



Florence County Government

Procurement Department

October 12, 2015

ADDENDUM NO. 1- STAND-BY DEBRIS MONITORING AND RECOVERY PLANNING SERVICES (RFP NO. 12-15/16)

Florence County is sending to all interested firms clarification information and answers to frequently asked questions (FAQs) concerning this request for proposal. **The answers are in BOLD RED AND UNDERLINED.** Please include this sheet with your proposal.

1. Please confirm submission time as 2:00pm (pg 11 of RFP) or 3:00pm (Cover and pg 4 of RFP) on October 20th. **3:00 p.m.**
2. Will you accept charts, time lines, etc. in an 11x17 Landscape format? **Yes**
3. Is our Audited Financial Statement included in the page limitations of this RFP? If so, will you accept a summary statement? **Yes, we will accept a summary statement.**
4. Section B. (b.) Page 10: Provide at least five (5) references for which the firm has performed services within the past five (5) years that are similar to the requirements in the Scope of Services. Two of the references shall be from government entities for hurricane debris monitoring experience involving a minimum of 1,000,000 cubic yards of debris. Provide the reference contact name, address, e-mail address, telephone numbers and date of the contract, and amount of contract.
Question: There have been no large scale disasters in the past five years resulting in 1million CY of debris or more. Will you accept experience dating back 10 years or a lesser cubic yard quantity? **We will accept a lesser amount.**
5. Section A. (4.) Page 9: The name, title, address and telephone number of the firm's authorized negotiator for this project. The person identified must be empowered to make binding commitments for the firm and its subcontractors.
Question: Please clarify the term Negotiator. Is it your intent that the Negotiator be an officer of the firm or the day-to-day contact for the project/ **The negotiator cannot simply be the day-to-day contact---they must be empowered to accomplish task outlined in section A. (4.).**

6. Section C. (a.) Page 10: Experience demonstrating current capacity and current expertise in debris removal, solid waste and hazardous waste management and disposal. The proposer must demonstrate experience managing hurricane debris monitoring for at least five government entities involving a minimum of 1,000,000 cubic yards of debris for each client.

Question: See Question 4. Will you accept experience dating back 10 years or a lessor cubic yard quantity? **We will accept a lessor amount.**

7. Per page 12 of the RFP under G. RFP Process, it states that proposals must not exceed 50 pages. Given that the RFP requires that training manuals, audited financial statements, and resumes be included with the proposals, may these items be included as attachments, and not counted towards the 50 page limit? **We would like all of this information to be within the 50 page limit, if you cannot possibly give us this information in 50 pages, we will accept summary financial statements, brief resumes. The more detailed resumes, financial statements and the training manual can be part of supplemental information that you can submit separate from your proposal and can be in the form of a CD or electronic medium.**
8. Does the Table of Contents, Cover Letter, Resumes, and Required forms count as part of our 50 page limitation? **The cover letter, table of contents, and training manual (see question 7) does not count toward the 50-page limit, all of the other proposal requirements count toward to 50-page limit.**

YOU MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND SUBMIT IT WITH YOUR BID.

I have read and acknowledged this addendum for RFP No. 12-15/16.

Authorized Signature

Printed Name

Date

Company Name