment of the Bond Payment need not be made on such date but may be made on the next succeeding business day not a Saturday, Sunday or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the Bond Payment Date and no interest shall accrue for the period after such date.

Section 3.13 Tax Exemption in South Carolina.

The Bond Payments shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

Section 3.14 Order to Levy Ad Valorem Taxes to Pay Principal and Interest of Bond.

For the payment of principal of and interest on the Bond as the same become due and for the creation of such sinking fund as may be necessary therefor, the full faith, credit and taxing power of the County are hereby irrevocably pledged. Pursuant to the provisions of Section 12 of Article X of the Constitution there shall be levied an ad valorem tax upon all taxable property located within the District sufficient to pay the principal of and interest on the Bond as the same become due and to create such sinking fund as may be necessary therefor.

Section 3.15 Notice to Auditor and Treasurer.

The Auditor and Treasurer of Florence County, South Carolina, shall be notified of the adoption of this Ordinance and directed to levy and collect annually upon all taxable property within the District ad valorem property taxes in an amount sufficient to pay the principal of and interest on the Bond as the same become due and to create such sinking fund as may be necessary therefor.

Section 3.16 Form of Bond.

The form of the Bond, and registration provisions to be endorsed thereon shall be substantially as set forth in Exhibit B attached hereto and made a part of this Ordinance.

* * *

ARTICLE IV

REDEMPTION OF BOND

Section 4.01 Redemption of Bond.

The Chairman, in consultation with the County Administrator and the County Finance Director, is authorized to determine and establish redemption provisions with respect to the Bond.

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ARTICLE V

SALE OF BOND

Section 5.01 Award of Bond.

The County Administrator is hereby authorized to solicit bids for the purchase of the Bond at a price not less than par from at least three (3) financial institutions, and to award the Bond to the financial institution offering to purchase it with the lowest net interest cost. Net interest cost shall consist of the total interest to be paid on the Bond from the date of its delivery until its final maturity, less any cash premium offered therefor.

As required by Section 11-27-40(4) of the Code of Laws of South Carolina, 1976, as amended, there shall be published in a newspaper of general circulation within the County a notice of private sale, which publication shall take place not less than seven (7) days prior to the delivery of the bond authorized hereby. The form of such notice is attached hereto as Exhibit C.

In the event the Chairman, in consultation with the County Administrator and the County Finance Director, determines that the maturity of the Bond shall exceed ten (10) years pursuant to Section 3.02 hereof, the Bond shall be sold at public sale at a price of not less than par and accrued interest, if any, to the date of delivery. Bids for the Bond shall be received until such time and on such date to be selected by the Chairman. The Bond shall be advertised for sale, in the discretion of the Chairman, in THE BOND BUYER, a financial journal published in the City of New York, or in THE STATE or in THE GREENVILLE NEWS, newspapers of general circulation in the State of South Carolina, and which shall appear at least once, not less than seven (7) days before the date set for said sale. The form of the Notice of Sale shall be substantially as set forth in Exhibit D attached hereto and the conditions of sale of the Bond shall be as set forth in the Notice of Sale; provided, however, that a summary notice of sale may be published in lieu of the Official Notice of Sale.

* * *

ARTICLE VI

DISPOSITION OF PROCEEDS OF SALE OF BOND

Section 6.01 Disposition of Bond Proceeds Including Temporary Investments.

The proceeds derived from the sale of the Bond shall be paid to the Treasurer of Florence County, to be deposited in a separate Bond Account, and shall be expended and made use of by the Council to defray the cost of issuing the Bond and to defray the costs of acquiring the improvements described in Section 1.01 hereof. Pending the use of Bond proceeds, the same shall be invested and reinvested by the Treasurer of Florence County in Authorized Investments. All earnings from such investments shall be applied, at the direction of the Council, either (1) to defray the cost of the undertakings for which the Bond is issued and if not required for this purpose, then (2) to pay the first maturing installments of interest on the Bond from the proceeds of which such earnings were derived; if any balance remains, it shall be held by the Treasurer of Florence County in a special fund, invested in Government Obligations with a yield not in excess of the yield on such Bond and used to effect the retirement thereof.

Neither the purchaser nor Holder of the Bond shall be liable for the proper application of the proceeds thereof.

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ARTICLE VII

DEFEASANCE OF BOND

Section 7.01 Discharge of Ordinance - Where and How the Bond is Deemed to have been paid and Defeased.

If the Bond and the interest thereon shall have been paid and discharged, then the obligations of the County under this Resolution and all other rights granted hereby shall cease and determine. The Bond shall be deemed to have been paid and discharged within the meaning of this Article under each of the following circumstances, viz.:

(1) A third party fiduciary, which shall be any bank, trust company or national banking association which is authorized to provide corporate trust services (the "Fiduciary"), shall hold, in trust and irrevocably appropriated thereto, sufficient moneys for the payment of all Bond Payments due thereunder; or

(2) If default in the payment of the Bond Payment due shall have occurred on any Bond Payment Date, and thereafter tender of such payment shall have been made, and at such time the Fiduciary shall hold in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of such payment; or

(3) If the County shall elect to provide for the payment of the Bond prior to its stated maturity and shall have deposited with the Fiduciary, in an irrevocable trust, moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Fiduciary at the same time, shall be sufficient to pay when due the Bond Payments due and to become due, together with any redemption premium applicable thereto.

Neither the Government Obligations nor moneys deposited with the Fiduciary pursuant to this Section nor the Bond Payments thereon shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Bond Payments and redemption premium, if any, on the Bond; provided that any cash received from such principal or interest payments on Government Obligations deposited with the Fiduciary, if not then needed for such purpose, shall to the extent practicable be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Bond Payments and redemption premium, if any, to become due on the Bond on and prior to the Bond Payment Dates thereof, and interest earned from such reinvestments not required for the payment of the Bond Payments and redemption premium, if any, may be paid over to the County, free and clear of any trust, lien or pledge.

* * *

ARTICLE VIII

CERTAIN TAX CONSIDERATIONS

Section 8.01 Covenants to Comply with Requirements of the Code.

The County hereby represents and covenants that it will comply with all requirements of the Code, and that it will not take any action which will, or fail to take any action (including, without limitation, filing the required information reports with the Internal Revenue Service) which failure will, cause interest on the Bond to become includable in the gross income of the Holder thereof for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the date of original issuance of each of the Bond. Without limiting the generality of the foregoing, the County represents and covenants that:

1. All property provided by the net proceeds of the Bond will be owned by the County in accordance with the rules governing the ownership of property for federal income tax purposes.
2. The County shall not permit the proceeds of the Bond or any facility financed with the proceeds of the Bond to be used in any manner that would result in (a) ten percent (10%) or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any natural person or in any activity carried on by a person other than a natural person other than a governmental unit as provided in Section 141(b) of the Code, or (b) five percent (5%) or more of such proceeds being considered as having been used directly or indirectly to make or finance loans to any person other than a governmental unit as provided in Section 141(c) of the Code.
3. The County is not a party to nor will it enter into any contracts with any person for the use or management of any facility provided with the proceeds of the Bond that do not conform to the guidelines set forth in Revenue Procedure 97-13.
4. The County will not sell or lease the Improvements or any property provided by the Bond to any person unless it obtains the opinion of nationally recognized bond counsel that such lease or sale will not affect the tax exemption of the Bond.
5. The Bond will not be federally guaranteed within the meaning of Section 149(b) of the Code. The County is not a party to any leases or sales or service contracts with any federal government agency with respect to the projects and will not enter into any such leases or contracts unless it obtains the opinion of nationally recognized bond counsel that such action will not affect the tax exemption of the Bond.

* * *

ARTICLE IX
MISCELLANEOUS

Section 9.01 Savings Clause.

If any one or more of the covenants or agreements provided in this Ordinance should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Ordinance.

Section 9.02 Successors.

Whenever in this Ordinance the County is named or referred to, it shall be deemed to include any entity, which may succeed to the principal functions and powers of the County, and all the covenants and agreements contained in this Ordinance or by or on behalf of the County shall bind and inure to the benefit of said successor whether so expressed or not.

Section 9.03 Ordinance to Constitute Contract.

In consideration of the purchase and acceptance of the Bond by those who shall purchase and hold the same from time to time, the provisions of this Ordinance shall be deemed to be and shall constitute a contract between the County and the Holders from time to time of the Bond, and such provisions are covenants and agreements with such Holders which the County hereby determined to be necessary and desirable for the security and payment thereof. The pledge hereof and the provisions, covenants, and agreements herein set forth to be performed on behalf of the County shall be for the benefit, protection, and security of the Holders of the Bond.

Section 9.04 Filing of Copies of Ordinance.

Copies of this Ordinance shall be filed in the offices of the Council, and in the office of the Clerk of Court for Florence County (as a part of the Transcript of Proceedings).

Section 9.05 Continuing Disclosure Covenant.

Pursuant to Section 11-1-85 of the Code of Laws of South Carolina 1976, as amended, the County covenants to file with a central repository for availability in the secondary bond market when requested:

- (a) An annual independent audit, within thirty days of the County's receipt of the audit; and
- (b) Event specific information within thirty days of an event adversely affecting more than five percent of revenue or the County's tax base.

The only remedy for failure by the County to comply with the covenant in this Section 9.05 shall be an action for specific performance of this covenant. The County specifically reserves the right to amend this covenant to reflect any change in Section 11-1-85, without the consent of any Bondholder.

Section 9.06 Further Action by Officers of County.

The proper officers of the County are fully authorized and empowered to take the actions required to implement the provisions of this Ordinance and to furnish such certificates and other proofs as may be required of them, which includes but is not limited to providing the notice and conducting the public hearing described in Section 1.04 hereof. In the absence of any officer of the County Council herein authorized to take any act or make any decision, the County Administrator is hereby authorized to take any such act or make any such decision.

Section 9.07 Effective Date of Ordinance.

This Ordinance shall take effect upon its third reading and shall be forthwith codified in the Code of County Ordinances and indexed under the general heading "TO PROVIDE FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING ONE MILLION FIVE HUNDRED THOUSAND DOLLAR (\$1,500,000) GENERAL OBLIGATION BOND OF FLORENCE COUNTY, SOUTH CAROLINA (HOWE SPRINGS FIRE DISTRICT), TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS OF SAID BOND SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT OF SAID BOND, AND OTHER MATTERS RELATING THERETO."

DONE IN MEETING DULY ASSEMBLED, this 11TH day of December, 2008.

FLORENCE COUNTY, SOUTH CAROLINA

ATTEST:

SIGNED:

Connie Y. Haselden, Council Clerk

K. G. Rusty Smith, Jr., Chairman

Approved as to Form and Content
James C. Rushton, III, County Attorney

COUNCIL VOTE:
OPPOSED:
ABSENT:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Florence County Council will conduct a public hearing on the proposed adoption of an Ordinance entitled "TO PROVIDE FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING ONE MILLION FIVE HUNDRED THOUSAND DOLLAR (\$1,500,000) GENERAL OBLIGATION BOND OF FLORENCE COUNTY, SOUTH CAROLINA (HOWE SPRINGS FIRE DISTRICT), SERIES 2009, TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS OF SAID BOND SHALL BE EXPENDED, TO PROVIDE FOR THE PAYMENT OF SAID BOND, AND OTHER MATTERS RELATING THERETO" at _____, South Carolina, at 9:00 a.m., on Thursday, November 20, 2008, in conjunction with a regularly scheduled meeting of the County Council. At such hearing, public comment will be received, orally or in writing, concerning the proposed ordinance. The public is invited to attend.

For the payment of the principal of and interest on the Bond authorized by said Ordinance, there shall be pledged the full faith, credit and taxing power of Florence County and there shall be levied on all taxable property within the Howe Springs Fire District (the "District") ad valorem taxes sufficient in amount to pay said principal and interest on the Bond. Proceeds of the Bond shall be applied to provide fire-fighting equipment, vehicles and equipment for use within the District.

Connie Y. Haselden
Clerk to Florence County Council

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(FORM OF BOND)

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
COUNTY OF FLORENCE
GENERAL OBLIGATION BOND, SERIES 2009
(HOWE SPRINGS FIRE DISTRICT)

No. 1

Registered Holder:

Principal Amount: ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000)

FLORENCE COUNTY, SOUTH CAROLINA (the "County"), a public body corporate and politic and a political subdivision of the State of South Carolina (the "State"), created and existing by virtue of the laws of the State, acknowledges itself indebted and for value received hereby promises to pay, solely as hereinafter provided, to the Registered Holder named above or registered assigns, the Principal Amount stated above.

This Bond is issued in the principal amount of One Million Five Hundred Thousand Dollars (\$1,500,000) for purposes authorized by and pursuant to and in accordance with the Constitution and Statutes of the State of South Carolina, including particularly the provisions of Section 4-19-50, Code of Laws of South Carolina, 1976, as amended, and an Ordinance duly adopted by the County Council of Florence County (the "Ordinance"). [Redemption provision, if any.]

The principal and interest on this Bond shall be paid by way of ____ (____) fully amortized annual payments of principal and interest (the "Bond Payment") in the amount of \$_____ due and payable on _____ of each of the years _____ through _____, inclusive (the "Bond Payment Dates").

This Bond shall bear interest at the rate of _____ per centum (____%) per annum calculated on the basis of a 360-day year consisting of twelve 30-day months, from _____, 200____ and shall be paid by way of the Bond Payments to the person in whose name this Bond is registered at the close of business on the fifteenth day of the month next preceding each Bond Payment date. The Bond Payments shall be payable by check or draft mailed at the times provided herein from the County to the person in whose name this Bond is registered at the address shown on the registration books. The Bond Payments are payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Certain capitalized terms used herein and not otherwise defined shall have the meanings ascribed thereto in the Ordinance. Certified copies of the Ordinance are on file in the office of the Clerk of Court of Florence County and in the office of the County Council of Florence County.

This Bond is initially payable from a tax levied on all taxable property within the Howe Springs Fire District. For the prompt payment of the Bond Payments as the same shall become due, the full faith, credit and taxing power of the County are irrevocably pledged.

This Bond and the interest hereon are exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

The Bond is issued in the form of one (1) fully registered Bond and is transferable, as provided in the Ordinance, only upon the registration books of the County kept for that purpose at the offices of the County by the registered Holder in person or by his duly authorized attorney upon, (i) surrender of this Bond together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered holder or his duly authorized attorney, and (ii) payment of the charges, if any, prescribed in the Ordinance. Thereupon a new fully registered Bond of interest rate and like principal amount shall be issued to the transferee in exchange therefor as provided in the Ordinance. The County may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of the Bond Payment due hereon and for all other purposes.

For every exchange or transfer of the Bond, the County may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer.

It is hereby certified and recited that all acts, conditions and things required to exist, happen and to be performed precedent to and in the adoption of the Ordinance and in the issuance of the Bond in order to make the legal, valid and binding general obligation of the County in accordance with its terms, do exist, have been done, have happened and have been performed in regular and due form as required by law; and that the issuance of the Bond does not exceed or violate any constitutional, statutory or other limitation upon the amount of indebtedness prescribed by law.

[Signatures appear on the following page]

IN WITNESS WHEREOF, FLORENCE COUNTY, SOUTH CAROLINA, has caused this bond to be signed by the manual signature of the Chairman of the Florence County Council, attested by the manual signature of the Clerk to the Florence County Council and the seal of the County impressed hereon.

FLORENCE COUNTY, SOUTH CAROLINA

(SEAL)

Chairman, Florence County Council

ATTEST:

Clerk to Florence County Council

CERTIFICATE OF AUTHENTICATION

This Bond is the Bond of the issue described in the within mentioned Ordinance.

FLORENCE COUNTY, SOUTH CAROLINA,
as Registrar

Clerk to Florence County Council

Date of Authentication: _____, 2009

DRAFT

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM - as tenants in common

UNIF GIFT MIN ACT -

TEN ENT - as tenants by the entireties

_____ Custodian _____
(Cust) (Minor)

JT TEN - as joint tenants with right of survivorship and not as tenants in common

under Uniform Gifts to Minors Act _____
(state)

Additional abbreviations may also be used though not in above list.

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Transferee)

_____ the within bond and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed

(Authorized Officer)

(Signature must be guaranteed by a participant in the Securities Transfer Agent Medallion Program (STAMP))

Notice: The signature to the assignment must correspond with the name of the registered owner as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

NOTICE OF PRIVATE SALE

Florence County, South Carolina will, on _____, 2009, deliver to _____ its \$1,500,000 General Obligation Bond, Series 2009 (Howe Springs Fire District) (the "Bond"). The Bond, which was sold at par to _____, bears interest at a rate of _____ percentum per annum (____%) and is payable by way of _____ (____) fully amortized annual payments of principal and interest, due on _____ of each year, until the Bond is paid in full.

Chairman, Florence County Council

DRAFT

OFFICIAL NOTICE OF SALE

**\$1,500,000
GENERAL OBLIGATION BOND, SERIES 2009,
FLORENCE COUNTY, SOUTH CAROLINA
(HOWE SPRINGS FIRE DISTRICT)**

Time and Place of Sale: NOTICE IS HEREBY GIVEN that sealed proposals, addressed to the undersigned, will be received by Florence County Council, the governing body of Florence County, South Carolina (the "County"), until _____ (local time) on

_____, _____, 2009

at which time said proposals will be publicly opened in the Office of the County Administrator, City/County Complex, 180 N. Irby Street, Room _____, Florence, South Carolina 29501, for the purchase of \$1,500,000 GENERAL OBLIGATION BONDS, SERIES 2009, OF FLORENCE COUNTY, SOUTH CAROLINA (HOWE SPRINGS FIRE DISTRICT) (the "Bonds").

Details of the Bonds: The Bond will be issued in the form of a single, fully registered bond. The Bond will be dated the date of its delivery; will bear interest from its dated date; and will be payable by way of _____ () fully amortized annual installments of principal and interest, each due on the anniversary date of the issuance of the Bond, commencing with the first such anniversary date, until the Bond be paid in full

Redemption Provisions: [Redemption provisions, if any.]

Bid Requirements: Bidders are invited to name the single rate of interest which the Bond is to bear, and unless all bids are rejected, it will be awarded to the bidder offering to purchase it at the lowest net interest cost to the County at a price of not less than par and accrued interest to the date of delivery.

Interest cost will be determined by deducting premium, if any, from the aggregate of interest on the Bond. Bidders are requested to present tabulations showing aggregate interest cost in dollars and cents, but such tabulations are not required and will not be regarded as a part of the bid. The right is reserved to reject all proposals, and to waive technicalities, but no auction sale will be conducted.

Proposals may be delivered by hand, by mail or by facsimile transmission to (843) _____, but no proposal shall be considered which is not actually received by the County at the place, date and time appointed. The County shall not be responsible for any failure, misdirection or error in the means of transmission selected by any bidder. No agent or employee of the County will undertake to receive proposals by means of oral communication.

The County is not liable for any costs incurred in the preparation, delivery, acceptance or rejection of any bid, including, without limitation, the providing of a bid security deposit.

Bids will be accepted or rejected by _____ p.m. (local time) on the day of the sale. No proposal for the purchase at a price less than par will be considered.

Bid Form: Each hand delivered bid shall be enclosed in a sealed envelope and marked "PROPOSAL FOR \$1,500,000 GENERAL OBLIGATION BONDS, SERIES 2009, OF FLORENCE COUNTY, SOUTH CAROLINA (HOWE SPRINGS FIRE DISTRICT)" and should be directed to the undersigned at the address in the first paragraph hereof. Each bid shall be conditioned in accordance with this Official Notice of Sale.

Security: The Bond shall constitute a binding general obligation of the County and the full faith, credit, resources and taxing power of the County are irrevocably pledged for the payment of the Bond. There shall be levied and collected annually in the same manner as all other county taxes are levied and collected, a tax, without limit, on all taxable property in the Howe Springs Fire District (the "District") sufficient to pay the principal and interest of the Bond as it matures and to create such sinking fund as may be necessary therefor.

Purpose: The Bond is issued for the purpose of providing funds for the purchase of fire-fighting equipment, vehicles and related equipment for use in the District related to fire protection and defraying the cost and expenses of issuance of the Bond.

Legal Opinion: The Purchaser will be furnished with the Bond and an opinion on its validity by Haynsworth Sinkler Boyd, P.A., Attorneys at Law, Florence, South Carolina, bond counsel, and with the usual closing proofs, which will include (a) a certificate that there is no litigation threatened or pending to restrain the issuance or sale of said Bond, and (b) certificates establishing that the Bond is not an "arbitrage" bond, within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and the applicable regulations issued thereunder as in effect on the occasion of the delivery of the Bond.

[The Purchaser will also be furnished with the opinion of Haynsworth Sinkler Boyd, P.A. to the effect that the Bonds are "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.]

Delivery: The Bonds will be delivered at the expense of the County on or about _____, 2009, against payment in federal or other immediately available funds.

Continuing Disclosure: In accordance with Section 11-1-85 of the Code of Laws of South Carolina, 1976, as amended, the County has covenanted in the Bond Ordinance authorizing the issuance of the Bonds to file with a central repository for availability in the secondary bond market when requested an annual independent audit, within thirty (30) days of the County's receipt of the audit; and event-specific information within thirty (30) days of an event adversely affecting more than five percent (5%) of the County's revenue or tax base. The only remedy for failure by the County to comply with this covenant shall be an action for specific performance. Moreover, the County has specifically reserved the right to amend the covenant to reflect any change in Section 11-1-85 without the consent of any bondholder.

Additional Information: Persons seeking information should communicate with Kevin V. Yokim, County Finance Director, Florence County, 180 N. Irby Street, MSC-H, Florence, South Carolina 29501, (telephone (843) 665-3013) or Benjamin T. Zeigler, Esquire, Haynsworth Sinkler Boyd, P.A., 1831 West Evans Street, Florence, South Carolina 29501 (telephone (843) 669-6002).

This Notice is given to evidence the County's intent to receive bids for and award the Bonds on the date stated above. Such sale may be postponed prior to the time bids are to be received and as published on Thomson Municipal Market Monitor, Bloomberg, or other electronic information service. If canceled, the sale may be thereafter rescheduled within 60 days of the date of the publication of this Official Notice of Sale, and notice of such rescheduled date of sale will be posted at least 48 hours prior to the time for receipt of bids on Thomson Municipal Market Monitor, Bloomberg, i-dealprospectus.com or other electronic information service.

County Administrator
Florence County, South Carolina

DRAFT

STATE OF SOUTH CAROLINA

COUNTY OF FLORENCE

I, the undersigned, Clerk to Florence County Council ("County Council"), the governing body of Florence County, South Carolina, DO HEREBY CERTIFY:

That the foregoing constitutes a true, correct and verbatim copy of an Ordinance adopted by the County Council on December 11, 2008. The Ordinance was read at three public meetings of the County Council on three separate days, October 16, 2008, November 20, 2008 and December 11, 2008. An interval of at least six days occurred between each reading of the Ordinance. At each such meeting, a quorum of the County Council was present and remained present throughout the meeting.

The meetings held on October 16, November 20, and December 11, 2008 were each a regular meeting of the County Council, for which notice had been previously given pursuant to and in conformity with Chapter 4, Title 30 of the Code of Laws of South Carolina 1976, as amended (the "Freedom of Information Act").

The original of the Ordinance is duly entered in the permanent records of County Council, in my custody as Clerk.

The Ordinance is now of full force and effect, and has not been modified, amended or repealed.

IN WITNESS WHEREOF, I have hereunto set my Hand and the Seal of Florence County, South Carolina, this ____ day of December, 2008.

(SEAL)

Clerk to Florence County Council, Florence County,
South Carolina

FLORENCE COUNTY COUNCIL MEETING
November 20, 2008

AGENDA ITEM: Second Reading - Ordinance No. 12-2008/09

DEPARTMENT: Administration

ISSUE UNDER CONSIDERATION:

(An Ordinance Amending The Florence County Code To Remove Job Descriptions Maintained Officially In Human Resources, And Other Matters Relating Thereto.)

OPTIONS:

1. *(Recommended)* Approve Second Reading of Ordinance No. 12-2008/09.
2. Provide an Alternate Directive

ATTACHMENTS:

1. Ordinance No. 12-2008/09.
2. Copy of job descriptions/Code sections to be deleted.

Sponsor(s) : Administration
 First Reading/Introduction : October 16, 2008
 Committee Referral : N/A
 Committee Consideration Date : N/A
 Committee Recommendation : N/A
 Public Hearing : November 20, 2008
 Second Reading : November 20, 2008
 Third Reading :
 Effective Date : Immediately

I, _____,
 Council Clerk, certify that this
 Ordinance was advertised for
 Public Hearing on _____.

ORDINANCE NO. 12-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

(An Ordinance Amending The Florence County Code To Remove Job Descriptions Maintained Officially In Human Resources, And Other Matters Relating Thereto.)

WHEREAS:

1. The Florence County Code contains sections consisting of job descriptions that have been superseded by the County's Comp and Class Plans job descriptions and other official actions of Council; and
2. The job descriptions which update these sections are officially maintained in Human Resources and may be deleted from the Code.

NOW THEREFORE BE IT ORDAINED BY THE FLORENCE COUNTY COUNCIL DULY ASSEMBLED THAT:

1. Chapter 2, Administration, Article VI, Organization and Rules of the Florence County Council, Division 1, Officers is hereby amended by deletion of the following sections: 2-220 through 2-222 and 2-224 through 2-229.
2. Provisions in other Florence County ordinances in conflict with this Ordinance are hereby repealed.
3. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

ATTEST:

SIGNED:

 Connie Y. Haselden, Council Clerk

 K. G. Rusty Smith, Jr., Chairman

 Approved as to Form and Content
 James C. Rushton, III, County Attorney

COUNCIL VOTE:
 OPPOSED:
 ABSENT:

Sec. 2-220. Finance and data services director.

The county administrator shall appoint a qualified person, not a member of council to serve as the finance and data services director for an indefinite time. The salary and other conditions of employment shall be in accordance with the approved county personnel classification and compensation plan, after due advertisement has been made in publications of sufficient circulation to attract the best qualified persons for said positions and there shall be a submission of resumes and interviews to review in detail the qualifications of candidates for said positions. The director shall report to and be responsible to the county administrator. The finance director shall have the following duties and responsibilities: To attend all regular meetings of the council; to assist in the preparation of all ordinances and resolutions with financial impact; to prepare an annual budget for presentation by the county administrator to the council in accordance with the sections 11-141 to 11-145; to keep the county administrator and council advised of the financial condition of the county; to examine on a regular basis all accounts; to direct and personally participate in the maintenance of a central accounting system for the county in a manner consistent with established and accepted county governmental accounting principles in sufficient detail to produce adequate financial and statistical data for management purposes; to coordinate with the county treasurer and auditor in the levy and accounting upon collection of property and other taxes, both current and delinquent; to maintain an adequate system of control to insure that expenditures do not exceed budgetary appropriations; to review all vouchers, request for payment, and payroll documents; prepare special financial statements, cost reports, and statements of receipts and expenditures at regular intervals; to supervise and approve work of consultant accountants in preparation of annual audits; to manage the county's enterprise funds, within approved budgets; to administer billing and collections for all assigned accounts such as EMS and enterprise funds; to maintain a current inventory of all county owned equipment indicating make, model, serial number, location and condition; to administer and

supervise the county's data processing operations, and provide assistance to other county departments with data processing needs; to review the financial reports of the county treasurer as required in sections 11-141 and 11-144; and to perform such other duties as may from time to time be assigned to him by the county administrator.

(Ord. No. 24-79/80, 9-2-80; Ord. No. 10-83/84, § 1, 6-14-84)

Sec. 2-221. General services director.

The county administrator shall appoint a qualified person, not a member of council, to serve as the general services director for an indefinite time, the salary and other conditions of employment to be in accordance with the approved county personnel classification and compensation plan. The director shall report to the county administrator. The general services director shall have the following duties and responsibilities: To act as the county procurement officer; to secure quotations of prices and competitive bids as may be required by ordinances or resolutions; to issue purchase orders as approved; to review all bids and quotations; to open bids and quotations as advertised; to negotiate for purchase of goods and services as may be required; to prepare specifications and bid documents in accordance with approved and accepted practices; to formulate and prepare purchasing policy for approval; to provide liaison services with departments as to needs, recommendations and advice with regard to purchasing; to review all department purchase requests for compliance with budget, current county and departmental policy, and proper purchasing procedures; to supervise centralized receiving for all county purchases except for specialized materials or materials to be used at off-site locations, such exceptions to be at the discretion of the county administrator; to plan, organize and direct other support services as assigned, to include, at a minimum outgoing mail processing and photocopying; and to perform such other duties as may be from time to time assigned by the county administrator.

(Ord. No. 10-83/84, § 2, 6-14-84; Ord. No. 21-84/85, §§ 1, 2, 6-6-85; Ord. No. 19-85/86, § 3, 5-15-86)

Sec. 2-222. Personnel services director.

The county administrator shall appoint a qualified person, not a member of council, to serve as the personnel services director for an indefinite time, the salary and other conditions of employment to be in accordance with the approved county personnel classification and compensation plan. The director shall report to the county administrator. The personnel director shall have the following duties and responsibilities: To plan and supervise classification and compensation, recruitment, employee relations, training, personnel records maintenance activities for the county; to administer the county's central personnel management system; to provide information to employees regarding leave policy, insurance and retirement benefits, transfers, promotions; to recommend to the county administrator policies and procedures which clarify and interpret the county personnel ordinance; to provide advice and information to departments and supervisors relative to classification and compensation administration matters, and to prepare material and documentation related to requests; to conduct major comprehensive studies and surveys relative to effectiveness and proper utilization of county personnel services; to coordinate the grievance policy (Code sections 24-190 to 24-225); to develop the research necessary for the administration to thoroughly evaluate the county's personnel insurance programs; to prepare all personnel reports required by federal and state governments or agencies thereof; to coordinate the county's safety and risk management programs; to perform comprehensive compensation surveys as may be required; to review all questions regarding compensation from department heads; and to perform such other duties as may be from time to time assigned by the county administrator.

(Ord. No. 10-83/84, § 3, 6-14-84)

Sec. 2-224. Administrative assistant.

The county administrator shall appoint a qualified person, not a member of council, to serve as the administrative assistant to the county administrator for an indefinite time, the salary and other conditions of employment to be in accordance with the approved county personnel classification and compensation plan. Said appointment shall be made in accordance with the approved county personnel policies and procedures to attract the best qualified persons for said position. The administrative assistant shall report to, and be responsible to, the county administrator and assist the county administrator on matters pertaining to the administration and operation of county government, and (in addition to) those duties and responsibilities which shall be prescribed by the county administrator, the administrative assistant shall have the following duties and responsibilities: To attend all regular and special meetings of council; to assist in staff coordination, both administrative and operational; to act as the county administrator's liaison with the public and county departments to verify that action is taken when necessary; to review incoming correspondence, memoranda, reports and summaries for briefing the county administrator and making recommendations where appropriate; to review policies and procedures both operational and administrative, on a periodic basis, making recommendations for revision as they are needed; to review all draft council minutes to report to the administrator that all directives of council are completed as necessary, and to insure for the administrator that all council requests and

correspondence is handled in an efficient and effective manner; to assist in the preparation and review of all draft ordinances and changes to ordinances, and changes to the Florence County Code; and to perform such other duties as may from time to time be assigned by the county administrator.

(Ord. No. 24-79/80, 9-2-80; Ord. No. 10-83/84, § 5, 6-14-84)

Sec. 2-225. Public works director.

The county administrator shall appoint a qualified person, not a member of council, to serve as the public works director for an indefinite time, the salary and other conditions of employment to be in accordance with the approved county personnel classification and compensation plan. Said appointment shall be made in accordance with the approved county personnel policies and procedures to attract the best qualified person for said position. The director shall report to and be responsible to the county administrator and assist the county administrator on matters pertaining to the policy and administration of the county public works department. In addition to any other duties and responsibilities which shall be prescribed by the county administrator, the public works director shall have the following duties and responsibilities: to administer and direct the activities of the public works department; to oversee the general maintenance and repair of roads, bridges and county work projects; to draft specifications and special instructions for work to be performed by the department; to investigate and resolve all complains concerning public works responsibilities; to advise the county administrator and assist in the development of policies and procedures for public works in Florence County; and to perform such other duties as may from time to time be assigned to him by the county administrator.

(Ord. No. 24-79/80, 9-2-80; Ord. No. 31-81/82, § 5, 7-20-82; Ord. No. 10-83/84, § 6, 6-14-84)

Sec. 2-226. Emergency services director.

The county administrator shall appoint a qualified person, not a member of council, to serve as the emergency services director for an indefinite time, the salary and other conditions of employ-

ment to be in accordance with the approved county personnel classification and compensation plan. Said appointment shall be made in accordance with the approved county personnel policies and procedures to attract the best qualified person for said position. The director shall report to and be responsible to the county administrator on matters pertaining to the policy, administration and operations of the emergency preparedness and emergency medical services departments and programs. In addition to any other duties and responsibilities which shall be prescribed by the county administrator, the emergency services director shall have the following duties and responsibilities: To act as the county emergency preparedness director under S.C. Regulation 127-1 and sections 8-1 to 8-31 of the Florence County Code; to develop and coordinate the implementation of the county emergency preparedness plan; to direct emergency preparedness test exercises; to activate the county emergency operations center as needed; to plan, organize, and direct the delivery of emergency medical services; to coordinate with volunteer rescue squads and others involved in the provision of emergency services; to serve as secretary and the county administrator's representative to the Florence County Ambulance Services Commission; and to perform related duties as assigned.

(Ord. No. 24-79/80, 9-2-80; Ord. No. 10-83/84, § 7, 6-14-84)

Sec. 2-227. Tax assessor.

The county administrator shall appoint a qualified person, not a member of council, to serve as a tax assessor for Florence County for an indefinite period, the salary and other conditions of employment will be in accordance with the approved county personnel classification and compensation plan. Said appointment shall be in accordance with the approved county policies and procedures to attract the best qualified person for said position. The assessor shall report to and be responsible to the county administrator for all matters pertaining to real property assessments in Florence County. In addition to any other duties and responsibilities prescribed by ordinance or resolution, the county administrator, and prescribed by State of South Carolina through

legislation or by the South Carolina Tax Commission, the tax assessor shall have the following duties and responsibilities: To plan, organize, coordinate and direct the appraisal and assessment of real property in Florence County; to exercise general supervision over a staff of appraisers, administrative, technical and clerical workers; to supervise mapping, and map maintenance of Florence County; to assure that the ratio of assessed value of fair market value is uniform countywide; to develop proposed policies and procedures pertaining to property assessment; to supervise and maintain records of recorded deed sales transactions, building permits, tax maps, mobile home licenses, floodplain information, etc.; and to perform such other duties as may from time to time be assigned by the county administrator.

(Ord. No. 24-79/80, 9-2-80; Ord. No. 10-83/84, § 8, 6-14-84)

Sec. 2-228. Vehicle and equipment maintenance director.

The county administrator or his designee shall appoint a qualified person, not a member of council, to serve as the vehicle and equipment maintenance director for an indefinite time, the salary and other conditions of employment to be in accordance with the approved county personnel classification and compensation plan. Said appointment shall be made in accordance with the approved county personnel policies and procedures to attract the best qualified person for said position. The director shall report to and be responsible to the county administrator or his designee on matters pertaining to the policy, administration and operations of the vehicle and equipment maintenance department and program. In addition to any other duties and responsibilities which shall be prescribed by the county administrator or his designee, the vehicle and equipment maintenance director shall have the following duties and responsibilities: To supervise and direct the department's daily operations and employees; to ensure rendering of services on a timely first-come, first-served basis except in emergency situations as approved by the county administrator or his designee; to ensure the accurate recording of service and cost records for all

county vehicles and equipment and report on such services and costs to the county administrator or his designee as required; to administer the county's preventive maintenance and servicing policies; to be responsible for the receipt, and inspection of new county vehicles and release such vehicles to the appropriate departments only in accordance with county policies and budgets, including proper delivery of the correct "trade-in" vehicle; to coordinate with the purchasing director and county administrator or his designee the sale of surplus vehicles and equipment; to exercise control over and ensure the safety of all vehicles and equipment being serviced at the maintenance facility; to administer an up-to-date master file concerning operating cost per vehicle/equipment and the management information system for vehicle services; to control the use of vehicles/equipment not assigned to a specific department; to supervise the proper use and retention of work orders; to administer and ensure adherence to all adopted policies and procedures of the centralized vehicle and equipment maintenance program; and to administer the county wrecker service to include the scheduling of on-call towing capabilities for off-hours.

(Ord. No. 31-81/82, § 6, 7-20-82; Ord. No. 10-83/84, § 9, 6-14-84; Ord. No. 21-84/85, § 3, 6-6-85; Ord. No. 19-85/86, § 2, 5-15-86)

Sec. 2-229. Utilities and engineering services director.

The county administrator shall appoint a qualified person, not a member of council, to serve as the utilities and engineering services director for an indefinite time, the salary and other conditions of employment to be in accordance with the approved county personnel classification and compensation plan. Said appointment shall be made in accordance with the approved county personnel policies and procedures to attract the best qualified person for said position. The director shall report to and be responsible to the county administrator on matters pertaining to the policy, administration and operations of the utilities and engineering services department and program. In addition to any other duties and responsibilities which shall be prescribed by the county administrator, the utilities and engineering services di-

rector shall have the following duties and responsibilities: To serve as assistant county engineer; to plan, organize and direct the operation of the county's utility systems; to draw up necessary easements and rights-of-way as necessary for county projects; to assist the county administrator and other departments as assigned to develop designs and plans for physical improvement project; to insure compliance by developers and citizens with county ordinances on subdivisions, storm drainage and flood damage prevention; to plan, organize and direct the issuance of building permits and flood plain development permits; to supervise the provision of planning services; to administer contracts relating to utility, planning, and physical improvement services and projects; to serve as secretary to the county planning commission unless otherwise designated by the county administrator; and to perform related duties as assigned.

(Ord. No. 10-83/84, § 10, 6-14-84)

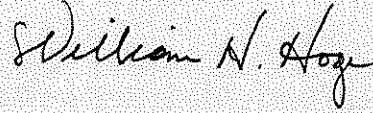
Secs. 2-230—2-235. Reserved.

FLORENCE COUNTY COUNCIL MEETING

Item For Meeting On: Thursday, November 20, 2008

AGENDA ITEM: Ordinance No.13-2008/09
Introduction

DEPARTMENT: Planning and Building Inspections



ISSUE UNDER CONSIDERATION:

[An Ordinance To Rezone Property Owned By Dorothy Ann Arzu Located At 2951 Whippoorwill Road, Florence From R-1, Single-Family Residential District To R-3, Single-Family Residential District Shown On Florence County Tax Map No. 00127, Block 1, Parcel 275 Consisting Of 1.00 Acre.]

POINTS TO CONSIDER:

1. The property is located in Council District 5.
2. The subject property currently contains a doublewide manufactured home.
3. The property is currently zoned R-1, Single-Family Residential District.
4. The applicant wishes to rezone the property to R-3, Single-Family Residential District.
5. The property is surrounded by some wooded area, manufactured homes and some residentially-developed property.
6. This property is designated as Rural Resource area according to the Comprehensive Plan.
7. This request does comply with the Comprehensive Plan.

OPTIONS:

1. ***(Recommended)*** Approval Of Ordinance No.13-2008/09 To Rezone Property Owned By Dorothy Ann Arzu Located At 2951 Whippoorwill Road, Florence From R-1, Single-Family Residential District To R-3, Single-Family Residential District Shown On Florence County Tax Map No. 00127, Block 1, Parcel 275 Consisting Of 1.00 Acre.
(Planning Commission approved 9-0)(Council District5)
2. Provide An Alternative Directive

ATTACHMENTS:

Copies of the following are attached:

1. Ordinance No.13-2008/09
2. Staff report for PC#2008-61
3. Vicinity map
4. Location map
5. Comprehensive Land Use Plan map
6. Zoning map
7. Aerial photograph
8. Comprehensive Plan information
9. Zoning Ordinance information

Sponsor(s) : Planning Commission
 Planning Commission Consideration : October 28, 2008
 Planning Commission Public Hearing : October 28, 2008
 Planning Commission Recommendation : October 28, 2008[Approved 9-0]
 First Reading/Introduction : November 20, 2008
 Committee Referral : N/A
 Second Reading : December 11, 2008
 Third Reading : TBA
 Effective Date : Immediately

I, _____,
 Council Clerk, certify that this
 Ordinance was advertised for
 Public Hearing on _____.

ORDINANCE NO. 13-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

[An Ordinance To Rezone Property Owned By Dorothy Ann Arzu Located At 2951 Whippoorwill Road, Florence From R-1, Single-Family Residential District To R-3, Single-Family Residential District Shown On Florence County Tax Map No. 00127, Block 1, Parcel 275 Consisting Of 1.00 Acre.]

WHEREAS:

1. Section 30-291 entitled "Intent" of Chapter 30- Zoning Ordinance of the Florence County Code of Ordinances establishes that Florence County Council must be satisfied that applications for amendments to the Zoning Atlas of Florence County are not injurious from a public health, safety, and general welfare outlook and the effect of the change will not negatively impact the immediate environs or the County generally; and
2. Section 30-297 entitled "Administrative Procedures, Action" of Chapter-30 Zoning Ordinance of the Florence County Code for Florence County republished January 2008, provides a procedure for amending the Official Zoning Map of the County of Florence; and
3. The procedure has been followed by the Florence County Planning Commission at a public hearing on October 28, 2008.

NOW THEREFORE BE IT ORDAINED BY THE FLORENCE COUNTY COUNCIL DULY ASSEMBLED THAT:

1. Property located on Whippoorwill Road bearing Tax Map 00127, Block 1, Parcel 275, is hereby rezoned to R-3, Single-Family Residential District.
2. Provisions in other Florence County ordinances in conflict with this Ordinance are hereby repealed.
3. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

ATTEST:

SIGNED:

 Connie Y. Haselden, Council Clerk

 K. G. Rusty Smith, Jr., Chairman

 Approved as to Form and Content
 James C. Rushton, III, County Attorney

COUNCIL VOTE:
 OPPOSED:
 ABSENT:

**STAFF REPORT
TO THE
FLORENCE COUNTY PLANNING COMMISSION
OCTOBER 28, 2008
PC#2008-61
ORDINANCE NO. 13-2008/09**

Subject: Rezoning request from R-1, Single-Family Residential District to R-3, Single-Family Residential District

Location: Property is located on 2951 Whippoorwill Road, Florence County

Tax Map Number: 00127, Block 1, Parcel 275

Council District(s): 5; County Council

Owner of Record: Dorothy Ann Arzu

Applicant: Vernita Hart

Land Area: 1 acre

Existing Land Use and Zoning:

The property currently contains a doublewide manufactured home and zoned R-1, Single Family Residential District in the County of Florence.

Proposed Land Use and Zoning:

The applicant is proposing to rezone the subject property to R-3, Single-Family Residential District for future use of the property for the existing manufactured home.

Surrounding Land Use and Zoning:

North: Wooded area/R-3/Florence County
South: Wooded area/ R-3/Florence County
West: Single-family residential/R-1/Florence County
East: Manufactured home/R-3/Florence County

Florence County Comprehensive Plan:

The subject property is located in a Rural Resource area according to the Comprehensive Plan Land Use Map. This request does comply with the Comprehensive Plan.

Staff Analysis:

Access and Circulation- Present access to the property is by way of Whippoorwill Road.

Water and Sewer Availability- Water services will be provided by City of Florence Public Works. No public sewer at this time.

Adjacent Waterways/Bodies of Water/Flood Zone- There does not appear to be a waterway/body of water adjacent to the property. The property is not in a flood zone.

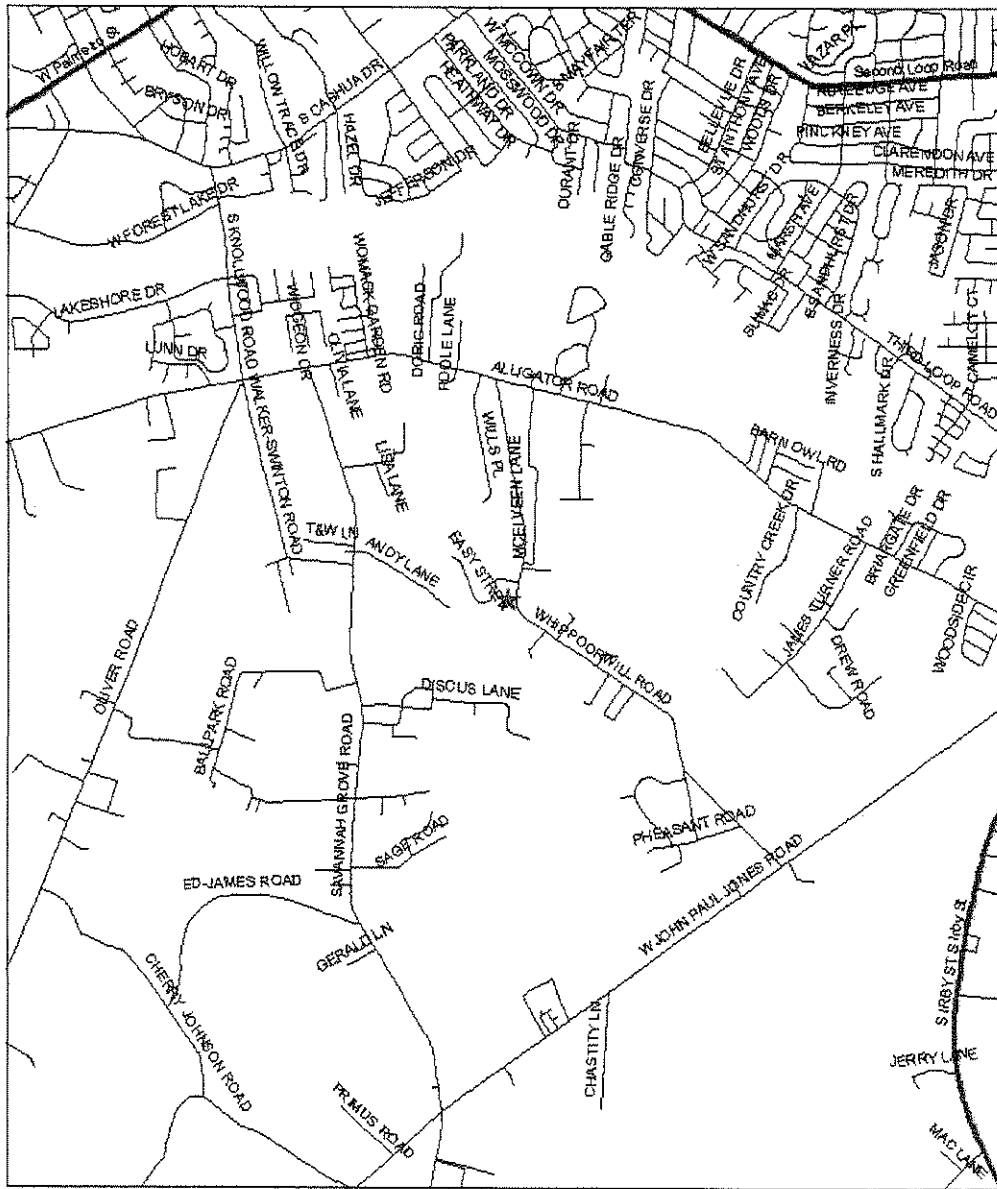
Background- The subject property is requesting rezoning to R-3, Single-Family Residential District.

Florence County/Municipal Planning Commission Action: October 28, 2008

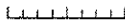
The nine Planning Commission members present approved the zoning request unanimously at the meeting held on October 28, 2008.

Florence County/Municipal Planning Commission Recommendation:

The Planning Commission recommends approval of this request by the Florence County Council due to the rezoning being in compliance with the Comprehensive Plan.



0 650,300 2,600 Feet



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 2007



COUNTY COUNCIL DISTRICT(S): 5
 PC#2008-61

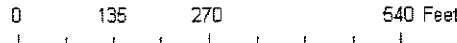
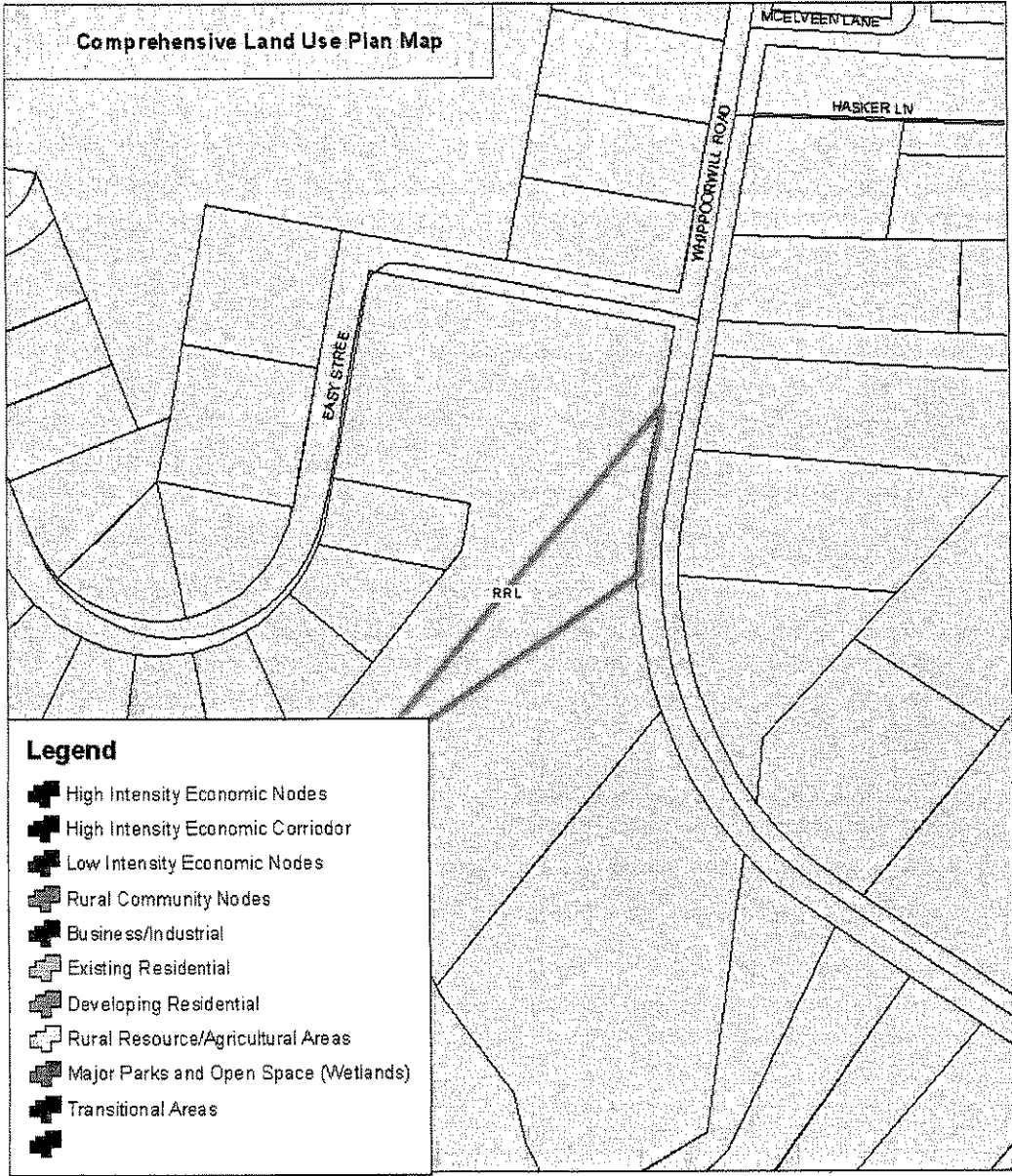


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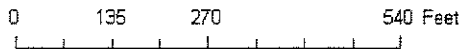
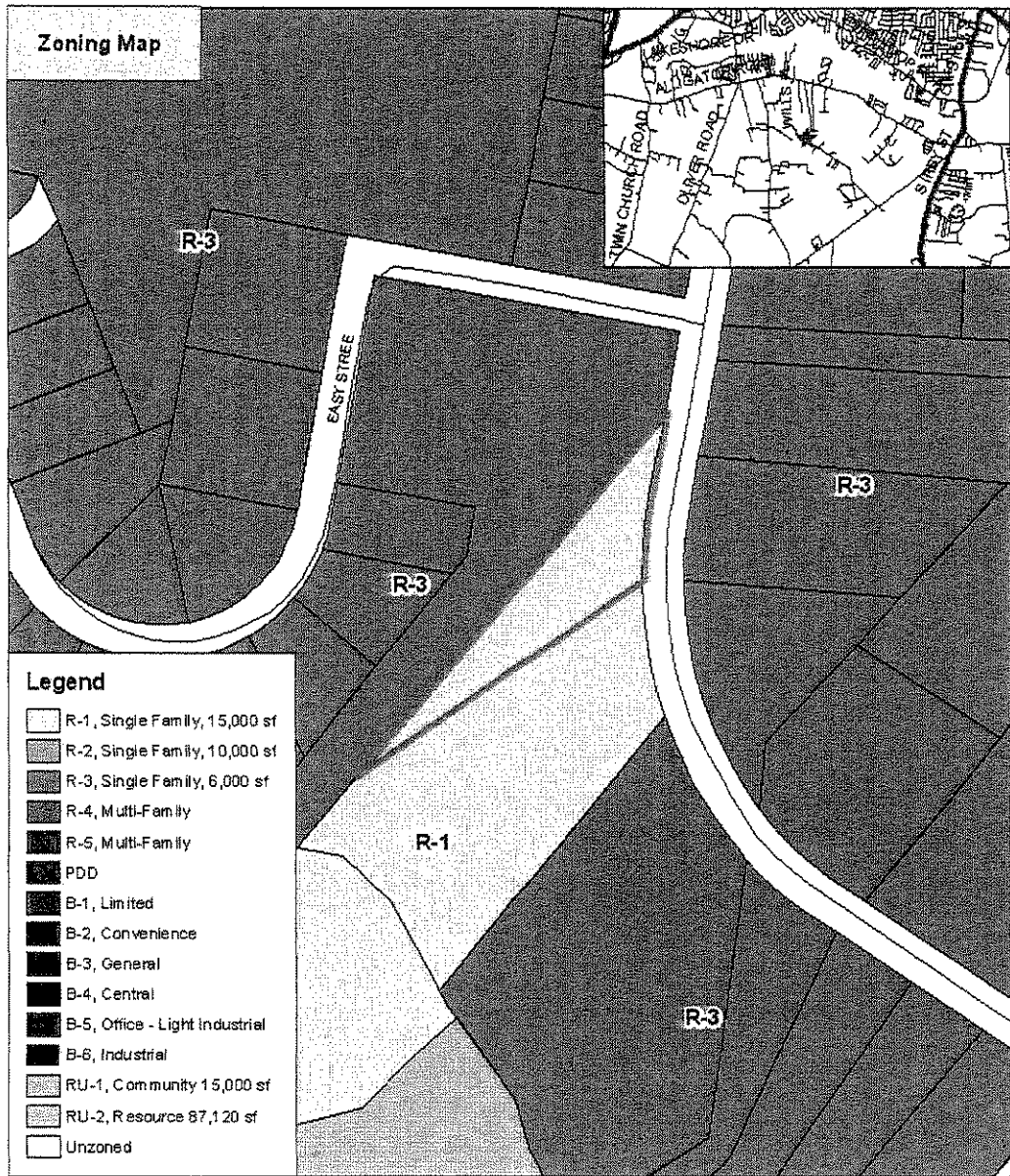
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COUNTY COUNCIL DISTRICT(S): 5
PC#2008-61



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COUNTY COUNCIL DISTRICT(S): 5
PC#2006-61

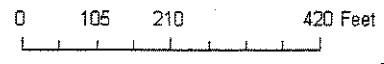


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COUNTY COUNCIL DISTRICT(S): 5
PC#2008-61



Florence County 2003 Orthophotography Map



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& Building Inspections Department
Geographic Information Systems
2007

COUNTY COUNCIL DISTRICT(S): 5
PC#2008-61

Comprehensive Plan Attachment:

Rural Resource / Agricultural Areas

Most areas shown on the Plan Map generally are outside the path of projected development, characteristically rural and predominately undeveloped or in agricultural use at this time. Moreover, few changes to these areas are anticipated during the life of this Plan, provided urban sprawl is kept in check. The retention of open lands, woodlands, and wetlands which make up a large part of this area, are essential for clean air, water, wildlife, many natural cycles, and a balanced environment among other things. Even more essential from an economic perspective are the agricultural lands and farming operations in this area. These areas also provide a **rural environment** preferred by many people over subdivisions and higher density urban or community settings.

Objective

The objective of this classification is to conserve rural characteristics and resources, particularly agricultural, and maintain a balanced rural-urban environment.

Strategy

Strategies designed to implement this objective include:

- ✓ Setting an urban growth boundary which would limit urban intrusions into such areas.
- ✓ Monitoring and mitigating proposed changes which would alter or compromise the rural character of such area.
- ✓ Amending subdivision regulations to encourage cluster development with open space-agricultural land set aside as an alternative to large lot development.
- ✓ Prohibit through zoning high intensity development from the area.

Plan Compliance Matrix

PLAN MAP OBJECTIVES (Summary)	USE IN ACCORD WITH PLAN MAP OBJECTIVES	USES AT VARIANCE WITH PLAN MAP OBJECTIVES
Conserve rural characteristics and resources and maintain a balanced rural-urban environment	<ul style="list-style-type: none"> ❖ Single-family site built and manufactured dwellings ❖ Agricultural uses ❖ Small scale retail uses ❖ Agricultural related industrial uses ❖ Institutional uses 	<ul style="list-style-type: none"> ❖ High density residential uses ❖ Big Box retail ❖ Uses generally in conflict with rural values and characteristics

ZONING ORDINANCE ATTACHMENT

R-1, R-2, and R-3 Single-Family Residential Districts

Aside from differences in lot sizes and densities, these districts are intended to foster, sustain, and protect areas in which the principal use of land is for single-family dwellings and related support uses.

FLORENCE COUNTY COUNCIL MEETING

Item For Meeting On: Thursday, November 20, 2008

AGENDA ITEM: Ordinance No.14-2008/09
Introduction

DEPARTMENT: Planning and Building Inspections



ISSUE UNDER CONSIDERATION:

[An Ordinance To Rezone Property Owned By Real Estate Asset Management Located At 1133 East Howe Springs Road, Florence From R-1, Single-Family Residential District To B-3, General Commercial District Shown On Florence County Tax Map No. 00180, Block 1, Parcel 202 Consisting Of 2.9 Acres.]

POINTS TO CONSIDER:

1. The property is located in Council District 7.
2. The subject property is currently being utilized as a real estate management company and a residential/ commercial painting business.
3. The property is currently zoned, R-1, Single-Family Residential District.
4. The applicant wishes to rezone the property to B-3, General Commercial District.
5. The property is surrounded by some commercial property and some residentially-developed property.
6. The property is designated as a Developing Residential area according to the Comprehensive Plan. Upon approval of the updated map by the Florence County Council, the subject property will be located in a Commercial Growth and Preservation area, which will then comply with the Comprehensive Plan.

OPTIONS:

1. *(Recommended)* Approval Of Ordinance No.14-2008/09 To Rezone Property Owned By Real Estate Asset Management Located At 1133 East Howe Springs Road, Florence From R-1, Single-Family Residential District To B-3, General Commercial District Shown On Florence County Tax Map No. 00180, Block 1, Parcel 202 Consisting Of 2.9 Acres.
(Planning Commission approved 9-0)(Council District 7)
2. Provide An Alternative Directive

ATTACHMENTS:

Copies of the following are attached:

1. Ordinance No14-2008/09
2. Staff report for PC#2008-62
3. Vicinity map
4. Location map
5. Comprehensive Land Use Plan map
6. Zoning map
7. Aerial photograph
8. Comprehensive Plan information
9. Zoning Ordinance Information

Sponsor(s)	:Planning Commission
Planning Commission Consideration	:October 28, 2008
Planning Commission Public Hearing	:October 28, 2008
Planning Commission Recommendation	:October 28, 2008[Approved 9-0]
First Reading/Introduction	:November 20, 2008
Committee Referral	:N/A
Second Reading	:December 11, 2008
Third Reading	:TBA
Effective Date	:Immediately

I, _____,
 Council Clerk, certify that this
 Ordinance was advertised for
 Public Hearing on _____.

ORDINANCE NO. 14-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

[An Ordinance To Rezone Property Owned By Real Estate Asset Management Located At 1133 East Howe Springs Road, Florence From R-1, Single-Family Residential District To B-3 General Commercial District Shown On Florence County Tax Map No. 00180, Block 1, Parcel 202 Consisting Of 2.9 Acres.

WHEREAS:

1. Article 9, Section 9.1 entitled "Intent" of Chapter 30-Zoning Ordinance of the Florence County Code establishes that Florence County Council must be satisfied that applications for amendments to the Zoning Atlas of Florence County are not injurious from a public health, safety, and general welfare outlook and the effect of the change will not negatively impact the immediate environs or the County generally; and
2. Article 9, Section 9.5 entitled "Administrative Procedures, Action" of Chapter 30-Zoning Ordinance of the Florence County Code for Florence County republished January, 2008, provides a procedure for amending the Official Zoning Map of the County of Florence; and
3. The procedure has been followed by the Florence County Planning Commission at a public hearing on October 28, 2008.

NOW THEREFORE BE IT ORDAINED BY THE FLORENCE COUNTY COUNCIL DULY ASSEMBLED THAT:

1. Property located at 1133 East Howe Springs Road bearing Tax Map 00180, Block1, Parcel 202 is hereby rezoned to B-3, General Commercial District.
2. Provisions in other Florence County ordinances in conflict with this Ordinance are hereby repealed.
3. If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application and to this end, the provisions of this Ordinance are severable.

ATTEST:

SIGNED:

 Connie Y. Haselden, Council Clerk

 K. G. Rusty Smith, Jr., Chairman

 Approved as to Form and Content
 James C. Rushton, III, County Attorney

COUNCIL VOTE:
 OPPOSED:
 ABSENT:

**STAFF REPORT
TO THE
FLORENCE COUNTY PLANNING COMMISSION
October 28, 2008
PC#2008-62
ORDINANCE NO. 14-2008/09**

Subject: Rezoning request from R-1, Single-Family Residential District to B-3, General Commercial District

Location: 1133 East Howe Springs Road, Florence County

Tax Map Number: 00180, Block 1, Parcel 202

Council District(s): 7; County Council

Owner of Record: Real Estate Asset Management

Applicant: Ralph Medford

Land Area: 2.9 acres

Existing Land Use and Zoning:

The subject property is a real estate management company and a residential/ commercial painting business and zoned R-1, Single-Family Residential District.

Proposed Land Use and Zoning:

The applicant requests that the subject parcel be rezoned to B-3, General Commercial District, for future commercial and service needs as permitted within and by the standards of the B-3, General Commercial District.

Surrounding Land Use and Zoning:

North: Undeveloped/RU-1/ Florence County
South: Vacant commercial use/R-2/ Florence County
East: Existing commercial use/B-3/ Florence County
West: Single-family residential/R-1/ Florence County

Florence County Comprehensive Plan:

The subject property is located in a Developing Residential area according to the Comprehensive Plan Land Use Map. This request does not comply with the Comprehensive Plan. However, as required by State Law, the Planning Department is in the process of updating the Comprehensive Plan Land Use Map. The completion date will be early 2009. Upon approval of the updated map by the Florence County Council, the subject property will be located in a Commercial Growth and Preservation area, which will comply with the Comprehensive Plan.

Staff Analysis:

Access and Circulation - Present access to the property is by way of Howe Springs Road.

Water and Sewer Availability - Water services will be provided by the City of Florence. Currently the property has a septic tank.

Adjacent Waterways/Bodies of Water/Flood Zone - There does not appear to be any waterway/body of water adjacent to this property. It is not in a flood zone.

Traffic Review - The rezoning of this property will have a minimal effect on traffic flow for the area.

Background – The property is located on Howe Springs Road in the County of Florence and is currently zoned R-1, Single-Family Residential District

Florence County Planning Commission Action: October 28, 2008

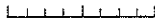
The nine Planning Commission members present approved the rezoning request unanimously at the meeting held on October 28, 2008.

Florence County Planning Commission recommendation:

The Planning Commission recommends approval of the rezoning request by Florence County Council. Based on the fact that the subject property will be located in a Commercial Growth and Preservation area which will comply with the Comprehensive Plan which will be completed in early 2009.

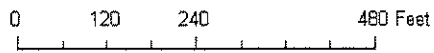


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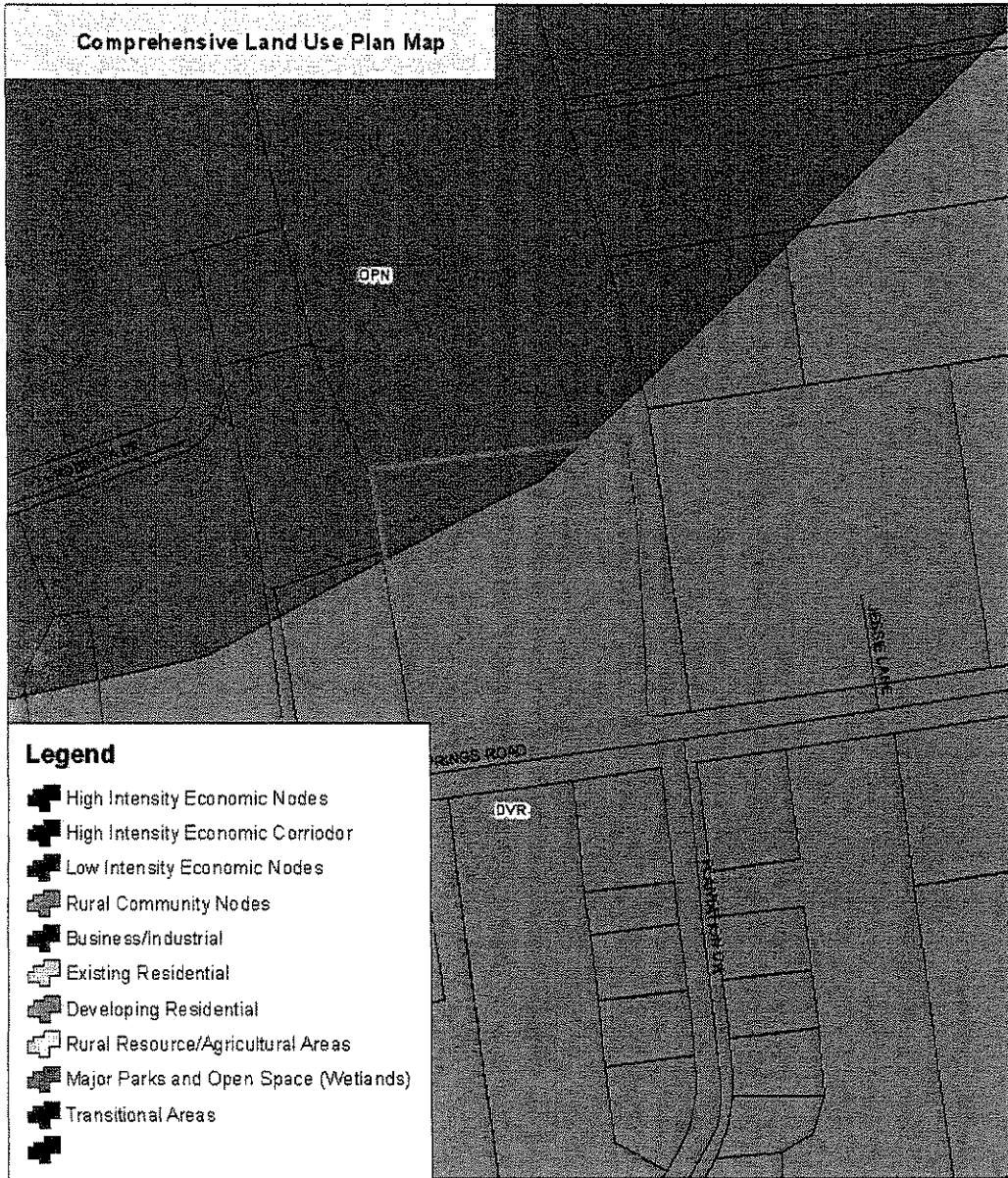
COUNTY COUNCIL DISTRICT(S): 7
PC#2008-82














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COUNTY COUNCIL DISTRICT(S): 7
PC#2008-62

Comprehensive Land Use Plan Map



Legend

-  High Intensity Economic Nodes
-  High Intensity Economic Corridor
-  Low Intensity Economic Nodes
-  Rural Community Nodes
-  Business/Industrial
-  Existing Residential
-  Developing Residential
-  Rural Resource/Agricultural Areas
-  Major Parks and Open Space (Wetlands)
-  Transitional Areas
- 

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2007

COUNTY COUNCIL DISTRICT(S): 7
PC#2008-62



0 130 260 520 Feet



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COUNTY COUNCIL DISTRICT(S): 7
PC#2008-62

Florence County 2003 Orthophotography Map



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& Building Inspections Department
Geographic Information Systems
2007

COUNTY COUNCIL DISTRICT(S): 7
PC#2006-62

Comprehensive Plan Attachment:

Residential Areas Developing Residential

This is where most future residential development is expected to take place based on trends, availability of existing and/or planned infrastructure, and environmental conditions.

Objective

The objective of this designation is to promote and accommodate in an orderly manner residential development in areas so designated.

Strategy

The following strategies are recommended for implementing the above objective:

- ✓ Regulate development within such areas to ensure land use compatibility.
- ✓ Back residential subdivisions along arterial streets; discourage strip residential development and control curb cuts along such streets.
- ✓ Enact habitability, siting, and safety standards for manufactured homes, and promote compatibility with conventional dwellings.
- ✓ Amend subdivision regulations to address conservation of on-site resources and the integration of such resources into site design.
- ✓ Ensure that the level and type of proposed residential development will be compatible with the physical limitations of the land and established land uses in the surrounding area.
- ✓ Provide opportunities for an appropriate mix of dwelling types, sites, and prices in order to meet current and projected housing needs of county residents in keeping with their financial capabilities and preferences.
- ✓ Promote new and innovative approaches to residential development which will expand the variety of housing opportunities and/or minimize public and private costs.

Plan Compliance Matrix

PLAN MAP OBJECTIVES (Summary)	USE IN ACCORD WITH PLAN MAP OBJECTIVES	USES AT VARIANCE WITH PLAN MAP OBJECTIVES
Promote and accommodate in an orderly manner new residential development, and permit the housing industry to respond to changing market demands for various types of housing at varying densities	<ul style="list-style-type: none"> ❖ Residential uses, including single-family, multi-family, townhouses, patio homes, manufactured homes. ❖ Institutional uses in support of and compatible with residential development, e.g. school, churches, recreation facilities 	<ul style="list-style-type: none"> ❖ Non-residential uses, including commercial, industrial, and business uses

ZONING ORDINANCE ATTACHMENT

B-3. General Commercial District

The intent of this district is to provide for the development and maintenance of commercial and business uses strategically located to serve the community and the larger region in which it holds a central position.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Emergency Ordinance No. 01-2008/09

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

(An Emergency Ordinance For The Purpose Of Temporarily Suspending Sunday Work Prohibitions As Provided For In Title 53 Of The South Carolina Code Of Laws, From Sunday, November 30, 2008 Through Sunday, December 28, 2008 In Florence County, South Carolina, Maintaining Existing Restrictions On The Sale Of Alcohol.)

POINTS TO CONSIDER:

1. Section 53-1-160(a) of the South Carolina Code of Laws, 1976, as amended, permits a county governing body to suspend the application of the Sunday work prohibitions within the County.
2. The temporary suspension of the Sunday work prohibitions could enhance the pro business atmosphere in Florence County and provide economic benefit for the residents of Florence County.
3. The temporary suspension is subject to all other provisions in the state code as it relates to a conscientious objector and other relevant issues, and does not in any way repeal or modify the existing time or date restrictions regarding the sale of alcohol.

OPTIONS:

1. Approve Emergency Ordinance No. 01-2008/09.
2. Provide an alternate directive.

ATTACHMENTS:

Emergency Ordinance No. 01-2008/09.

EMERGENCY ORDINANCE NO. 01-2008/09

COUNCIL-ADMINISTRATOR FORM OF GOVERNMENT FOR FLORENCE COUNTY

(An Emergency Ordinance For The Purpose Of Temporarily Suspending Sunday Work Prohibitions As Provided For In Title 53 Of The South Carolina Code Of Laws, From Sunday, November 30, 2008, Through Sunday, December 28, 2008 In Florence County, South Carolina, Maintaining Existing Restrictions On The Sale Of Alcohol.)

WHEREAS:

1. Section 53-1-160 of the Code of Laws of the State of South Carolina, authorizes the county governing body to suspend by ordinance the application of the Sunday work prohibitions provided in Chapter 1 of Title 53; and
2. Florence County Council has determined that it is in the interest of Florence County to enact a limited, temporary suspension of the Sunday work prohibitions effective for the upcoming holiday season only, in support of regional retail businesses in Florence County; and
3. This ordinance does not permit Sunday alcohol sales.

NOW, THEREFORE, BE IT ORDAINED BY FLORENCE COUNTY COUNCIL, DULY ASSEMBLED THAT:

The Sunday work prohibitions provided in Chapter 1 of Title 53 of the South Carolina Code of Laws, as amended, are suspended temporarily effective Sunday, November 30, 2008 through Sunday, December 28, 2008 in Florence County, South Carolina. This suspension is subject to all other applicable provisions Title 53, Code of Laws of South Carolina, 1976, as amended, as relates to protections afforded to a conscientious objector to Sunday work and other relevant issues, and does not in any way repeal or modify the existing time or date restrictions regarding the sale of alcohol.

ATTEST:

Connie Y. Haselden, Council Clerk

Approved as to Form and Content
James C. Rushton, III, County Attorney

Effective Date: November 30, 2008

SIGNED:

K. G. Rusty Smith, Jr., Chairman

COUNCIL VOTE:

OPPOSED:

ABSENT:

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Boards & Commissions

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

Filling vacancies on Boards and Commissions.

POINTS TO CONSIDER:

1. Citizen involvement on boards, commissions and committees of Florence County is extremely important.
2. Many boards/commissions/committees currently have vacancies or have approaching vacancies.

OPTIONS:

1. Make appropriate appointments.
2. Take no action.

(A copy of the list of current and approaching vacancies for 2008 was previously provided to Council. Additional copies are available upon request.)

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council
Bid Award

DEPARTMENT: Administration
Procurement Department

ISSUE UNDER CONSIDERATION:

Council is requested to award Bid #05-08/09 for the Wilson Road sidewalk project to RWF Construction in the amount of \$154,458.

POINTS TO CONSIDER:

- 1) Bid #05-08/09 was publicly offered.
- 2) Thirteen (13) compliant bids were received.
- 3) RWF Construction, Effingham, SC, was the lowest compliant bidder at \$154,458.00.
- 4) The engineering firm recommends this award.
- 5) The bid expires December 29, 2008.

FUNDING FACTORS:

- 1) \$154,458.00 = Total cost of the project funded by South Carolina Department of Transportation (SCDOT) under the C Funds Program PCN#36989.

OPTIONS:

- 1) *(Recommended)* Award the bid to the lowest responsive bidder, RWF Construction of Effingham, SC for Bid #05-08/09 Wilson Road Sidewalk project in the amount of \$154,458.00 to be funded by SCDOT C Funds Program; and authorize the County Administrator to execute all associated documents to proceed. *(13 Compliant Bids Received)*
- 2) Decline.

ATTACHMENTS:

- 1) Bid Tabulation Sheet.
- 2) October 28, 2008 Recommendation Letter from Davis and Brown.

Dept: Florence County
 Wilson Road Sidewalk
 Invitation-to-Bid #05-08/09

Bid Opening Date:

Time: 10/23/2008 2:00 PM

Advertised Date: Morn News 9/28/08 SCBO 9/29/08

Invitations to Bids Distributed: 13

Bid Expiration Date: 12/29/2008

pg. 1 of 2

Name of Bidder	Base Bid	Alternate	Bid Security	Meets Specs	Total Bid	Total Non-Local (+2%)
RWF Construction Effingham, SC	\$154,458.00		Yes	Yes	\$154,458.00	
Coastal Grading, LLC Conway, SC	\$159,482.00		Yes	Yes	\$159,482.00	
Dawkins Concrete Products Hartsville, SC	\$179,736.50		Yes	Yes	\$179,736.50	
Jayco, Inc Conway, SC	\$189,423.20		Yes	Yes	\$189,423.20	
J & B Utility Contractors Timmonsville, SC	\$190,682.00		Yes	Yes	\$190,682.00	
Cherokee, Inc Columbia, SC	\$191,979.00		Yes	Yes	\$191,979.00	
All Service Construction Co. Myrtle Beach, SC	\$195,405.00		Yes	Yes	\$195,405.00	

Notes:

2% Local Preference Florence County Code, Section 11-62

Dept: Florence County
 Wilson Road Sidewalk
 Invitation-to-Bid #05-08/09

Bid Opening Date: 10/23/2008
 Time: 2:00 PM
 Advertsed Date: Morn News 9/28/08
 Invitations to Bids Distributed: 13
 Bid Expiration Date: 12/29/2008

pg. 2 of 2

Name of Bidder	Base Bid	Alternate	Bid Security	Meets Specs	Total Bid	Total Non-Local (+2%)
J. C. Wilkie Construction Lexington, SC	\$200,689.30		Yes	Yes	\$200,689.30	
Brown & Martin Co., Inc. Sumter, SC	\$203,845.00		Yes	Yes	\$203,845.00	
Palmetto Corporation Conway, SC	\$218,920.34		Yes	Yes	\$218,920.34	
Conder Construction, Inc. Lugoff, SC	\$236,290.80		Yes	Yes	\$236,290.80	
Henley's Construction Co. Cheraw, SC	\$264,958.00		Yes	Yes	\$264,958.00	
C. B. D., Inc. Eastover, SC	\$288,658.50		Yes	Yes	\$288,658.50	

Notes:
 2% Local Preference Florence County Code, Section 11-62



DAVIS & BROWN

ENGINEERING • ENVIRONMENTAL • O&M SERVICES

www.NACODE.com

ph: (843)665-6746 fax: (843)629-1444

October 28, 2008

Mrs. Mazie Abraham
Florence County Purchasing
City-County Complex, MSC-R
180 N. Irby Street
Florence, SC 29501

Re: Wilson Road Sidewalk
2007D008

Dear Mrs. Abraham:

We have reviewed the bids for the Wilson Road Sidewalk and recommend awarding the project to RWF Construction for a total cost of \$154,458.00. We have discussed the bid with the contractor, and he feels confident that no items were left out or under priced.

Enclosed is a copy of the bid tab.

Sincerely,


Glenn T. Kirven P.E.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council
Bid Award

DEPARTMENT: Administration
Procurement Department

ISSUE UNDER CONSIDERATION:

Council is requested to award Bid #09-08/09 for the construction of guardrails in the Pee Dee Commerce Center to Bagwell Fence Company of Spartanburg, SC in the amount of \$18,634.

POINTS TO CONSIDER:

- 1) Bid #09-08/09 was publicly offered.
- 2) Three (3) compliant bids were received.
- 3) Bagwell Fence Co., Spartanburg, SC, was the lowest compliant bidder at \$18,634.00.
- 4) The engineering firm (Davis & Brown) recommends this award.
- 5) The bid expires December 29, 2008.

FUNDING FACTORS:

- 1) \$18,634.00 = Total cost to be funded from 2006 RDA funds as approved by Council in its May 1, 2008 meeting.
- 2) \$0 = Estimated total recurring cost in the next complete fiscal year and subsequent fiscal years incurred directly as a result of this action, which approximates .00 of a mil.

OPTIONS:

- 1) *(Recommended)* Award the bid to the lowest responsive bidder, Bagwell Fence Co. of Spartanburg, SC for Bid #9-08/09 Guardrail Construction Project, in the amount of \$18,634 to be funded through PDEC/FC 06 Agreement; and authorize the County Administrator to execute all associated documents to proceed. *(3 Compliant Bids Received, 1 non-compliant)*
- 2) Decline

ATTACHMENTS:

- 1) Bid Tabulation Sheet.
- 2) November 6, 2008 Recommendation Letter from Davis and Brown.

Dept: Florence County
Guardrails
Invitation-to-Bid #09-08/09

Bid Opening Date:
Time:

October 30, 2008
2:00 PM

Advertised Date: Morn News 10/05/08
Invitations to Bids Distributed: 4

SCBO 10/06/08

Bid Expiration Date: 12/29/2008

Name of Bidder	Base Bid	Alternate	Bid Security	Meets Specs	Total Bid	Total Non-Local (+2%)
Bagwell Fence Co. Spartanburg, SC	\$18,634.00		Yes	Yes	\$18,634.00	
JM Moore Electric Swansea, SC	\$27,598.80		Yes	Yes	\$27,598.80	
Henley's Construction Co. Cheraw, SC	\$27,586.00		Yes	Yes	\$27,586.00	
Taylor Guardrail Greenville, SC	\$16,536.91		No	No	\$16,536.91	

Notes:

2% Local Preference Florence County Code, Section 11-62



DAVIS & BROWN

ENGINEERING • ENVIRONMENTAL • O&M SERVICES

www.D&B.com

ph: (843)665-6746 fax: (843)629-1444

November 6, 2008

Mrs. Mazie Abraham
Florence County Purchasing
City-County Complex, MSC-R
180 N. Irby Street
Florence, SC 29501

Re: Guardrails – Pee Dee Commerce Center
2008D013

Dear Mrs. Abraham:

We have reviewed the bids for the Pee dee Commerce Center guardrails and recommend awarding the project to Bagwell Fence Company, Inc. for a total cost of \$18,634.00. We have discussed the bid with the contractor, and he feels confident that no items were left out or under priced.

Enclosed is a copy of the bid tab.

Sincerely,

Glenn T. Kirven P.E.

FLORENCE COUNTY COUNCIL MEETING

Item For Meeting on: November 20, 2008

AGENDA ITEM: Grant Award South Carolina Department of Commerce

DEPARTMENT: Florence County Administration
Grants Department

ISSUES UNDER CONSIDERATION:

Council is requested to accept an increase in grant #S1811 from the South Carolina Department of Commerce Economic Development Set-Aside Grant program in the amount of \$250,000 for completion and paving of an access road to the front of the selected site location for Monster Worldwide, Inc.'s new facility located in the Pee Dee Electric Touchstone Energy Commerce City, pending Commerce's formal approval at the December 2008 Coordinating Council meeting and accept matching funds in the amount of \$50,000 from Pee Dee Electric Cooperative Rural Development Act funds.

POINTS TO CONSIDER:

1. Florence County will utilize the South Carolina Department of Commerce Economic Development Set-Aside Grant program funds for costs associated with the completion and paving of an access road to the front of the selected site location for the Monster Worldwide, Inc.'s new facility located in the Pee Dee Electric Touchstone Energy Commerce City.
2. Council is requested to accept the grant funds and approve the project pending the South Carolina Coordinating Council for Economic Development's approval of the additional funding request at its December 2008 meeting.
3. Pee Dee Electric Cooperative (PDEC) has committed to provide matching funds in the amount of \$50,000 from Rural Development Act (RDA) funds or other designated PDEC funds.
4. Acceptance of the grant includes authorization of appropriate general ledger accounts within the Grant Fund to account for the grant.

FUNDING FACTORS:

1. \$250,000 = Additional funding request from the South Carolina Department of Commerce Economic Development Set-Aside Grant program for grant award #S1811 for Monster Worldwide, Inc.
2. \$50,000 = Match to be provided by PDEC from RDA funds or other designated PDEC funds.

OPTIONS:

1. *(Recommended)* Accept an increase of \$250,000 in South Carolina Department of Commerce Economic Development Set-Aside Grant #S1811 for completion of the frontage road near Monster Worldwide, Inc.'s new facility site in the Pee Dee Electric Touchstone Energy Commerce City industrial park, subject to formal action by the South Carolina Coordinating Council and accept matching funds in the amount of \$50,000 from Pee Dee Electric Cooperative Rural Development Act funds.
2. Provide Alternate Directive.

ATTACHMENTS:

November 3, 2008 Letter from South Carolina Department of Commerce regarding additional funding request.



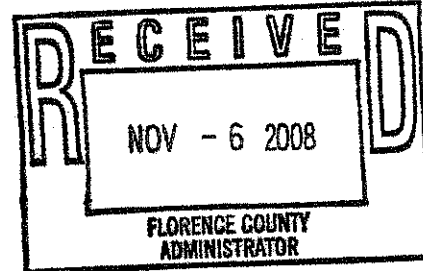
- ~~SS~~
- CA
- PWD

Mark Sanford
Governor

SOUTH CAROLINA
DEPARTMENT OF COMMERCE

Joe E. Taylor, Jr.
Secretary

November 3, 2008



Mr. Richard Starks
Administrator
Florence County
180 N. Irby Street, MSC-G
Florence, South Carolina 29501

RE: S1811—Monster Worldwide South Carolina Inc.—Florence County

Dear Mr. Starks:

Secretary Taylor is prepared to recommend that the Council approve an increase of \$250,000 for the above-referenced project at its December 4, 2008 meeting. These funds will be made available to Florence County for costs associated with road improvements for Monster Worldwide South Carolina Inc.

Should you have any questions about this commitment of grant funds, please do not hesitate to call me.

Sincerely,

Alan D. Young
Executive Director
SC Coordinating Council for Economic Development

cc: Joe E. Taylor, Jr.
Joe King

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Records Retention Schedule for Accommodations Tax Files

DEPARTMENT: Administration

ISSUE UNDER CONSIDERATION:

Approve records retention schedule recommended by the South Carolina Department of Archives and History to retain Accommodation Tax Files in the Finance Department for a period of four (4) years before destruction.

POINTS TO CONSIDER:

1. The South Carolina Department of Archives and History – Division of Archives and Record Management is required by state law to approve all record retention schedules for county records.
2. Florence County requested that the Department designate the records retention schedule for Accommodation Tax Files in the Finance Department. The Department has approved the retention schedule for a period of 4 years, after which time the records can be destroyed.
3. Official and proper destruction of records on a regular basis frees up prime office spaces for current operations, and prevents excessive accumulation of records based on State determinations of appropriateness.

OPTIONS:

1. *(Recommended)* Approve records retention schedule recommended by the South Carolina Department of Archives and History to retain Accommodation Tax Files in the Finance Department for a period of four (4) years before destruction.
2. Provide An Alternate Directive.

ATTACHMENTS:

Copy of South Carolina Department of Archives and History Records Retention Schedule Approval.



South Carolina Department of Archives & History
Division of Archives and Records Management

APPROVAL OF RECORDS RETENTION SCHEDULE

In accordance with provisions of Title 30, *Code of Laws of South Carolina, 1976*, Sections 30-1-10 through 30-1-140, as amended, the attached Records Retention Schedule is submitted for approval. This schedule supersedes any previously approved schedule for these same records series.

PART I — Office or Department

FLORENCE COUNTY

Local Government Subdivision

FINANCE DEPARTMENT

Office or Department

0021

Record Group Number

I certify that I am authorized to act for this agency in the disposition of its public records and hereby approve the attached Records Retention Schedule. The schedule meets all legal and audit requirements and the records have no further administrative, fiscal, or legal value to this agency after the expiration of the prescribed retention periods.

Records series included in this approval are numbered: **15072**

Date

Signature of Approving Authority

Title

PART II — Governing Body

I am authorized to act for the governing body of this local government subdivision and certify that the governing body has approved the Records Retention Schedule as described in Part I, above.

Date

Signature of Approving Authority

Title

PART III — Department of Archives and History

The records listed in the attached Records Retention Schedule have been evaluated by this department for their management, research, and permanent value and are approved for retention or disposal as described in the schedule.

Date

Director, Department of Archives and History



FLORENCE COUNTY

RECORD GROUP NUMBER: 0021

FINANCE

15072 ACCOMMODATIONS TAX FILES

Description:

Records generated by businesses that provide a monthly detailed computation of the amount of accommodations fees due to the county. Information includes Florence County Hospitality Tax Form: gross sales of prepared food and/or beverage, computation of local hospitality tax due and separated by unincorporated area and municipalities, penalty, hospitality taxes due, business name taxpayer's signature, date, telephone number, account number, and filing period; Local Accommodations Tax Monthly Reporting Form: name and address of business, filing period, account number, state ID number, contact name and phone number, gross proceeds, 3% sales tax, penalty (if applicable), total due and other pertinent information.

Retention:

4 years, then destroy.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council

DEPARTMENT: Emergency Management
Procurement Department

ISSUE UNDER CONSIDERATION:

Authorization to procure Fire Dispatch Protocol Software from the current vendor, Priority Dispatch Corporation, to interface with current Computer Aided Dispatch (CAD) Software Configuration for the Emergency Management Department utilizing \$40,372.24 budgeted in E-911 System Fund 48.

POINTS TO CONSIDER:

1. Priority Dispatch Corporation is the provider of the medical dispatch protocol software that is currently being used in conjunction with the CAD software currently in use in the Florence County E-911 center.
2. The Fire Dispatch Protocol Software is an add-on module that interfaces with the current CAD software configuration.
3. The software was budgeted in the FY 09 E-911 System Fund 48 budget.

FUNDING FACTORS:

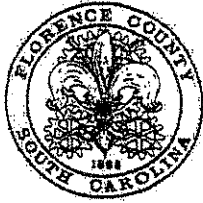
1. The total cost of the module is \$42,372.24.
2. The funding to cover the software module is budgeted in the E-911 System Fund, Fund 48 2008-09 budget.

OPTIONS:

1. ***(Recommended)*** Authorization to procure Fire Dispatch Protocol Software from the current vendor, Priority Dispatch Corporation, to interface with current Computer Aided Dispatch (CAD) Software Configuration for the Emergency Management Department utilizing \$40,372.24 budgeted in E-911 System Fund 48.
2. Provide An Alternate Directive.

ATTACHMENTS:

Letter of Request from Emergency Management Director dated November 4, 2008.



FLORENCE COUNTY
Emergency Management

November 4, 2008

Florence County Central Dispatch request to purchase Fire ProQA Software as an add on to our existing Priority Dispatch Medical Dispatch Software system currently in operation in Central Dispatch (see attached sole source justification).

This is a programmed and budgeted expense (see attached page from 2008/09 Budget Book) and the budgeted amount of \$43,000 is sufficient to cover the cost of the upgrade (see attached quote from Priority Dispatch for \$40,372.24).

Request to have this item included in the agenda for the November 20, 2008 County Council Meeting.

Dusty Owens
Director
Florence County Emergency Management

FLORENCE COUNTY COUNCIL MEETING

Item For Meeting on: November 20, 2008

AGENDA ITEM: Report to Council
Sprint Nextel Re-banding Funds

DEPARTMENT: Florence County Emergency Management Department
Grants Department

ISSUES UNDER CONSIDERATION:

Council is requested to accept funding in the amount of \$66,179.69 from Sprint Nextel for costs associated with re-banding the 800MHz radio system for the Florence County Emergency Management Department.

POINTS TO CONSIDER:

1. Florence County will utilize the Sprint Nextel funds to offset costs associated with re-banding the 800MHz radio system for the Florence County Emergency Management Department.
2. Matching funds are not required.
3. Acceptance of the grant includes the authorization of appropriate general ledger accounts within the Grant Fund.

FUNDING FACTORS:

\$66,179.69 = One-time funding from Sprint Nextel to offset costs associated with re-banding the 800MHz radio system for the Florence County Emergency Management Department.

OPTIONS:

1. *(Recommended)* Council is requested to accept funding from Sprint Nextel in the amount of \$66,179.69 to offset costs associated with re-banding the 800MHz radio system for the Florence County Emergency Management Department.
2. Provide an Alternate Directive.

ATTACHMENTS:

Copy of the check from Sprint Nextel.

Sprint

P.O. Box 63670

15 NO. 00001672
VENDOR NO. 000201703

DATE 10/29/2008 VENDOR NAME FLORENCE COUNTY SC

INVOICE NO.	INVOICE DATE	DESCRIPTION	DISC. AMOUNT	NET AMOUNT
201703101508	10/15/2008		0.00	66,179.69
Please detach and retain this statement as your record of payment.			0.00	66,179.69

JSNAP22A-000391-01-15

SPRINT NEXTEL

Sprint
P.O. Box 63670
Phoenix, AZ 85082-3670

Bank of America
Bank Of America, N.A.
Atlanta, DeKalb County, Georgia

64-1278
611

No. 00001672

CHECK DATE
10/29/2008

CHECK AMOUNT
S*****66,179.69

PAY

*****66,179 DOLLARS AND 69 CENTS

VOID IF NOT CASHED WITHIN 180 DAYS

TO THE
ORDER
OF



FLORENCE COUNTY SC
PO BOX 278
EFFINGHAM, SC 29541-0278

Authorized Signature

Robert H. Bunt

⑈00001672⑈ ⑆061112788⑆ 3299119356⑈

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council
Declaration of Surplus Property

DEPARTMENT: Emergency Medical Services Department
Procurement Department

ISSUE UNDER CONSIDERATION:

Declaration of on-site fuel tank at Emergency Medical Services Headquarters facility no longer used by the County as surplus and allow for donation of said property to Olanta Rural Fire Department.

POINTS TO CONSIDER:

1. The on-site fuel tank was built when the Emergency Medical Services headquarters building was constructed in 1999. The tank was used until 2001 when the County ceased maintaining tanks in favor of the Fuelman System.
2. The Olanta Rural Fire Department has requested that the tank be donated to the department to be relocated to their new fire service facility being built in Olanta. The tank would save the fire department money by allowing them to purchase fuel in bulk and fuel trucks at night when the local stores are closed.
3. The equipment is of little value or obsolete to the using department.
4. Disposal will not impact on-going operations.
5. County Council approval is required for disposal of surplus property.

OPTIONS:

1. *(Recommended)* Declare the on-site fuel tank at Emergency Medical Services Headquarters facility no longer used by the County as surplus property and allow for donation of said property to the Olanta Rural Fire Department.
2. Decline.

ATTACHMENTS:

Letter from Olanta Rural Fire Department.

Olanta Rural Fire Department

103 Main Street
P.O. Box 366
Olanta, South Carolina 29114
Phone (843) 396-4545
Fax (843) 396-4414
Olantafire50@yahoo.com

October 16, 2008

Dear Florence County Council,

The Olanta Rural Fire Department would like to ask the county if they would consider giving our department the fuel container that Florence County EMS has at their station. Our department would use this tank for fuel storage for our trucks. This would save us the trouble of trying to find fuel and allow us to buy it at a lower cost. Also, we would be able to fuel our trucks at night when the local stores are closed. We hope that this request will not be problem, and we thank you for all you do for all the Fire Departments in our County.

Sincerely,

Chief Jimmy Coker

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council
Request for Qualifications (RFQ) Award

DEPARTMENT: Emergency Medical Services
Procurement Department

ISSUE UNDER CONSIDERATION: Approve the panel's recommendation to award the RFQ for professional architectural design services for the new Pamplico Emergency Medical Services (EMS) Station in Pamplico to Goforth Brown and Associates in the amount of \$40,000, plus reimbursables estimated to cost \$4,500.

POINTS TO CONSIDER:

- 1) RFQ was publicly offered.
- 2) Five (5) statements of qualifications were received.
- 3) The RFQ panel evaluated the proposals and ranked the firms according to the RFQ criteria.
- 4) The top ranked firm was interviewed.
- 5) Goforth, Brown and Associates, Florence, SC, was the most qualified responder.
- 6) The proposed architectural design fee is \$40,000.

FUNDING FACTORS:

- 1) \$40,000 = Total fixed cost to be funded for this project from the FY00 general obligation bond issue.
- 2) \$4,500 = Estimated reimbursable costs to be funded from FY 00 general obligation bond issue.
- 3) \$0 = Estimated total recurring cost in the next complete fiscal year and subsequent fiscal years incurred directly as a result of this action, which approximates .00 of a mil.

OPTIONS:

- 1) ***(Recommended)*** Approve the panel's recommendation to accept the proposal from Goforth, Brown and Associates for the architectural design services for the new Pamplico Emergency Medical Services Station in Pamplico for \$40,000, plus reimbursables estimated to cost \$4,500, to be funded from the FY00 general obligation bond; and authorize the County Administrator to execute all associated documents to proceed.
- 2) Provide Alternate Directive.

ATTACHMENTS:

October 28, 2008, Goforth Brown and Associates Letter.



Goforth
Brown &
Associates

Architects and Planners
P.O. Box 5748
1413 West Evans Street
Florence, South Carolina 29501

October 28, 2008

voice (843) 665-5868
fax (843) 669-7596

Ms. Mazie P. Abraham
Interim Procurement Director
Florence County
City-Complex
180 N. Irby Street, MSC-R,
Florence, South Carolina 29501

Re: **Florence County EMS, Pamplico, SC (Revised)**

Dear Ms. Abraham:

It is our understanding that the proposed Florence County EMS Station will be located off of Highway 51 near Pamplico. The building is to be approximately 2,800 square feet, consisting of 1,400 square feet of vehicle bay and 1,400 square feet of living quarters. The estimated cost of construction is \$500,000.00.

The A/E fee for this project, based on the State Engineer's guidelines for a project of average complexity, would be 8.25% of the cost of construction. Based on discussions with Suzanne King, we have negotiated this down to 8.0% of the cost of construction. Thus, the A/E fee for Basic Services for the proposed project would be \$40,000.00.

We appreciate the opportunity to submit this proposal, and look forward to continuing our work with Florence County. If you find the proposal acceptable, please let us know, and we will forward a contract to you for your review and implementation.

Sincerely,

Gary W. Brown, AIA
GOFORTH BROWN AND ASSOCIATES

Attachment: Table 4.10.1 Fee Guideline for A/E Basic Services

File location: X:\Active Jobs\gba\5 Unassigned Correspondence\emsma101008 (revised 102808).doc

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council
Contract Extension

DEPARTMENT: Florence County Parks and Recreation
Procurement Department

ISSUE UNDER CONSIDERATION:

Amendment to the original architectural services contract with Drakeford Architects for additional services at the Lynches River County Park Environmental Discovery Center (LRCP EDC) in the amount of \$58,800, plus reimbursables estimated to cost \$7,000, to be funded from a South Carolina Department of Natural Resources grant.

POINTS TO CONSIDER:

- 1) Council approved the architectural contract with Drakeford Architects for services associated with the Lynches River County Park Environmental Discovery Center at the October 20, 2005 council meeting.
- 2) The existing contract allows for Drakeford Architects to provide additional services to the County at the park.
- 3) The Recreation Commission voted unanimously to approve Drakeford Architects to provide the additional services desired.
- 4) Drakeford Architects would contract with third parties to provide the following services for the LRCP EDC: complete Leadership in Energy and Environmental Design (LEED) certification and registration process for the Interpretive Center, develop a conceptual landscape Master Plan for the site, and provide architectural quality presentation drawings and professional photography suitable for entry in American Institute of Architects award submission programs.
- 5) There is funding available from the South Carolina Department of Natural Resources previously appropriated by Council for the LRCP EDC project.

FUNDING FACTORS:

- 1) \$58,800 = Total fixed cost to be funded from South Carolina Department of Natural Resources grant funds previously appropriated by Council for the LRCP EDC project.
- 2) \$7,000 = Estimated reimbursables cost to be funded from South Carolina Department of Natural Resources grant funds previously appropriated by Council for the LRCP EDC project.
- 3) \$0 = Estimated total recurring cost in the next complete fiscal year and subsequent fiscal years incurred directly as a result of this action, which approximates .00 of a mil.

OPTIONS:

- 1) *(Recommended)* Approve the amendment to the original architectural services contract with Drakeford Architects for additional services at the Lynches River County Park Environmental Discovery Center in the amount of \$58,800, plus reimbursables estimated to cost \$7,000, to be funded from a South Carolina Department of Natural Resources grant.
- 2) Provide an Alternate Directive.

ATTACHMENTS:

Copy of letter from Drakeford Architects outlining proposed additional services.



September 18, 2008

Mr. Joe Eason, Director
Florence County Parks & Recreation
P. O. Box 12489
Florence, SC 29504

RE: Lynches River Environmental Discovery Center
Additional Architectural Services

Dear Joe:

Drakeford Architects, as instructed by our current contract with Florence County, proposes additional services for the Lynches River Environmental Discovery Center.

We propose to provide 1) post construction Leed Certification services, 2) landscape architectural design services, and 3) architectural presentation services (with professional photography) suitable for entry in the A.I.A. awards program and other programs.

We propose to provide these services as outlined below:

- 1) Post Construction Leed Certification and auditing: To complete the certification and registration process with the U. S. Green Building Councils for Leed Certification for a fixed certification fee of twenty-four thousand three hundred (\$24,300) dollars. Our consultant for this work will be the Johnston Design Group, Greenville, SC – Scott Johnston and David Anderssen.
- 2) Landscape Architectural Design – to develop a conceptual landscape Master Plan including circulation patterns, plant layout, and plant list suitable for installation for a fixed design fee of twenty thousand five hundred (\$20,500) dollars. Our consultant for this work will be Design Works, Charleston, SC – Stephen Dudash and Anna Montgomery.
- 3) Presentation Package and Photography – provide architectural quality presentation drawings suitable for entry in A.I.A. award submission and other programs along with appropriate professional photography for a fixed fee of fourteen thousand (\$14,000) dollars. Our consulting photographer for this work is Gordon Schenck, Charlotte, NC

Drakeford Architects

Architecture Planning Interior Design 120 North Main Street Sumter SC 29150 803.774-2000



Mr. Joe Eason
September 18, 2008
Page Two

Reimbursable expenses and rates proposed associated with the work as described above are:

Mileage	subject to Federal Guidelines
Models/Renderings/Photos	Cost + 10%
Postage/Overnight Delivery	Cost + 10%
Reproduction and Printing	Cost + 10%
Travel and Subsistence	Cost + 10%
Large Format Prints	\$.25/sq. ft.
Large Format Copies	\$.40/sq. ft.
Scans	\$.75/sq. ft.
Color Copies	\$ 2.50/copy
Black and White Plotting	\$ 7.00/copy
Color Plotting	\$12.00/copy

Thank you for this additional opportunity to serve.

Very truly yours,

DRAKEFORD ARCHITECTS

C. Meredith Drakeford, Jr., AIA

CMD/bb

Drakeford Architects

Architecture Planning Interior Design 120 North Main Street Sumter SC 29150 803 774-2000

FLORENCE COUNTY COUNCIL MEETING

Item For Meeting on: November 20, 2008

AGENDA ITEM: Reports to Council
Grant Award - The Wal*Mart Foundation

DEPARTMENT: Florence County Parks & Recreation Department
Grants Department

ISSUES UNDER CONSIDERATION:

Council is requested to formally accept a grant award in the amount of \$1,000 as approved by The Wal*Mart Foundation to cover costs incurred to acquire artists for children's programming in association with the annual Fall Frenzy at Lynches River County Park hosted by the Florence County Parks & Recreation Department.

POINTS TO CONSIDER:

1. Florence County Parks and Recreation Department will utilize The Wal*Mart Foundation grant to cover costs incurred to acquire artists for children's programming in association with the annual Fall Frenzy at Lynches River County Park.
2. Matching funds are not required.
3. Acceptance of the grant includes the authorization of appropriate general ledger accounts within the Grant Fund.

FUNDING FACTORS:

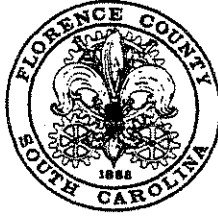
\$1,000 = Total one-time costs for The Wal*Mart Foundation grant.

OPTIONS:

1. *(Recommended)* Council is requested to accept the grant from The Wal*Mart Foundation in the amount of \$1,000 to cover costs incurred to acquire artists for children's programming in association with the annual Fall Frenzy at Lynches River County Park hosted by Florence County Parks and Recreation Department.
2. Provide an Alternate Directive.

ATTACHMENTS:

Copy of the check from The Wal*Mart Foundation.



FLORENCE COUNTY ADMINISTRATION

Grants Division

Memo

To: Melissa Rowland, Treasurer's Office
From: Kathy N. Nephew, Grants Coordinator
Date: November 7, 2008
Re: Florence County Parks & Recreation Fall Frenzy

Grant # 4270

ACCOUNTING

REVENUE 42-360-4270 \$1,000.00
EXPENSE 42-770-4700

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

WAL-MART FOUNDATION
702 S.W. 8th Street
BENTONVILLE, ARKANSAS 72716

BANK OF BENTONVILLE
BENTONVILLE, AR
81-7017/829

DATE OF CHECK	CHECK NUMBER
08/14/2008	1458120

CHECK AMOUNT
\$ *****1,000.00

Void After 180 Days

PAY ONE THOUSAND DOLLARS AND NO CENTS
TO THE ORDER OF FLORENCE COUNTY PARKS AND RECREATIO
FLORENCE SC

Charles M. Holley
Executive VP, Finance and Treasurer

2703 - 8996

⑈ 1458120⑈ ⑆ 082908816⑆

95525192⑈

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council
Donation of Surplus Property

DEPARTMENT: Florence County Procurement

ISSUE UNDER CONSIDERATION:

Authorize donation of Vehicle # 752, a 2000 Ford Ranger, previously declared surplus by Council to the Town of Pamplico.

POINTS TO CONSIDER:

- 1) The vehicle was declared surplus by Council at the September 18, 2008 meeting.
- 2) The Town of Pamplico requested in September 2008 that Vehicle # 752, a 2000 Ford Ranger be donated to the town.
- 3) Florence County Code requires County Council's approval for donation of surplus property.

OPTIONS:

- 1) *(Recommended)* Authorize donation of Vehicle #752, a 2000 Ford Ranger previously declared surplus property by County Council to the Town of Pamplico.
- 2) Provide alternate instructions.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Report to Council
Donation of Surplus Property for Driver Education Program

DEPARTMENT: Procurement

ISSUE UNDER CONSIDERATION:

Authorize the donation of one (1) Crown Victoria scheduled to be declared surplus to Florence County School District Three.

POINTS TO CONSIDER:

- 1) Florence County School District Three has requested a vehicle for use in the Driver Education Program at Lake City High School.
- 2) The equipment is of little value or is obsolete to the using department.
- 3) Disposal will not affect on-going operations.
- 4) Florence County Code requires County Council approval for disposal of surplus property.

OPTIONS:

- 1) (*Recommended*) Authorize County Administrator to select one (1) Crown Victoria scheduled to be declared surplus property and donate said property to Florence County School District Three.
- 2) Provide An Alternate Directive.

ATTACHMENT:

Correspondence dated January 7, 2008 from Beth M. Wright, Ed.S., Florence County School District Three.



Florence County School District Three
Post Office Drawer 1389 · 125 South Blanding Street
Lake City, South Carolina 29560
Telephone: (843) 374-8652 · FAX: (843) 374-2946

January 7, 2008

Sgt. Donnie McCain, Fleet Manager
Florence County Sheriff's Office
Effingham, South Carolina 29541

Subject: Request for Automobile

Please accept this letter as a formal by Florence County School District Three for an automobile that may have been impounded by the Florence County Sheriff's Office or is no longer being used as an active vehicle in the field. This car will be used in the Driver Education Program at Lake City High School. Students under the guidance of their certified classroom teacher will receive instruction in proper driving techniques as well as highway and road safety.

I understand from Sheriff Boone that such requests are given consideration in the order in which they are received. Florence District Three is certainly appreciative that our request is being considered at this time. Sgt. McCain, if I can provide any clarification or needed additional information please do not hesitate to contact my office at (843)-374-8652, ext. 1104.

In advance, on behalf of the students and staff of Lake City High School and Florence County School District Three I would like to thank you for your assistance in this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Beth M. Wright".

Beth M. Wright, Ed.S.
Superintendent

CC: Kasey Feagin, Principal

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Reports to Council

DEPARTMENT: Procurement Department

ISSUE UNDER CONSIDERATION:

Council is requested to appoint a council member to serve on a General Architectural Services Request for Qualifications (RFQ) panel.

POINTS TO CONSIDER:

- 1) Florence County recently solicited letters of interest and statements of qualifications from qualified architectural firms to provide future professional services in connection with the design and construction of small facilities such as general office space, park facilities, etc.
- 2) The panel will review all proposals and select 1 or 2 firms the County can pre-qualify for future small facility projects. These projects are estimated to be 20,000 square feet or less when completed.

OPTIONS:

- 1) *(Recommended)* Council is requested to appoint a council member to serve on a General Architectural Services Request for Qualifications (RFQ) panel.
- 2) Provide an Alternate Directive.

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Report to Council
Bid Award

DEPARTMENT: Florence County Sheriff's Office
Procurement Department

ISSUE UNDER CONSIDERATION:

Council is requested to award Bid #12-08/09 for a Natural Gas Tilt Skillet to Sam Tell and Son, Inc. in the amount of \$11,897.85 for the Florence County Sheriff's Office.

POINTS TO CONSIDER:

- 1) Bid #12-08/09 was publicly offered.
- 2) Five (5) compliant bids were received.
- 3) Sam Tell & Son, Inc., Farmingdale, NY, was the lowest compliant bidder at \$11,897.85.
- 4) The Florence County Sheriff recommends this award.
- 5) The bid expires December 15, 2008.

FUNDING FACTORS:

- 1) \$11,897.85 = Total cost to be funded from FY08 funds.
- 2) \$0 = Estimated total recurring cost in the next complete fiscal year and subsequent fiscal years incurred directly as a result of this action, which approximates .00 of a mil.

OPTIONS:

- 1) *(Recommended)* Accept the bid of the lowest responsive bidder, Sam Tell & Son, Inc., for the purchase of a Natural Gas Tilt Skillet for the Florence County Sheriff's Office in the amount of \$11,897.85; and authorize the County Administrator to execute all associated documents to proceed. *(5 Compliant Bids Received)*
- 2) Decline

ATTACHMENTS:

- 1) Bid Tabulation Sheet.
- 2) November 3, 2008 Recommendation Letter from Florence County Sheriff.

Dept: Florence County
 Tilt Skillet, Natural Gas
 Invitation-to-Bid #12-08/09

Bid Opening Date: October 30, 2008
 Time: 11:30 AM
 Advertsed Date: Morn News 8/24/08 SCBO 8/25/08
 Invitations to Bids Distributed: 4
 Bid Expiration Date: 12/15/2008

Name of Bidder	Base Bid	Alternate	Bid Security	Meets Specs	Total Bid	Total Non-Local (+2%)
Sam Tell & Son, Inc. Farmingdale, NY	\$11,897.85		Yes	Yes	\$11,897.85	\$12,135.80
American Energy Restaurant Equip Springfield, Va.	\$12,943.80		Yes	Yes	\$12,943.80	\$13,202.67
FRS, Inc. Florence, SC	\$12,968.64		Yes	Yes	\$12,968.64	
Citisco Food Service Center Gainesville, Ga.	\$13,025.09		Yes	Yes	\$13,025.09	\$13,285.59
Great Lakes Hotel Supply Co. Detroit, Mi.	\$13,802.40		Yes	Yes	\$13,802.40	\$14,078.44

Notes:
 2% Local Preference Florence County Code, Section 11-62



FLORENCE COUNTY SHERIFF'S OFFICE

Kenney Boone, Sheriff

November 3, 2008

Mr. Richard Starks
Florence County Administrator
180 North Irby Street
Florence, South Carolina 29501

RE: Bid # 12-08/09

Dear Mr. Starks:

As per our review of the five bids received for the Tilt Skillet, it is my recommendation that the bid be awarded to the lowest bid submitted by Sam Tell and Sons, Inc. in the amount of \$11,897.85.

Thank you.

Sincerely,

William K. Boone
Florence County Sheriff

FLORENCE COUNTY COUNCIL MEETING

Item for Meeting on: November 20, 2008

AGENDA ITEM: Grant Award USDOJ BVP FY2008

DEPARTMENT: Florence County Sheriff's Office
Grants Department

ISSUE UNDER CONSIDERATION:

Acceptance of an award from the United States Department of Justice (USDOJ) grant under the FY2008 Bulletproof Vest Partnership Grant (BVP) program in the amount of \$562.65 to purchase approved bulletproof vests to be used by the Florence County Sheriff's Office.

POINTS TO CONSIDER:

1. The Florence County Sheriff's Office will utilize the FY2008 Bulletproof Vest Partnership Grant funds to purchase bulletproof vests for officers to assist in law enforcement.
2. Matching funds in the amount of \$562.65 will be required.
3. Acceptance of the grant includes the authorization of appropriate general ledger accounts within the Grant Fund.

FUNDING FACTORS:

1. \$1,125.30 = Total costs for the USDOJ FY2008 Bulletproof Vest Partnership Grant.
2. \$ 562.65 = Required match to be funded in FY 09 Sheriff's Office budget.

OPTIONS:

1. ***(Recommended)*** Accept the FY2008 Bulletproof Vest Partnership Grant from the United States Department of Justice in the amount of \$562.65 for the Florence County Sheriff's Office.
2. Provide an Alternate Directive.

ATTACHMENTS:

Grant Award Listing (section only) from the United States Department of Justice.

Kathy Nephew

From: owner-bvp-list@ojp.usdoj.gov on behalf of BVP [bvp@usdoj.gov]

Sent: Wednesday, October 29, 2008 8:36 AM

To: BVP-list

Subject: Bulletproof Vest Partnership FY 2008 Awards

The Bureau of Justice Assistance (BJA) is pleased to inform you that your agency will receive an award under the Fiscal Year (FY) 2008 Bulletproof Vest Partnership (BVP) solicitation. These funds have been posted to your account in the BVP system. For questions regarding the BVP Program or your award, please do not hesitate to contact the BVP Help Desk at vests@ojp.gov.

A complete list of FY 2008 BVP awards is available at: <http://www.ojp.usdoj.gov/bvpbasi/>

The FY 2008 award funds may be used for National Institute of Justice (NIJ) compliant armored vests which were ordered on or after April 1, 2008. The deadline to request payments from the FY 2008 award funds is September 30, 2010, or until all available 2008 awards funds have been requested.

Thank You.

BVP Program Support Team

SC	ABBEVILLE CITY	03	\$ 2,406.69	9
SC	ABBEVILLE COUNTY	03	\$ 10,491.00	30
SC	AIKEN CITY	03	\$ 4,173.75	15
SC	ANDERSON CITY	03	\$ 5,478.30	40
SC	ANDERSON COUNTY	03	\$ 5,067.53	115
SC	AYNOR TOWN	01	\$ 1,149.38	5
SC	BAMBERG TOWN	06	\$ 2,479.12	10
SC	BARNWELL CITY	02	\$ 1,313.43	5
SC	BARNWELL COUNTY	02	\$ 1,646.73	6
SC	BATESBURG-LEESVILLE TOWN	02,03	\$ 9,450.00	27
SC	BEAUFORT CITY	02	\$ 4,774.88	17
SC	BENNETTSVILLE CITY	05	\$ 10,066.56	35
SC	BLACKVILLE TOWN	02	\$ 2,181.32	8
SC	BLUFFTON TOWN	02	\$ 3,242.53	9
SC	CAYCE CITY	02	\$ 2,422.91	10
SC	CENTRAL TOWN	03	\$ 1,337.50	5
SC	CHARLESTON CITY	01,06	\$ 27,950.00	100
SC	CHEROKEE COUNTY	05	\$ 13,175.00	29
SC	CHESNEE CITY	04,05	\$ 3,125.00	12
SC	CHESTER COUNTY	05	\$ 2,739.83	11
SC	CHESTERFIELD COUNTY	05	\$ 4,252.50	15
SC	CLINTON CITY	03	\$ 3,120.00	12
SC	COLLETON COUNTY	06	\$ 4,673.12	54
SC	Conway	01	\$ 2,756.25	10
SC	DORCHESTER COUNTY	01,06	\$ 7,088.75	25
SC	DUNCAN TOWN	04	\$ 1,454.50	5
SC	EDGEFIELD COUNTY	03	\$ 8,750.00	25
SC	FLORENCE COUNTY	05,06	\$ 562.65	11
SC	FOLLY BEACH CITY	01	\$ 1,217.13	4
SC	GEORGETOWN COUNTY	01	\$ 4,389.86	25
SC	GOOSE CREEK CITY	01	\$ 4,924.50	20
SC	GREAT FALLS TOWN	05	\$ 1,175.15	10
SC	GREENVILLE CITY	04	\$ 6,309.95	66
SC	GREENWOOD CITY	03	\$ 2,105.40	8

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Other Business
Infrastructure Fund
Council District 8

DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

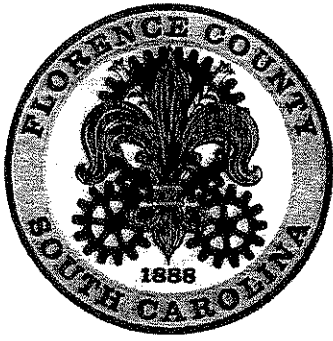
Approve the expenditure of funds from Council District 8 Infrastructure funding allocation for the Bellevue Drive and Second Loop Road Turn Lane Widening and Signal Light Addition project in an estimated amount of \$31,015 and authorize the County Administrator to reimburse the infrastructure funds for Council District 8 in the amount of any funding formally appropriated through the FCTC C funds program for the project.

POINTS TO CONSIDER:

1. An estimate for the Bellevue Drive and Second Loop Road Turn Lane Widening and Signal Light Addition project has been provide by the engineer in the amount of \$31,015.
2. The funding is available for the project in Council District #8 Infrastructure Funds.
3. The Florence County Transportation Committee (FCTC) C funds program is currently considering funding one half (1/2) of the project costs.

ATTACHMENTS:

1. A copy of the Memorandum indicating the approval of Councilman Schofield.
2. A copy of the construction estimate from Engineering Consultants, Inc. dated October 18, 2008.



Florence County

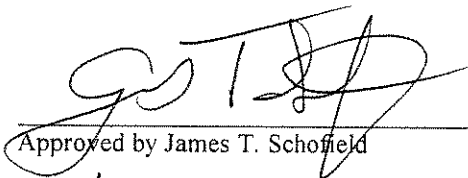
South Carolina

MEMORANDUM

To: Councilman James T. Schofield, District 8
From: Richard A. Starks, County Administrator
Date: October 21, 2008
Re: Bellevue Drive and Second Loop Road Project

Attached is a copy of the construction estimate from Engineering Consultants, Inc. for the Bellevue Drive and Second Loop Road Turn Lane Widening and Signal Plan. The estimated cost of construction is \$31,015.

If you accept this project as stated above and the funding of \$31,015 to be paid from Council District #8 infrastructure funding allocation, please indicate your approval by signing below.



Approved by James T. Schofield

11/6/08

Date

ENGINEERING CONSULTANTS, INC.



CIVIL ENGINEERS • LAND SURVEYORS

CLYDE S. BRYCE, JR., PE & RLS

DAVID R. FLOYD, PE & RLS

JAY K. JIUNNIES, PE

2702 S. IRBY STREET (29505)

PO BOX 3994

FLORENCE, SC 29502

(843) 669-8823

(843) 665-7697 Fax

e-mail:

clyde@tigerengineer.net

randy@tigerengineer.net

jay@tigerengineer.net

FLORENCE COUNTY

BELLEVUE DRIVE AND SECOND LOOP ROAD TURN LANE WIDENING AND SIGNAL PLAN

CONSTRUCTION COST ESTIMATE

1. Curb & Sidewalk Removal	Lump Sum	\$ 3,000.00
2. Unclassified Excavation	40 CY @ \$20.00	800.00
3. 8" CABC	60 CY @ \$60.00	3,600.00
4. 2" Binder	30 TN @ \$95.00	2,850.00
5. 2" Asphalt Surface	85 TN @ \$95.00	8,075.00
6. Mill Existing Asphalt	100 SY @ \$25.00	2,500.00
7. 15" RCP	88 LF @ \$30.00	2,640.00
8. Catch Basin w/Concrete Apron	1 EA @ \$3,000.00	3,000.00
9. 18" Curb & Gutter	30 LF @ \$15.00	450.00
10. 4.5' Sidewalk w/Handicap Ramp	10 SY @ \$50.00	500.00
11. 4.5' Sidewalk @ Drive (North side)	10 SY @ \$50.00	500.00
12. Pavement Marking	Lump Sum	2,500.00
13. Raised Concrete Median	15 SY @ \$40.00	<u>600.00</u>
	ESTIMATE	\$ 31,015.00

FLORENCE COUNTY COUNCIL MEETING

November 20, 2008

AGENDA ITEM: Other Business
Utility System Fund
Council Districts 1 and 5

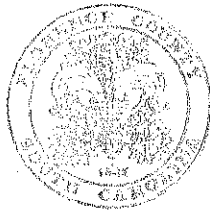
DEPARTMENT: County Council

ISSUE UNDER CONSIDERATION:

Approve the expenditure of funds from Council Districts 1 and 5 Utility System funding allocations in an amount up to \$20,000.00 (\$10,000 from each district) to assist the City of Lake City in engineering costs for a new wastewater collection system in the Town of Coward.

ATTACHMENTS:

1. A copy of the Memorandum indicating the approval of Councilmen Smith and Rodgers.



FLORENCE COUNTY COUNCIL

MEMO

To: Councilman K. G. Rusty Smith, Jr., District 1
Councilman Johnnie D. Rodgers, Jr., District 5

From: Connie Y. Haselden, Clerk to Council

Cc: Richard A. Starks, County Administrator
Suzanne S. King, Administrative Services Director
Kevin V. Yokim, Finance Director
Mazie Abraham, Interim Procurement Director
Arthur C. Gregg, Public Works Director

Date: November 10, 2008

Re: Utility System funding

Florence County received a request from Marion C. Lowder, City Administrator, City of Lake City, for financial assistance to pay for engineering for a new wastewater collection system in the Town of Coward. If you recommend this project and funding in an amount up to \$20,000.00 (\$10,000 from each district) to be paid from Council Districts 1 and 5 Utility System funding allocations, please indicate your approval by signing below.

(verbally approved-signature pending)

Approved by K. G. Rusty, Smith, Jr.

(verbally approved-signature pending)

Approved by Johnnie D. Rodgers, Jr.

Date

Date

City of Lake City

Post Office Box 1329
Lake City, SC 29560

Phone (843) 374-5421
FAX (843) 374-1809



November 7, 2008

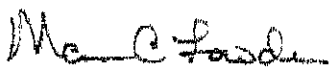
The Honorable Johnny D. Rodgers
Florence County Councilmember
P.O. Box 369
Lake City, SC 29560

Dear Mr. Rodgers,

The City of Lake City is requesting assistance in the amount of \$ 10,000.00 to pay for engineering for a new wastewater collection system in the Town of Coward.

Thank you for any consideration, and if there are any questions please do not hesitate to call.

Sincerely,


Marion C. Lowder
City Administrator

City of Lake City

Post Office Box 1329
Lake City, SC 29560

Phone (843) 374-5421
FAX (843) 374-1809



November 7, 2008


The Honorable K.G. "Rusty" Smith
Chairman, Florence County Council
P.O. Box 369
Lake City, SC 29560

Dear Mr. Chairman:

The City of Lake City is requesting assistance in the amount of \$ 10,000.00 to pay for engineering for a new wastewater collection system in the Town of Coward.

Thank you for any consideration, and if there are any questions please do not hesitate to call.

Sincerely,


Marion C. Lowder
City Administrator